

# ANNUAL BUDGET

2024 - 2025 | 3-year Operating Budget  
2024 - 2033 | 10-year Capital Budget



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Cultivating Opportunity

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# 2024 BUDGET



## TREASURER'S CAPITAL & OPERATING BUDGET SUMMARY

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Municipal budgets across Ontario continue to be faced with pressure related to increased inflation cost drivers, including the increased labour and material costs. Many municipalities are seeing higher than normal levy increases to deal with these pressures - Perth County is not an exception to this trend.

The proposed amount to be collected through the tax levy is currently estimated at \$22.2 million, including other sources of funding and revenue. This represents a 12.31% increase from 2023.

This increase can be attributed to greater demand on municipal services with increased pressure for housing and shelter, healthcare and social services, in conjunction with maintaining the county roads, and planning and development service levels.

Perth County residents do not pay taxes directly to the County. The County tax levy is added to the tax bill in North Perth, West Perth, Perth East and West Perth and then transferred to the County from each Lower Tier municipality. The County's annual budget is financed by these tax levies, as government funding, reserve funding and fees from different service areas.

Tax levies collected by the County are used to:

- Maintain and manage County infrastructure, including bridges and roads;
- Deliver paramedic, regional roads, archives, provincial court and economic development services;
- Share in the cost of social services, health unit and long-term care services directed by the provincial government with Perth County partners (City of Stratford and Town of St. Marys); and
- Provide development and community planning for each area municipality and County as a whole.

The 2024 budget includes \$72.2 million of total spending through the operating and capital budgets: \$55.2 million in operations and \$17 million in capital projects.

### Use of Reserves

Reserve funds are typically used to fund operating programs and projects, or can be used to offset unexpected expenses or revenue shortfalls. Money in reserves can come from budget surpluses, property tax levies or other revenue. For 2024, the use of reserves are required to alleviate the impact of inflation, the reduction in provincial transfer, and to assist with smoothing of the increase tax levy for residents.

Transfers from Reserves	Reserve
<b>\$380,000</b>	Levy Stabilization
<b><u>\$200,000</u></b>	Working Fund
<b>\$580,000</b>	Total

Reserves allow municipalities to address operating and capital requirements annually to achieve the strategic goals and support the asset management plan of the County.

### Staffing

Annually, management evaluates existing workloads, considers current and expanded services, and requirements for future years to maintain existing service levels. The County has forecasted an increase of approximately 7 Full Time Equivalents. Service areas and impacts are identified below:

Position	Budget Impact
<b>1 IT Services</b>	0.15%
<b>2 Planners</b>	0.99%
<b>2 Community Paramedicine</b>	0.00%
<b>2.88 Paramedic Part-Time Backfill</b>	0.25%

Cost of living adjustments have also been included in the budget through union and non-union salaries with a collective impact of 3.48%.

### Operating Budget

2024 budget expenses are directly impacted by inflation indexes and cost of living increases. High levels of inflation have been forecasted over the next couple budget cycles with some of the increases being mitigated by departmental reviews and use of reserves.

Other increased expenses throughout the budget are required to maintain existing service levels. Internal divisions are seeing increases between 6 to 7% within their operational budgets, with the exception of County Roads, Planning and Development, Economic Development and Tourism.

These exceptions are highlighted below:

- County Roads - The winter maintenance reserve has been depleted. It is essential to return funds to this reserve for future possible severe winter weather events.
- Planning and Development – There is a need to increase resources by 2 FTEs to address the demand of increased development within the County. There are also increases of \$75,000 for the Stewardship and Resiliency program, of which \$25,000 was reallocated from the tree planting grant.
- Economic Development and Tourism – There are increases to programming, including a Visitor Data Collection Project and agriculture and business-related events.

## **Capital Budget**

Capital investment in public works infrastructure, guided by the County’s asset management plan, are driving the 2024 capital budget. This ensure the County’s roads, bridges, facilities and other assets are sustainable for the future. Projects that are part of the 2024 capital plan include:

- Courthouse Campus Renovation - \$4.1M
- 10 Km Perth Line 44 between Road 135 to Road 160 - \$2.15M
- 8 Km Perth Road 101 (Oxford Road 24) Tavistock to West of Road 101A – \$1.5M
- 4.75 Km Perth Line 20 Highway 23 (Russeldale) to Road 170 – \$1.15M
- 10 Km Perth Line 86 East Listowel to Perth Road 131 - \$1.58M
- Bridge rehabilitation (Northeast Drain) - \$630K
- Bridge rehabilitation (Wickie Bridge) - \$488K
- Culvert replacement (Boundary) Quinlan Road - \$500K
- Perth County Courthouse facility upgrades - \$715K
- 3 Ambulance replacements - \$841K
- 1 Plow Truck replacement - \$440K
- Paramedic Defibrillator replacement - \$670K

The County has had a consistent increase in the dedicated capital levy of approximately 1% of the total levy. Within the 2024 budget, the increase to the capital levy is \$210,000 or 1.06% increase.

There is an annual infrastructure deficit gap of approximately \$1.6 million. To close this gap, a projected increase to capital levy of \$270,000 for 2025 is forecasted. This will allow the annual deficit gap to be closed in 7 years. With increased levies, this will maintain a dedicated increase of approximately 1% of the total levy.

2024 planned capital investment is projected at \$17M. Funding of these capital programs is as follows:

Funding Source	2024 Budget	2023 Budget	Change
Reserves	\$10.40M	\$8.5M	\$1.9M
Grants	\$2.00M	\$2.2M	\$(0.2)M
Other	\$0.5M	\$0.5M	\$0.0M
Financing	\$4.1M	\$4.0M	\$0.1M
<b>Total</b>	<b>\$17.0M</b>	<b>\$15.2M</b>	<b>\$1.80M</b>

**Closing**

Perth County acknowledges that this is a difficult tax year. Municipal staff continue to work towards maintaining current service levels and addressing corporate priorities, while striving to ensure resiliency, sustainability, and accountability for the corporation.

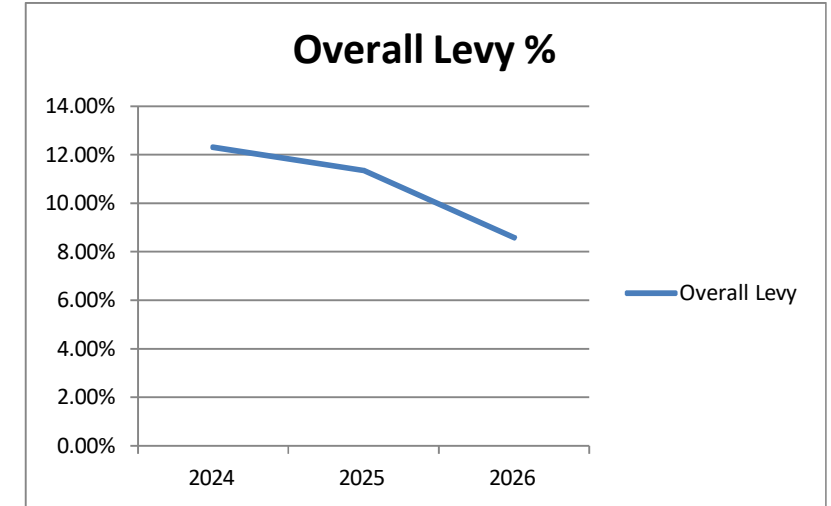
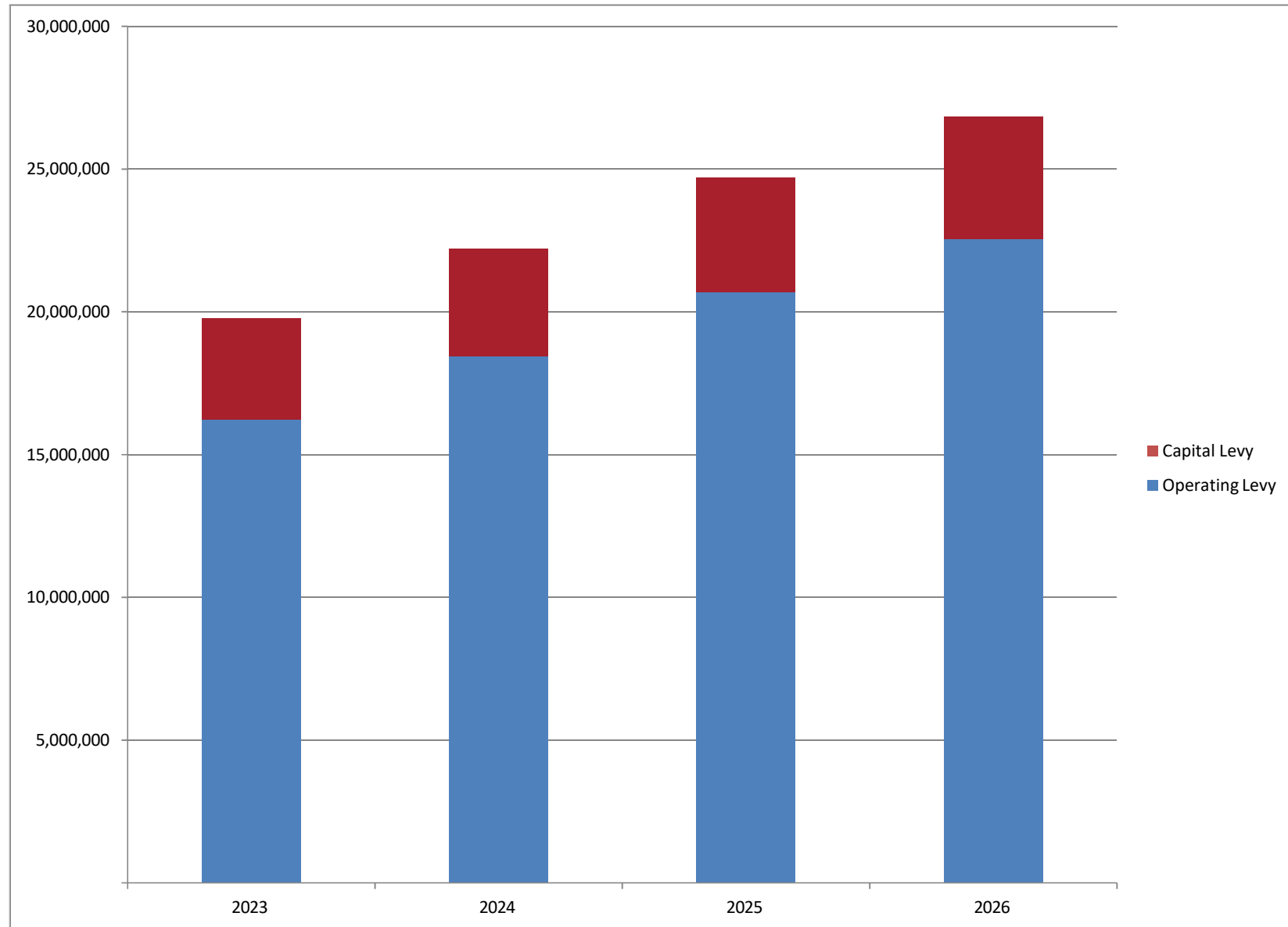
# OVERALL BUDGET

Summary & Reserves

### Overall Budget Summary

	Budget 2023	Budget 2024			Budget 2025			Budget 2026					
			% of Levy	% of Overall			% of Levy	% of Overall		% of Levy	% of Overall		
<b>Operating Levy</b>	16,220,573	18,443,354	2,222,781	13.70%	11.25%	20,693,966	2,250,612	12.20%	10.14%	22,545,911	1,851,945	8.95%	7.49%
<b>Capital Levy</b>	3,545,000	3,755,000	210,000	5.92%	1.06%	4,025,000	270,000	7.19%	1.22%	4,295,000	270,000	6.71%	1.09%
<b>Overall Levy</b>	19,765,573	22,198,354	2,432,781		12.31%	24,718,966	2,520,612		11.36%	26,840,911	2,121,945		8.58%

1% Levy Increase  
\$ 197,656



2024 Budgeted Overall Levy		
	\$	%
2023	19,765,573	
2023 Growth	495,171	2.51%
2023 Levy including growth	20,260,744	
2024 Levy Increase	<b>1,937,610</b>	<b>9.80%</b>
2024 Budgeted Levy	<b>22,198,354</b>	
Overall Levy Increase	2,432,781	12.31%

# 2024 Tax Impact on Median/Typical Property

## Perth Co, 3100

RTC	RTQ	Description	Prop Code	Prop Count	2023 CVA	2024 CVA	% CVA Change	2023 Upper CVA Taxes	2024 Upper CVA Taxes	\$ Tax Change	% Tax Change
R	T	Single Family Home	301	8,544	278,000	278,000	0.00%	808.54	887.81	79.27	9.80%
R	T	Seasonal Recreational Dwelling	395	6	412,000	412,000	0.00%	1,198.27	1,315.65	117.38	9.80%
R	T	Residential Condominium Unit	370	242	110,000	110,000	0.00%	319.93	351.27	31.34	9.80%
R	T	Farm House	211	2,893	180,100	180,100	0.00%	523.81	575.16	51.35	9.80%
F	T	Farmland	211	2,788	1,549,500	1,549,500	0.00%	1,126.66	1,237.12	110.46	9.80%
T	T	Managed Forest	244	36	214,200	214,200	0.00%	155.75	171.01	15.26	9.80%
M	T	Apartment Building	340	24	807,000	807,000	0.00%	2,347.09	2,577.07	229.98	9.80%
C	T	Small Office Building	400	27	189,000	189,000	0.00%	685.41	752.61	67.20	9.80%
C	T	Small Retail Commercial Property	410	77	211,000	211,000	0.00%	765.19	840.15	74.96	9.80%
I	T	Standard Industrial Property	520	82	479,200	479,200	0.00%	2,744.50	3,013.38	268.88	9.80%

## 2024 Levy & Tax Rate

Change over prior year

2021 RT Rate:	0.00264558	2.79%
2022 RT Rate:	0.00273046	3.21%
2023 RT Rate:	0.00290842	6.52%
2024 RT Rate:	0.00319355	9.80%

2023 Levy: \$ 19,765,573

1% of levy: \$ 197,656

**2024 Levy: \$ 22,198,354**

\$ 2,432,781

Tax Impacts				
	2023 CVA Avg Property	% CVA Change	2024 UT CVA Taxes	\$ Tax Change
Single Home	278,000	0.00%	\$ 887.81	\$ 79.27
Farmland	1,549,500	0.00%	\$ 1,237.12	\$ 110.46

Levy Increase	Tax Rate Increase
<b>12.31%</b>	<b>9.80%</b>

**Proposed Continuity of Reserves**  
As of December 31, 2024

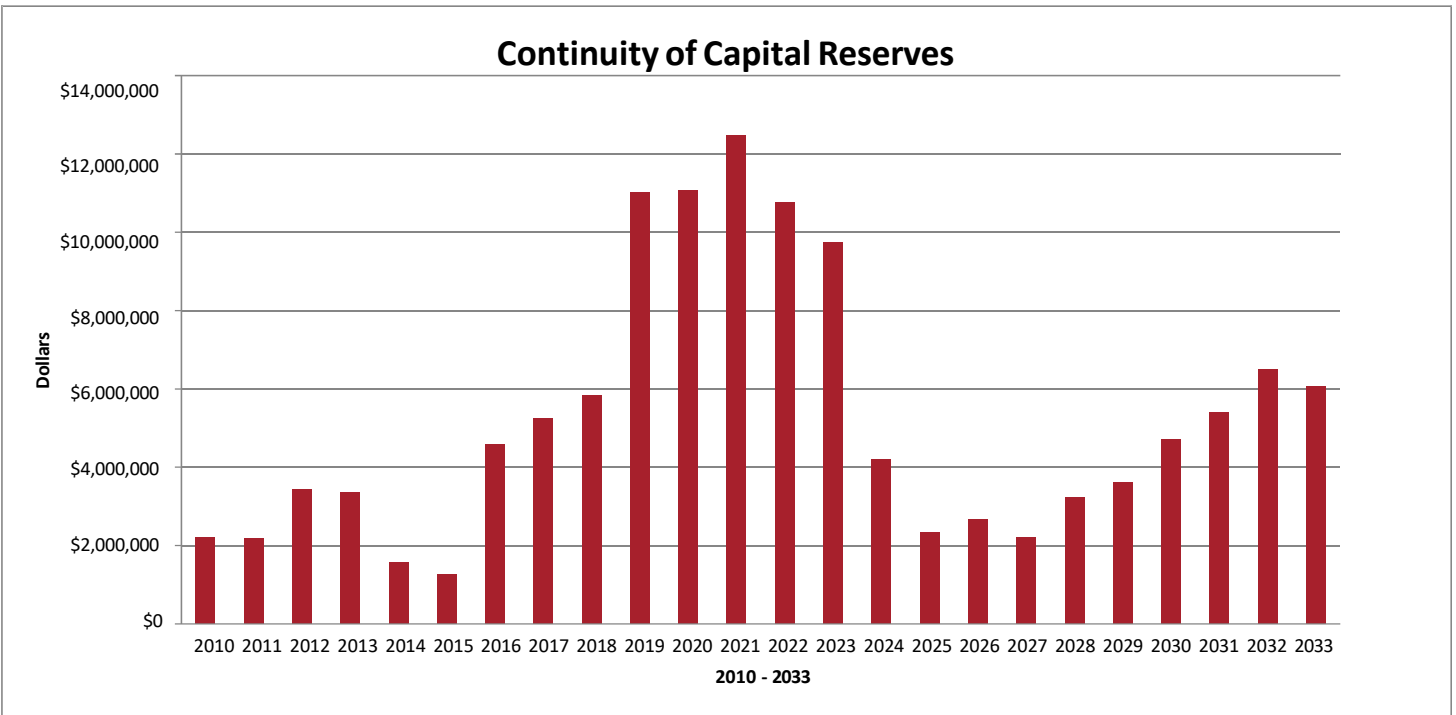
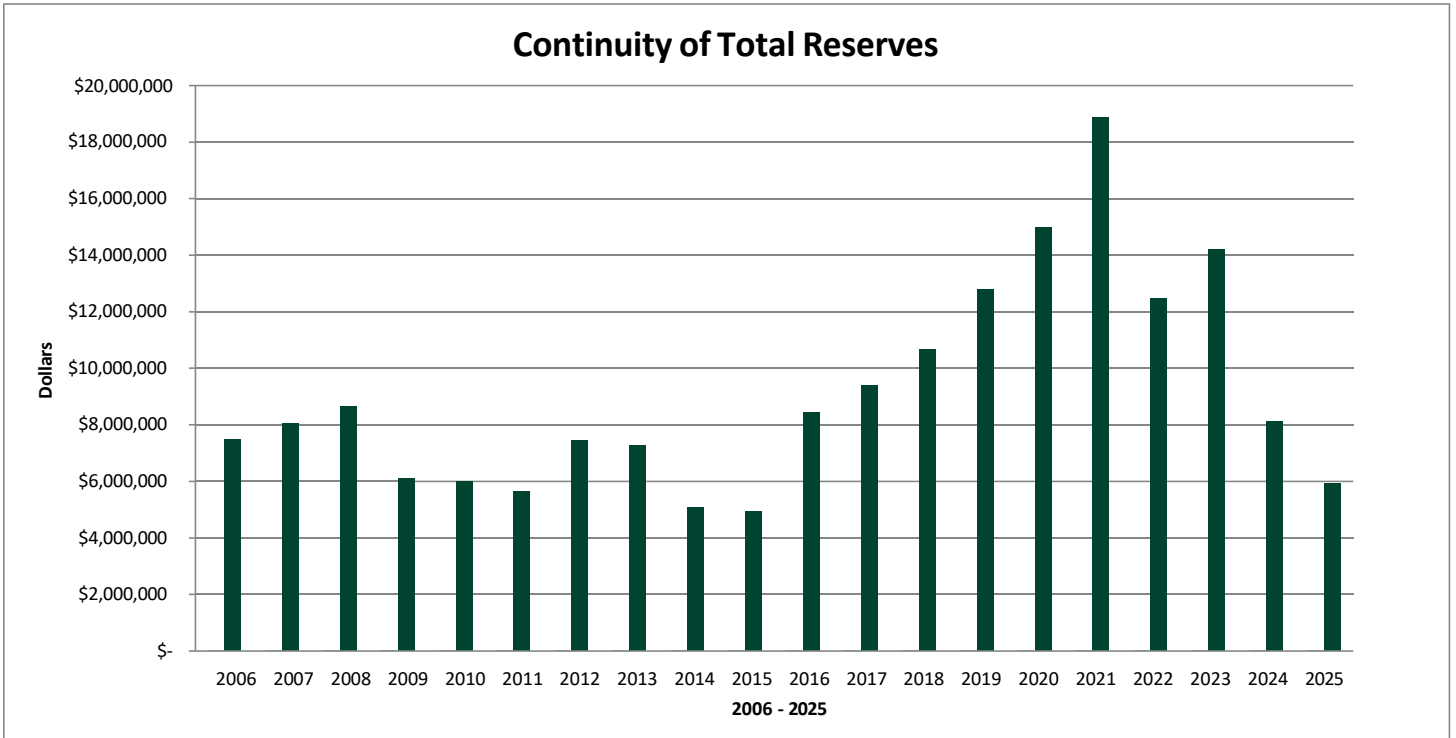
	Balance Projected 01-Jan-24	Contributions From Operating / Other	Contributions From Capital Levy	Contributions From Interest	Transfers Between Reserves	Expenditures From Reserves	Balance Projected 31-Dec-24
<b>CAPITAL RESERVES</b>							
3810 Facilities Reserve	3,373,917	304,855	0	133,783		1,701,352	2,111,203
3820 Medical Equipment Reserve	385,310	142,000	200,000	5,230		903,406	-170,866
3830 Fleet Reserve	529,304	822,149	0	10,262		1,470,263	-108,548
3840 Roads Reserve	3,311,645	2,783,392	2,675,000	118,440		7,344,072	1,544,405
3850 Bridges & Culverts Reserve	1,934,739	204,769	880,000	64,656		2,368,000	716,164
3860 Computer Systems Reserve	204,965	197,000	0	7,641	0	301,300	108,306
	<b>\$9,739,880</b>	<b>\$ 4,454,165</b>	<b>\$ 3,755,000</b>	<b>\$ 340,012</b>	<b>\$ -</b>	<b>\$ 14,088,393</b>	<b>\$4,200,664</b>
<b>EARMARKED RESERVES</b>							
3130 County WSIB Reserve	456,845	0	0	22,842		0	479,687
3140 County Employment Reserve	82,439	0	0	4,122		0	86,561
3150 County Levy Stabilization Reserve	1,021,911	120,000	0	51,096		395,000	798,007
3175 Paramedic Community Care Fund	11,176	0	0	559			11,735
3190 Assessment Appeals	106,053	0	0	5,833		0	111,886
3234 Winter Maintenance Reserve	0	0	0	0		0	0
3310 EMS Employment Reserve	10,915	0	0	546		0	11,461
3330 EMS WSIB Reserve	361,288	0	0	18,064		150,000	229,352
3340 EMS Inter-Mun Billing Reserve	237,394	0	0	11,870		0	249,264
3400 Archives Equipment Reserve	117,337	0	0	5,867	0	0	123,204
3410 Archives General Reserve	50,671	0	0	2,534		0	53,205
3420 POA Contingency Reserve	25,000	0	0	1,250		2,900	23,350
3500 Land Division General Reserve	41,167	0	0	2,058		23,000	20,225
3600 Planning Photoimagery Reserve	10,736	0	0	537		0	11,273
3700 Huron Perth Health Unit Reserve	142,676	0	0	7,134	0	8,673	141,137
	<b>\$ 2,675,607</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 127,177</b>	<b>\$ -</b>	<b>\$ 570,900</b>	<b>\$ 2,209,208</b>
<b>Discretionary Reserves</b>							
3100 County General Reserve	156,838	19,582	0	6,274		1,500	181,194
	<b>\$ 156,838</b>	<b>\$ 19,582</b>	<b>\$ -</b>	<b>\$ 6,274</b>		<b>\$ 1,500</b>	<b>\$ 181,194</b>
<b>Sub-Total Reserves</b>	<b>12,572,325</b>	<b>4,593,747</b>	<b>3,755,000</b>	<b>473,462</b>	<b>0</b>	<b>14,660,793</b>	<b>6,591,066</b>
<b>3160 Working Fund</b>							
	1,640,628	0	0	82,031		200,000	1,522,659
	<b>\$ 1,640,628</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 82,031</b>		<b>\$ 200,000</b>	<b>\$ 1,522,659</b>
<b>Total Reserves 2024</b>	<b>14,212,953</b>			<b>\$ 555,494</b>			<b>8,113,725</b>

## Proposed Continuity of Reserves

As of December 31, 2025

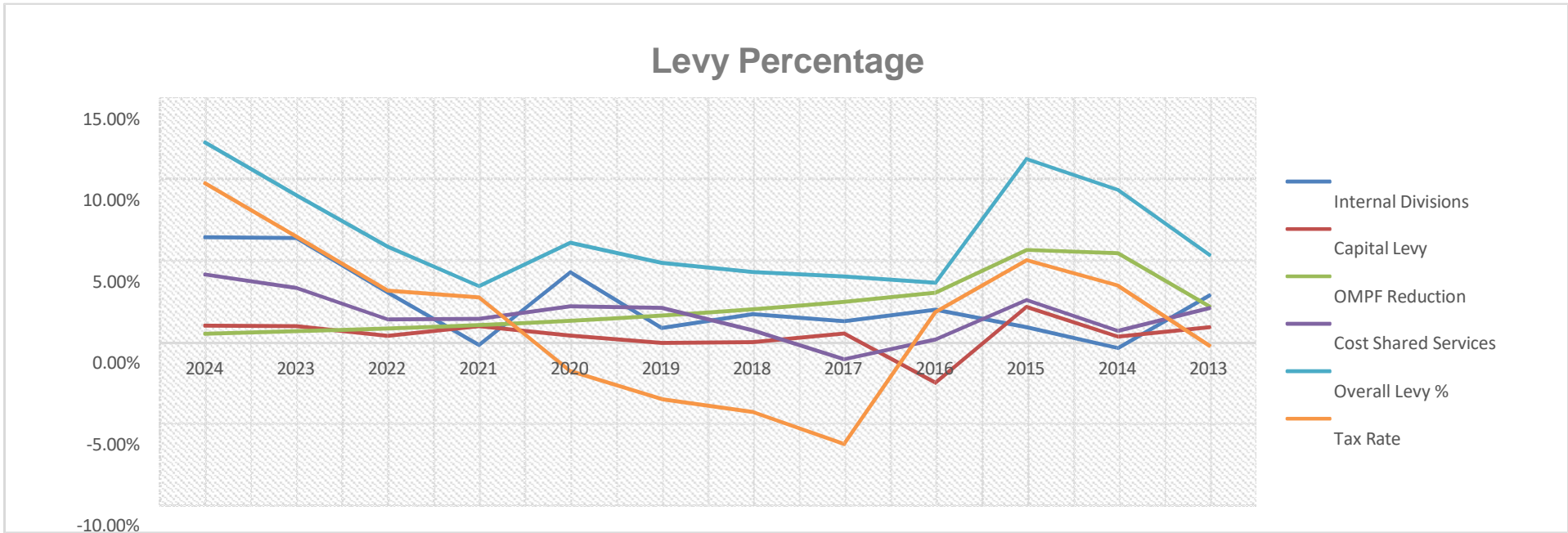
	Balance Projected 01-Jan-25	Contributions From Operating / Other	Contributions From Capital Levy	Contributions From Interest	Transfers Between Reserves	Expenditures From Reserves	Balance Projected 31-Dec-25
<b>Capital Reserves</b>							
3810 Facilities Reserve	2,111,203	271,383	0	82,254		1,203,612	1,261,228
3820 Medical Equipment Reserve	-170,866	23,000	235,000	-4,493		95,989	-13,348
3830 Fleet Reserve	-108,548	1,189,332	0	-5,671		1,199,088	-123,975
3840 Roads Reserve	1,544,405	2,593,694	2,850,000	38,699		6,984,543	42,255
3850 Bridges & Culverts Reserve	716,164	470,883	940,000	44,305		1,071,000	1,100,352
3860 Computer Systems Reserve	108,306	202,000	0	4,372	0	243,720	70,958
	<b>\$4,200,664</b>	<b>\$ 4,750,292</b>	<b>\$ 4,025,000</b>	<b>\$ 159,466</b>	<b>\$ -</b>	<b>\$ 10,797,952</b>	<b>\$2,337,470</b>
<b>Earmarked Reserves</b>							
3130 County WSIB Reserve	479,687	0	0	19,187		0	498,875
3140 County Employment Reserve	86,561	0	0	3,462		0	90,023
3150 County Levy Stabilization Reserve	798,007	0	0	31,920		412,300	417,627
3175 Paramedic Community Care Fund	11,735	0	0	469			12,204
3190 Assessment Appeals	111,886	0	0	4,475		0	116,361
3234 Winter Maintenance Reserve	0	0	0	0		0	0
3310 EMS Employment Reserve	11,461	0	0	458		0	11,919
3330 EMS WSIB Reserve	229,352	0	0	9,174		100,000	138,526
3340 EMS Inter-Mun Billing Reserve	249,264	0	0	9,971		0	259,234
3400 Archives Equipment Reserve	123,204	0	0	4,928		0	128,132
3410 Archives General Reserve	53,205	0	0	2,128		0	55,333
3420 POA Contingency Reserve	23,350	0	0	934		2,802	21,482
3500 Land Division General Reserve	20,225	0	0	809		0	21,034
3600 Planning Photoimagery Reserve	11,273	0	0	451		0	11,724
3700 Huron Perth Health Unit Reserve	141,137	0	0	5,645	0	8,673	138,109
	<b>\$ 2,350,345</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 88,368</b>	<b>\$ -</b>	<b>\$ 515,102</b>	<b>\$ 1,782,475</b>
<b>Discretionary Reserves</b>							
3100 County General Reserve	181,194	19,582	0	7,248		4,500	203,523
	<b>\$ 181,194</b>	<b>\$ 19,582</b>	<b>\$ -</b>	<b>\$ 7,248</b>		<b>\$ 4,500</b>	<b>\$ 203,523</b>
<b>Sub-Total Reserves</b>	<b>6,732,203</b>	<b>4,769,874</b>	<b>4,025,000</b>	<b>255,082</b>	<b>0</b>	<b>11,317,554</b>	<b>4,323,468</b>
<b>3160 Working Fund</b>							
	1,522,659	0	0	76,133		0	1,598,792
	<b>\$ 1,522,659</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,133</b>		<b>\$ -</b>	<b>\$ 1,598,792</b>
<b>Total Reserves 2025</b>	<b>8,254,862</b>			<b>\$ 331,215</b>			<b>5,922,260</b>

## Continuity of Reserves Graphs



# Levy Percentage History

	Internal Divisions	Capital Levy	OMPF Reduction	Cost Shared Services	Overall Levy %	Tax Rate	Total Levy	Levy Change
2024	6.49%	1.06%	0.56%	4.20%	<b>12.31%</b>	9.80%	22,198,354	2,432,781
2023	6.45%	1.02%	0.72%	3.37%	<b>9.06%</b>	6.52%	19,765,573	1,642,517
2022	3.10%	0.44%	0.89%	1.44%	<b>5.92%</b>	3.21%	18,123,056	1,013,598
2021	-0.13%	1.03%	1.09%	1.48%	<b>3.49%</b>	2.79%	17,109,458	576,645
2020	4.34%	0.45%	1.36%	2.25%	<b>6.15%</b>	-1.73%	16,532,813	958,458
2019	0.91%	0.00%	1.68%	2.16%	<b>4.91%</b>	-3.46%	15,574,355	728,167
2018	1.77%	0.04%	2.06%	0.77%	<b>4.36%</b>	-4.24%	14,846,188	619,781
2017	1.34%	0.58%	2.52%	-1.01%	<b>4.08%</b>	-6.21%	14,226,407	558,245
2016	2.04%	-2.45%	3.08%	0.20%	<b>3.69%</b>	1.90%	13,668,162	486,641
2015	0.97%	2.21%	5.71%	2.63%	<b>11.30%</b>	5.08%	13,181,521	1,337,938
2014	-0.32%	0.39%	5.51%	0.74%	<b>9.40%</b>	3.52%	11,843,583	1,018,076
2013	2.90%	0.97%	2.25%	2.14%	<b>5.41%</b>	-0.16%	10,825,507	555,723



# CAPITAL BUDGET

Technology Services, Bridges,  
Roads, Facilities, Fleet, and  
Equipment



# Capital Budget Summary

## 2024 Budget Year

	2024 Budget	Grants/ Other	Capital Levy	Reserves	Financing	Other Revenue
<b>Fire Radio Equipment Projects</b>						
CF0001 Fire Radio Equipment	\$80,000			\$80,000		
<b>Total Fire Radio Equipment Projects</b>	<b>\$80,000</b>			<b>\$80,000</b>		
<b>Network Equipment Projects</b>						
CN0001 Network Equipment	\$91,000			\$91,000		
<b>Total Network Equipment Projects</b>	<b>\$91,000</b>			<b>\$91,000</b>		
<b>Printer Projects</b>						
CP0001 Printer Replacements	\$3,300			\$3,300		
<b>Total Printer Projects</b>	<b>\$3,300</b>			<b>\$3,300</b>		
<b>Server Projects</b>						
CV0001 Server Replacements	\$14,000			\$14,000		
<b>Total Server Projects</b>	<b>\$14,000</b>			<b>\$14,000</b>		
<b>Software Projects</b>						
CS0001 Software Licensing	\$29,000			\$29,000		
<b>Total Software Projects</b>	<b>\$29,000</b>			<b>\$29,000</b>		
<b>Workstation Projects</b>						
CW0002 EMS Toughbook Replacement	\$54,000			\$54,000		
CW0004 Workstation Replacements	\$15,000			\$15,000		
<b>Total Workstation Projects</b>	<b>\$69,000</b>			<b>\$69,000</b>		
<b>Bridge &amp; Culverts Projects</b>						
BC0039 Small Culverts	\$300,000			\$300,000		
BC0054 Structure #044180	\$630,000			\$630,000		
BC0056 Structure #135018	\$488,000			\$488,000		
BC0057 Structure #020217	\$400,000			\$400,000		
BC0058 Structure 01-BR-1	\$500,000			\$500,000		
<b>Total Bridge &amp; Culverts Projects</b>	<b>\$2,318,000</b>			<b>\$2,318,000</b>		
<b>ROAD SURFACE PROJECTS</b>						
RS0008 Road 101	\$1,500,000	\$703,000		\$797,000		
RS0020 Line 86 East	\$1,575,000	\$450,000		\$1,125,000		
RS0036 Line 20 West	\$1,150,000			\$1,150,000		
RS0055 Perth Line 44	\$2,150,000	\$1,287,379		\$862,621		
RS0060 Perth Road 101/101A Oxford Rd. 5 Intersec	\$410,000			\$410,000		
<b>Total Road Surface Projects</b>	<b>\$6,785,000</b>	<b>\$2,440,379</b>		<b>\$4,344,621</b>		
<b>WORK IN PROGRESS</b>						
WP0001 Work In Progress	\$25,000			\$25,000		
WP0003 Work in Progress - Bridges	\$50,000			\$50,000		
<b>Total Work in Progress</b>	<b>\$75,000</b>			<b>\$75,000</b>		
<b>BUILDING PROJECTS</b>						
FB0034 Courthouse-Capital Maintenance	\$715,000			\$715,000		
FB0035 PS HQ-Capital Maintenance	\$18,000			\$18,000		
FB0037 PS Milverton Base-Capital Maintenance	\$15,000			\$15,000		
FB0039 PS St. Marys Base-Capital Maintenance	\$200,000			\$200,000		
FB0040 PW Milverton-Capital Maintenance	\$60,000			\$60,000		
FB0041 PW Mitchell-Capital Maintenance	\$24,000			\$24,000		
FB0044 Courthouse Campus	\$4,100,000				\$4,100,000	
<b>Total Building Projects</b>	<b>\$5,132,000</b>			<b>\$1,032,000</b>	<b>\$4,100,000</b>	
<b>FURNITURE PURCHASES</b>						
FF0001 Miscellaneous Furniture Replacement	\$24,000			\$24,000		
<b>Total Furniture Purchases</b>	<b>\$24,000</b>			<b>\$24,000</b>		
<b>WORK IN PROGRESS</b>						
WP0002 Work In Progress	\$25,000			\$25,000		
<b>Total Work in Progress</b>	<b>\$25,000</b>			<b>\$25,000</b>		
<b>CLASS A MAINTENANCE VEHICLE</b>						
VA0002 Annual Fleet Replacements	\$30,000			\$30,000		
VA0003 Miscellaneous Equipment Replacement	\$60,000			\$60,000		
<b>Total Class A Maintenance Vehicle</b>	<b>\$90,000</b>			<b>\$90,000</b>		

# Capital Budget Summary

## 2024 Budget Year

	2024 Budget	Grants/ Other	Capital Levy	Reserves	Financing	Other Revenue
Class B Tandem Truck						
VB0001 Tandem/Triaxle Truck Replacement	\$440,000			\$440,000		
<b>Total Class B Tandem Truck</b>	<b>\$440,000</b>			<b>\$440,000</b>		
Class C Pickup Truck & SUV						
VC0001 PW Pickup Replacement	\$80,000			\$80,000		
<b>Total Class C Pickup Truck &amp; SUV</b>	<b>\$80,000</b>			<b>\$80,000</b>		
Class D Ambulance						
VD0002 Annual Ambulance Replacements	\$841,000			\$841,000		
<b>Total Class D Ambulance</b>	<b>\$841,000</b>			<b>\$841,000</b>		
Medical Equipment projects						
EM0004 Replacement of Medical Equipment	\$70,000			\$70,000		
EM0007 Training Mannequins	\$8,106			\$8,106		
EM0011 Powerload Stretcher	\$72,000			\$72,000		
EM0014 AED	\$68,300			\$68,300		
EM0015 Paramedic Defibrillator	\$670,000			\$670,000		
EM0016 Defibrillator Stretcher Stand	\$15,000			\$15,000		
<b>Total Medical Equipment projects</b>	<b>\$903,406</b>			<b>\$903,406</b>		
Sub-total	\$16,999,706	\$2,440,379		\$10,459,327	\$4,100,000	
RV0001 Transfers to Capital Reserves						
REVENUE Revenue						260,000
TRXBRIDGES Bridges & Culverts Reserve			\$880,000	(\$880,000)		
TRXMEDEQUIP Medical Capital Equipment			\$200,000	(\$200,000)		
TRXROADS Roads Reserve			\$2,675,000	(\$2,675,000)		
<b>Total RV0001 Transfers to Capital Reserves</b>			<b>\$3,755,000</b>	<b>(\$3,755,000)</b>		<b>260,000</b>
<b>Total</b>			<b>\$3,755,000</b>	<b>(\$3,755,000)</b>		<b>260,000</b>
Total	\$16,999,706	\$2,440,379	\$3,755,000	\$6,704,327	\$4,100,000	260,000

## Capital Budget - 10 Year

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
<b>FIRE RADIO EQUIPMENT PROJECTS</b>										
CF0001 Fire Radio Equipment	\$80,000	40,000	40,000	40,000	40,000	20,000	20,000	40,000	80,000	40,000
<b>Total Fire Radio Equipment Projects</b>	<b>\$80,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>20,000</b>	<b>20,000</b>	<b>40,000</b>	<b>80,000</b>	<b>40,000</b>
<b>NETWORK EQUIPMENT PROJECTS</b>										
CN0001 Network Equipment	\$91,000	87,000	106,000	28,000	35,000	80,000	70,000	30,000	35,000	
<b>Total Network Equipment Projects</b>	<b>\$91,000</b>	<b>87,000</b>	<b>106,000</b>	<b>28,000</b>	<b>35,000</b>	<b>80,000</b>	<b>70,000</b>	<b>30,000</b>	<b>35,000</b>	
<b>PRINTER PROJECTS</b>										
CP0001 Printer Replacements	\$3,300	3,000	2,700	1,300	9,000		3,300	3,000	2,700	1,300
<b>Total Printer Projects</b>	<b>\$3,300</b>	<b>3,000</b>	<b>2,700</b>	<b>1,300</b>	<b>9,000</b>		<b>3,300</b>	<b>3,000</b>	<b>2,700</b>	<b>1,300</b>
<b>SERVER PROJECTS</b>										
CV0001 Server Replacements	\$14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
<b>Total Server Projects</b>	<b>\$14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>
<b>SOFTWARE PROJECTS</b>										
CS0001 Software Licensing	\$29,000	22,000	25,000	14,000	17,000	18,000	12,000	29,000	12,000	14,000
<b>Total Software Projects</b>	<b>\$29,000</b>	<b>22,000</b>	<b>25,000</b>	<b>14,000</b>	<b>17,000</b>	<b>18,000</b>	<b>12,000</b>	<b>29,000</b>	<b>12,000</b>	<b>14,000</b>
<b>WORKSTATION PROJECTS</b>										
CW0002 EMS Toughbook Replacement	\$54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000
CW0004 Workstation Replacements	\$15,000	16,000	18,000	22,000	18,000	20,000	15,000	16,000	18,000	22,000
<b>Total Workstation Projects</b>	<b>\$69,000</b>	<b>70,000</b>	<b>72,000</b>	<b>76,000</b>	<b>72,000</b>	<b>74,000</b>	<b>69,000</b>	<b>70,000</b>	<b>72,000</b>	<b>76,000</b>
<b>BRIDGE &amp; CULVERTS PROJECTS</b>										
BC0023 Structure #119077					700,000					
BC0024 Structure #107030			700,000							
BC0026 Bridge Replacement 163058				1,325,000						
BC0027 Culvert Replacement 163020				285,000						
BC0028 Bridge & Culvert Rehabilitations		1,000,000	550,000	150,000	800,000	1,450,000	1,270,000	1,250,000	1,300,000	1,300,000
BC0039 Small Culverts	\$300,000									
BC0054 Structure #044180	\$630,000									
BC0056 Structure #135018	\$488,000									
BC0057 Structure #020217	\$400,000									
BC0058 Structure 01-BR-1	\$500,000									
<b>Total Bridge &amp; Culverts Projects</b>	<b>\$2,318,000</b>	<b>1,000,000</b>	<b>1,250,000</b>	<b>1,760,000</b>	<b>1,500,000</b>	<b>1,450,000</b>	<b>1,270,000</b>	<b>1,250,000</b>	<b>1,300,000</b>	<b>1,300,000</b>
<b>ROAD SURFACE PROJECTS</b>										
RS0008 Road 101	\$1,500,000									
RS0020 Line 86 East	\$1,575,000									
RS0033 Line 56				1,008,000						
RS0036 Line 20 West	\$1,150,000									
RS0053 Resurfacing		6,300,000	5,000,000	5,000,000	5,000,000	5,000,000	5,310,498	5,640,000	5,571,686	5,561,710
RS0055 Perth Line 44	\$2,150,000									
RS0060 Perth Road 101/101A Oxford Rd. 5 Inters	\$410,000									
<b>Total Road Surface Projects</b>	<b>\$6,785,000</b>	<b>6,300,000</b>	<b>5,000,000</b>	<b>6,008,000</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>5,310,498</b>	<b>5,640,000</b>	<b>5,571,686</b>	<b>5,561,710</b>
<b>WORK IN PROGRESS</b>										
WP0001 Work In Progress	\$25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
WP0003 Work in Progress - Bridges	\$50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
<b>Total Work in Progress</b>	<b>\$75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>BUILDING PROJECTS</b>										
FB0033 Archives-Capital Maintenance		16,500					17,500			50,000
FB0034 Courthouse-Capital Maintenance	\$715,000	155,000	100,000	15,000	15,000	25,000	16,000	25,000	130,000	250,000
FB0035 PS HQ-Capital Maintenance	\$18,000	3,000	14,500	17,000	16,500	7,700	5,000	41,000	30,000	50,000
FB0036 PS Listowel Base-Capital Maintenance		18,000	15,000			35,000	26,500	5,000	11,000	25,000
FB0037 PS Milverton Base-Capital Maintenance	\$15,000	28,500		29,000		18,000		35,000	8,500	
FB0038 PS Mitchell Base-Capital Maintenance		10,000				37,000	31,000	47,500	9,000	10,000
FB0039 PS St. Marys Base-Capital Maintenance	\$200,000		12,000	48,000	12,000	20,000	6,000	35,000	25,000	15,000
FB0040 PW Milverton-Capital Maintenance	\$60,000	7,000				3,000	3,000	30,000	15,000	
FB0041 PW Mitchell-Capital Maintenance	\$24,000	140,000	20,000	29,500	35,000	15,000		8,000		
FB0042 PW Stratford-Capital Maintenance		20,000			20,000	20,500	7,500	7,500	7,500	
FB0044 Courthouse Campus	\$4,100,000									
<b>Total Building Projects</b>	<b>\$5,132,000</b>	<b>398,000</b>	<b>161,500</b>	<b>138,500</b>	<b>98,500</b>	<b>181,200</b>	<b>112,500</b>	<b>234,000</b>	<b>236,000</b>	<b>400,000</b>

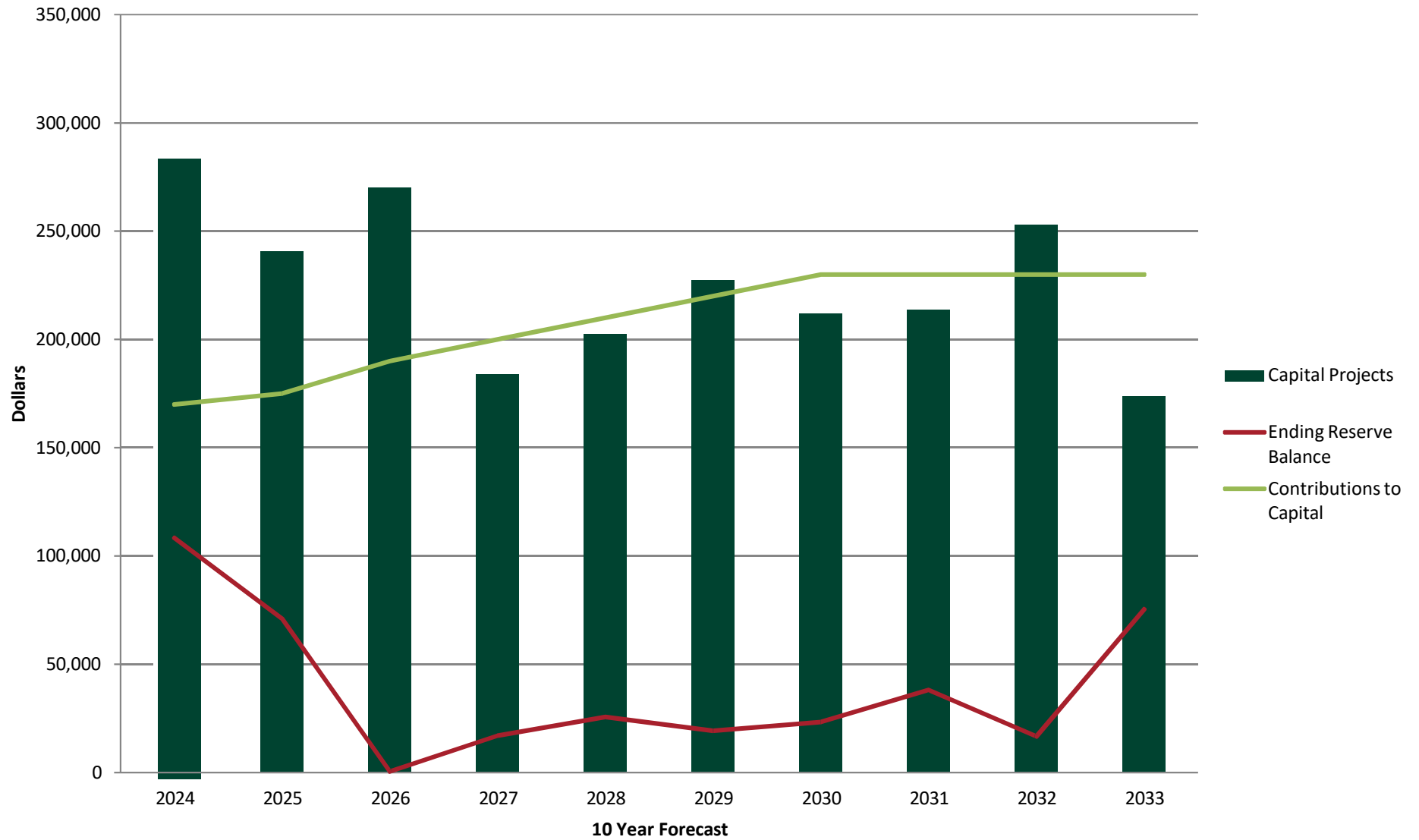
## Capital Budget - 10 Year

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
<b>FURNITURE PURCHASES</b>										
FF0001 Miscellaneous Furniture Replacement	\$24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
<b>Total Furniture Purchases</b>	<b>\$24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>
<b>WORK IN PROGRESS</b>										
WP0002 Work In Progress	\$25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>Total Work in Progress</b>	<b>\$25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>CLASS A MAINTENANCE VEHICLE</b>										
VA0002 Annual Fleet Replacements	\$30,000									600,000
VA0003 Miscellaneous Equipment Replacement	\$60,000			30,000			30,000			
<b>Total Class A Maintenance Vehicle</b>	<b>\$90,000</b>			<b>30,000</b>			<b>30,000</b>			
<b>CLASS B TANDEM TRUCK</b>										
VB0001 Tandem/Triaxle Truck Replacement	\$440,000	420,000	425,000	450,000		450,000	450,000	450,000		
<b>Total Class B Tandem Truck</b>	<b>\$440,000</b>	<b>420,000</b>	<b>425,000</b>	<b>450,000</b>		<b>450,000</b>	<b>450,000</b>	<b>450,000</b>		
<b>CLASS C PICKUP TRUCK &amp; SUV</b>										
VC0001 PW Pickup Replacement	\$80,000	76,000	45,000		76,000	45,000			38,000	
VC0002 EMS Pickup Trucks		100,000			100,000			100,000		
VC0003 CEMC SUV				30,000						
<b>Total Class C Pickup Truck &amp; SUV</b>	<b>\$80,000</b>	<b>176,000</b>	<b>45,000</b>	<b>30,000</b>	<b>176,000</b>	<b>45,000</b>		<b>100,000</b>	<b>38,000</b>	
<b>CLASS D AMBULANCE</b>										
VD0002 Annual Ambulance Replacements	\$841,000	560,000	560,000	560,000	560,000	280,000	280,000	841,000	560,000	560,000
<b>Total Class D Ambulance</b>	<b>\$841,000</b>	<b>560,000</b>	<b>560,000</b>	<b>560,000</b>	<b>560,000</b>	<b>280,000</b>	<b>280,000</b>	<b>841,000</b>	<b>560,000</b>	<b>560,000</b>
<b>MEDICAL EQUIPMENT PROJECTS</b>										
EM0004 Replacement of Medical Equipment	\$70,000	17,935	17,935	17,935	17,935	70,000	17,935	17,935	17,935	17,935
EM0005 Bariatric Equipment			75,000	132,300	30,000					
EM0006 Pediatric Restraints		2,700							2,700	
EM0007 Training Mannequins	\$8,106	5,972								
EM0010 Stair Chair							56,000			
EM0011 Powerload Stretcher	\$72,000	24,000			24,000		72,000	72,000	24,000	
EM0014 AED	\$68,300								73,000	
EM0015 Paramedic Defibrillator	\$670,000	42,000			42,000	670,000	38,000		42,000	
EM0016 Defibrillator Stretcher Stand	\$15,000	1,500			1,500	15,000	1,500		1,500	
EM0017 MCI Trailer Equipment							140,000			
<b>Total Medical Equipment projects</b>	<b>\$903,406</b>	<b>94,107</b>	<b>92,935</b>	<b>150,235</b>	<b>115,435</b>	<b>755,000</b>	<b>325,435</b>	<b>89,935</b>	<b>161,135</b>	<b>17,935</b>
<b>Total Asset Classes</b>	<b>\$16,999,706</b>	<b>9,308,107</b>	<b>7,918,135</b>	<b>9,424,035</b>	<b>7,760,935</b>	<b>8,491,200</b>	<b>8,090,733</b>	<b>8,914,935</b>	<b>8,206,521</b>	<b>8,708,945</b>

## 10 Year Reserve Continuity Schedule - Computer Systems

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<b>RESERVES</b>										
<i>Opening Balance:</i>	204,965	108,306	70,958	509	17,031	25,664	19,316	23,292	38,132	16,756
<b>TRANSFERS IN:</b>										
Contributions from Capital Levy - Current	81,335	132,414		183,397	185,378	201,781	192,747	190,366	214,582	156,892
Contributions from Capital Levy - Future	88,665	42,586	190,000	16,603	24,622	18,219	37,253	39,634	15,418	73,108
Total Contributions from Capital Levy	170,000	175,000	190,000	200,000	210,000	220,000	230,000	230,000	230,000	230,000
Grants and Subsidies - Provincial	27,000	27,000	8,000							
Transfer from Modernization Grant Reserve										
Transfer from Archives Equipment Reserve										
<b>Total Contributions To Reserves</b>	<b>197,000</b>	<b>202,000</b>	<b>198,000</b>	<b>200,000</b>	<b>210,000</b>	<b>220,000</b>	<b>230,000</b>	<b>230,000</b>	<b>230,000</b>	<b>230,000</b>
<b>Total Available for Current Projects</b>	<b>401,965</b>	<b>310,306</b>	<b>268,958</b>	<b>200,509</b>	<b>227,031</b>	<b>245,664</b>	<b>249,316</b>	<b>253,292</b>	<b>268,132</b>	<b>246,756</b>
<b>CAPITAL PROJECT COMMITMENTS:</b>										
CF0001 Fire Radio Equipment	80,000	40,000	40,000	40,000	40,000	20,000	20,000	40,000	80,000	40,000
CN0001 Network Equipment	76,000	87,000	106,000	28,000	35,000	80,000	70,000	30,000	35,000	
CP0001 Printer Replacements	3,300	3,000	2,700	1,300	9,000		3,300	3,000	2,700	1,300
CS0001 Software Licensing	29,000	22,000	25,000	14,000	17,000	18,000	12,000	29,000	12,000	14,000
CV0001 Server Replacements	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
CW0002 EMS Toughbook Replacement	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000
CW0004 Workstation Replacements	15,000	16,000	18,000	22,000	18,000	20,000	15,000	16,000	18,000	22,000
CT0001 Audio Upgrades Council Chamber	15,000									
<i>Inflation Adjustment</i>		4,720	10,492	10,606	15,409	21,445	23,763	27,658	37,014	28,348
<b>Total Commitments To Capital Projects</b>	<b>286,300</b>	<b>240,720</b>	<b>270,192</b>	<b>183,906</b>	<b>202,409</b>	<b>227,445</b>	<b>212,063</b>	<b>213,658</b>	<b>252,714</b>	<b>173,648</b>
<b>TRANSFERS OUT:</b>										
Transfers to Operating budget	15,000	3,000					15,000	3,000		
Transfers to Other Reserves										
<b>Total Expenditures Against Reserves</b>	<b>301,300</b>	<b>243,720</b>	<b>270,192</b>	<b>183,906</b>	<b>202,409</b>	<b>227,445</b>	<b>227,063</b>	<b>216,658</b>	<b>252,714</b>	<b>173,648</b>
<b>Closing Balance Before Interest</b>	<b>100,665</b>	<b>66,586</b>	<b>-1,234</b>	<b>16,603</b>	<b>24,622</b>	<b>18,219</b>	<b>22,253</b>	<b>36,634</b>	<b>15,418</b>	<b>73,108</b>
Interest Income	7,641	4,372	1,743	428	1,041	1,097	1,039	1,498	1,339	2,247
<b>Closing Reserve Balance</b>	<b>108,306</b>	<b>70,958</b>	<b>509</b>	<b>17,031</b>	<b>25,664</b>	<b>19,316</b>	<b>23,292</b>	<b>38,132</b>	<b>16,756</b>	<b>75,355</b>

# Computer Systems Capital Reserve



CF0001 Fire Radio Equipment			
Technology Services			
4-Council Review	Year	2024	

## Description

### Project Description

New equipment will be purchased to replace aging and incompatible equipment providing substantially improved system stability, redundancy and resiliency.

### Project Justification

The County is currently responsible for the capital maintenance and replacement of the fire radio communication equipment infrastructure that enables the County fire departments to communicate. The infrastructure equipment is located throughout the county at several radio tower sites including Stratford, St.Marys, Mitchell, Milverton, and Listowel. Efforts have been made to identify and plan for major equipment replacements but these schedules can be impacted by exposure to severe weather conditions experienced in the County.

The equipment identified for replacement has aged to the point where good system design and maintenance dictates it's replacement to ensure continued service levels. In addition, finding replacement or spare parts for this equipment has become difficult if not impossible and presents a risk that can be mitigated by replacing this equipment with current.

### Additional Comments / Notes

All operational costs (for fire radio system infrastructure) are billed to each partner annually, as per the Fire Radio Communications System Agreement. End-user equipment is the property and responsibility of each Fire Dept.

### Budget

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	440,000	80,000	40,000	40,000	40,000	40,000	200,000
	440,000	80,000	40,000	40,000	40,000	40,000	200,000
<b>Expenditures Total</b>	<b>440,000</b>	<b>80,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>200,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Computer Systems Reserve	440,000	80,000	40,000	40,000	40,000	40,000	200,000
	440,000	80,000	40,000	40,000	40,000	40,000	200,000
<b>Funding Total</b>	<b>440,000</b>	<b>80,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>200,000</b>

### Attributes

Attribute	Value	Comment
Attributes		
Contract Department	Technology Services	
Asset Classification	Fire Radio Equipment	
Contract No.	23-2-FIREQUIP Fire Radio Equipment Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

CN0001 Network Equipment			
Technology Services			
4-Council Review	Year	2024	

## Description

### Project Description

Network class equipment will be purchased to meet new operational or service requirements and to replace existing equipment past its useful life (as defined by the current Asset Management policy).

### Project Justification

Network equipment planned for purchase includes network switches, a microfilm scanner, mobile phones, microphones, time clocks, and video projection type devices. The average age of the equipment to be replaced is over 8 years.

### Additional Comments / Notes

## Budget

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	562,000	91,000	87,000	106,000	28,000	35,000	215,000
	<u>562,000</u>	<u>91,000</u>	<u>87,000</u>	<u>106,000</u>	<u>28,000</u>	<u>35,000</u>	<u>215,000</u>
<b>Expenditures Total</b>	<b>562,000</b>	<b>91,000</b>	<b>87,000</b>	<b>106,000</b>	<b>28,000</b>	<b>35,000</b>	<b>215,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Computer Systems Reserve	547,000	76,000	87,000	106,000	28,000	35,000	215,000
POA Reserve for Technology	15,000	15,000					
	<u>562,000</u>	<u>91,000</u>	<u>87,000</u>	<u>106,000</u>	<u>28,000</u>	<u>35,000</u>	<u>215,000</u>
<b>Funding Total</b>	<b>562,000</b>	<b>91,000</b>	<b>87,000</b>	<b>106,000</b>	<b>28,000</b>	<b>35,000</b>	<b>215,000</b>

## Attributes

Attribute	Value	Comment
Attributes		
Contract Department	Technology Services	
Asset Classification	Network Equipment	
Contract No.	23-2-NETEQUIP Network Equipment Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

CP0001 Printer Replacements		
Technology Services		
4-Council Review	Year	2024

Description
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Project Description
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Printing devices will be purchased to replace those beyond their useful life threshold as defined by the current Asset Management policy.

Project Justification
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Extending printing devices past their useful life threshold will often result in additional hardware failures that require extra effort, time and costs to maintain and support.

The average age of the printers identified for replacement is over 7 years

Additional Comments / Notes
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Budget
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	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	29,600	3,300	3,000	2,700	1,300	9,000	10,300
	29,600	3,300	3,000	2,700	1,300	9,000	10,300
<b>Expenditures Total</b>	<b>29,600</b>	<b>3,300</b>	<b>3,000</b>	<b>2,700</b>	<b>1,300</b>	<b>9,000</b>	<b>10,300</b>
<b>Funding</b>							
<b>Reserves</b>							
Computer Systems Reserve	29,600	3,300	3,000	2,700	1,300	9,000	10,300
	29,600	3,300	3,000	2,700	1,300	9,000	10,300
<b>Funding Total</b>	<b>29,600</b>	<b>3,300</b>	<b>3,000</b>	<b>2,700</b>	<b>1,300</b>	<b>9,000</b>	<b>10,300</b>

Attributes
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Attribute	Value	Comment
Attributes		
Contract Department	Technology Services	
Asset Classification	Printers	
Contract No.	23-2-PRINTERS Printer Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

CS0001 Software Licensing		
Technology Services		
4-Council Review	Year	2024

**Description**

**Project Description**

Software licenses will be purchased to replace those beyond the useful life threshold, to reflect current usage levels and to meet new service level requirements.

**Project Justification**

The County must ensure that its license inventory matches the current level of software usage in order to remain in legal compliance. Keeping software and the licensing up to date enables staff to benefit from enhanced features, the latest security patches and features and improved performance for their devices.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	192,000	29,000	22,000	25,000	14,000	17,000	85,000
	192,000	29,000	22,000	25,000	14,000	17,000	85,000
<b>Expenditures Total</b>	<b>192,000</b>	<b>29,000</b>	<b>22,000</b>	<b>25,000</b>	<b>14,000</b>	<b>17,000</b>	<b>85,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Computer Systems Reserve	192,000	29,000	22,000	25,000	14,000	17,000	85,000
	192,000	29,000	22,000	25,000	14,000	17,000	85,000
<b>Funding Total</b>	<b>192,000</b>	<b>29,000</b>	<b>22,000</b>	<b>25,000</b>	<b>14,000</b>	<b>17,000</b>	<b>85,000</b>

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Technology Services	
Asset Classification	Software	
Contract No.	23-2-SOFTWARE Software Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

CV0001 Server Replacements		
Technology Services		
4-Council Review	Year	2024

Description
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Project Description
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Server class computers will be purchased to replace those beyond the useful life threshold as defined in the current Asset Management policy or to meet new operational or service requirements.

Project Justification
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Server hardware is a vital component of our digital system, providing access to the applications and data staff rely on to provide services to the public. Server hardware must be reliable and capable to meet service levels (warranty, reliability, and responsiveness) expected and required by County staff.

The manufacturer service warranty of the one server to be replaced will expire in 2024.

Additional Comments / Notes
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Budget
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	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	140,000	14,000	14,000	14,000	14,000	14,000	70,000
	140,000	14,000	14,000	14,000	14,000	14,000	70,000
<b>Expenditures Total</b>	<b>140,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>70,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Computer Systems Reserve	140,000	14,000	14,000	14,000	14,000	14,000	70,000
	140,000	14,000	14,000	14,000	14,000	14,000	70,000
<b>Funding Total</b>	<b>140,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>70,000</b>

Attributes
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Attribute	Value	Comment
Attributes		
Contract Department	Technology Services	
Asset Classification	Servers	
Contract No.	23-2-SERVERS Server Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

CW0002 EMS Toughbook Replacement		
Technology Services		
4-Council Review	Year	2024

**Description**

**Project Description**

Rugged laptops used by Paramedic Services in the ambulances and response vehicles will be purchased to replace those of the fleet beyond the useful life threshold.

**Project Justification**

Maintaining reliable and capable computers in Paramedic response vehicles plays an important role in ensuring Paramedic Services staff provide the best level of service possible.

The rugged laptops used are specifically built to withstand exposure to harsh environments and impacts that can be faced during emergency calls.

**Additional Comments / Notes**

The fleet of rugged laptops has increased in part due to the introduction of the Mobile Integrated Health service and the new requirements for additional devices in the ambulances.

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	540,000	54,000	54,000	54,000	54,000	54,000	270,000
	540,000	54,000	54,000	54,000	54,000	54,000	270,000
<b>Expenditures Total</b>	<b>540,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>270,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Computer Systems Reserve	540,000	54,000	54,000	54,000	54,000	54,000	270,000
	540,000	54,000	54,000	54,000	54,000	54,000	270,000
<b>Funding Total</b>	<b>540,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>270,000</b>

**Attributes**

Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Technology Services	
Asset Classification	Workstations	
Contract No.	23-2-WKSTNS Workstation Projects	
Project Start Year	2024	
Project End Date	2033	
<b>Status</b>		
Project Status	Not Approved	

CW0004 Workstation Replacements		
Technology Services		
4-Council Review	Year	2024

**Description**

**Project Description**

Desktop computers will be purchased to replace those beyond the useful life threshold as defined in the current Asset Management policy or to meet new organizational staffing requirements.

**Project Justification**

Computers are critical to the day-to-day productivity of staff and the services they provide to the public. Computer hardware has a limited lifespan and must remain reliable and capable so staff can meet service levels expected by the public.

The average age of the computers identified for replacement is over 7 years

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	180,000	15,000	16,000	18,000	22,000	18,000	91,000
	180,000	15,000	16,000	18,000	22,000	18,000	91,000
<b>Expenditures Total</b>	<b>180,000</b>	<b>15,000</b>	<b>16,000</b>	<b>18,000</b>	<b>22,000</b>	<b>18,000</b>	<b>91,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Computer Systems Reserve	180,000	15,000	16,000	18,000	22,000	18,000	91,000
	180,000	15,000	16,000	18,000	22,000	18,000	91,000
<b>Funding Total</b>	<b>180,000</b>	<b>15,000</b>	<b>16,000</b>	<b>18,000</b>	<b>22,000</b>	<b>18,000</b>	<b>91,000</b>

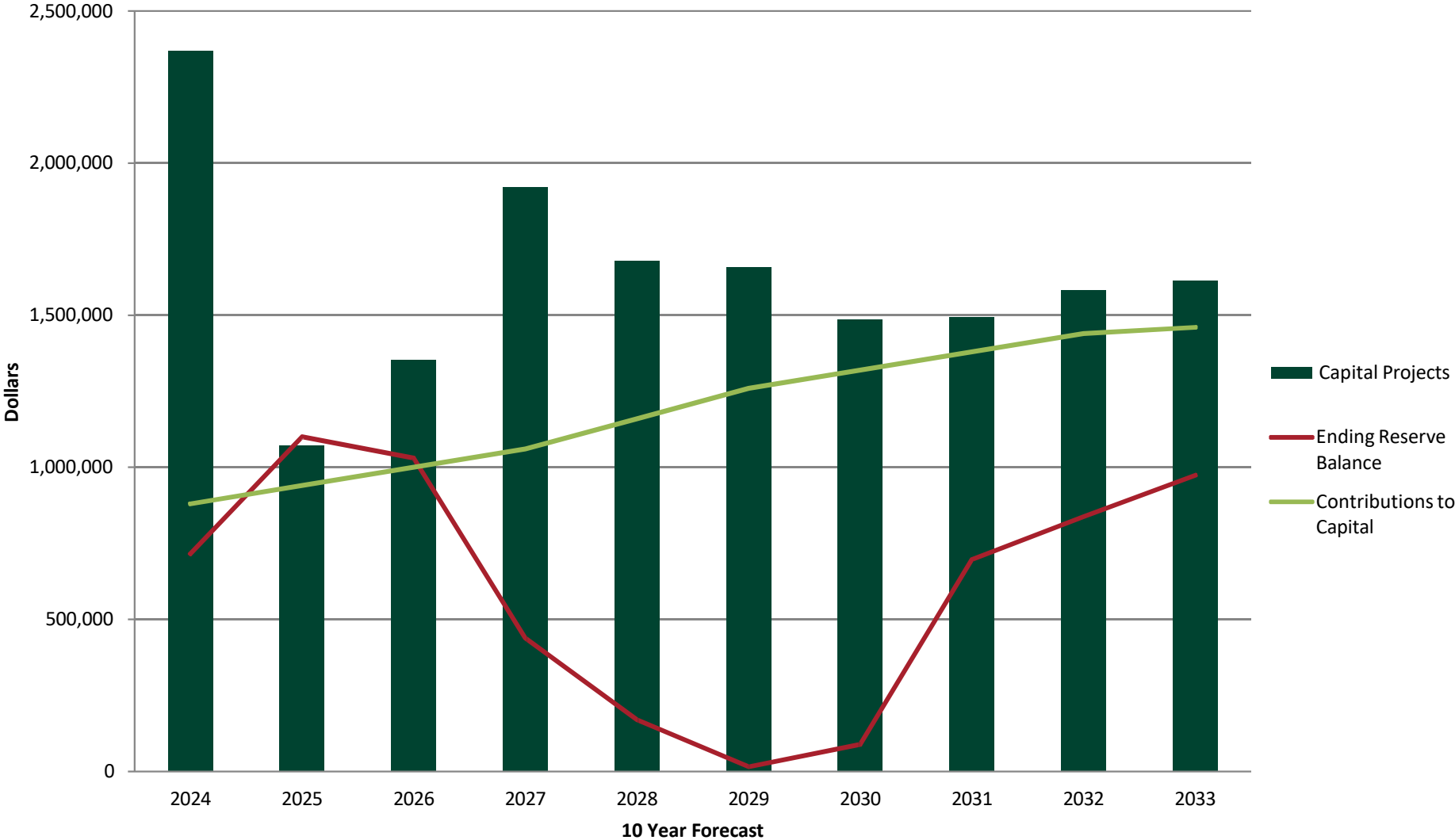
**Attributes**

Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Technology Services	
Asset Classification	Workstations	
Contract No.	23-2-WKSTNS Workstation Projects	
Project Start Year	2024	
Project End Date	2033	
<b>Status</b>		
Project Status	Not Approved	

## 10 Year Reserve Continuity Schedule Bridges & Culverts

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<b>RESERVES</b>										
<i>Opening Balance:</i>	1,934,739	716,164	1,100,352	1,030,044	438,080	170,196	15,577	89,558	696,904	837,673
<b>TRANSFERS IN:</b>										
Contributions from Capital Levy - Current	228,492	0	21,917	657,728	1,004,640	1,248,954	1,233,007	702,278	639,756	530,712
Contributions from Capital Levy - Future	651,508	940,000	978,083	402,272	155,360	11,046	86,993	677,722	800,244	929,288
Total Contributions from Capital Levy	880,000	940,000	1,000,000	1,060,000	1,160,000	1,260,000	1,320,000	1,380,000	1,440,000	1,460,000
Grants and Subsidies - Federal										
Grants and Subsidies - Provincial		253,009								
Grants and Subsidies - Municipal								459,474		
Regional Roads Revenue - City of Stratford	204,769	217,874	230,251	233,000	235,000	237,000	238,000	242,000	245,000	245,000
<b>Total Contributions To Reserves</b>	<b>1,084,769</b>	<b>1,410,883</b>	<b>1,230,251</b>	<b>1,293,000</b>	<b>1,395,000</b>	<b>1,497,000</b>	<b>1,558,000</b>	<b>2,081,474</b>	<b>1,685,000</b>	<b>1,705,000</b>
<b>Total Available for Current Projects</b>	<b>3,019,508</b>	<b>2,127,047</b>	<b>2,330,603</b>	<b>2,323,044</b>	<b>1,833,080</b>	<b>1,667,196</b>	<b>1,573,577</b>	<b>2,171,032</b>	<b>2,381,904</b>	<b>2,542,673</b>
<b>CAPITAL PROJECT COMMITMENTS:</b>										
BC0023 Structure #119077					700,000					
BC0024 Structure #107030			700,000							
BC0025 Culvert Replacement - Line 86										
BC0026 Bridge Replacement 163058				1,325,000						
BC0027 Culvert Replacement 163020				285,000						
BC0028 Bridge & Culvert Rehabilitations		1,000,000	550,000	150,000	800,000	1,450,000	1,270,000	1,250,000	1,300,000	1,300,000
BC0039 Small Culverts	300,000									
BC0054 Structure #044180	630,000									
BC0056 Structure #135018	488,000									
BC0057 Structure #020217	400,000									
BC0058 Structure 01-BR-1	500,000									
WP0003 Work in Progress - Bridges	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
<i>Inflation Adjustment</i>		21,000	52,520	110,772	127,720	156,150	166,584	193,310	231,660	263,385
<b>Total Commitments To Capital Projects</b>	<b>2,368,000</b>	<b>1,071,000</b>	<b>1,352,520</b>	<b>1,920,772</b>	<b>1,677,720</b>	<b>1,656,150</b>	<b>1,486,584</b>	<b>1,493,310</b>	<b>1,581,660</b>	<b>1,613,385</b>
<b>TRANSFERS OUT:</b>										
Transfers to Operating budget										
<b>Total Expenditures Against Reserves</b>	<b>2,368,000</b>	<b>1,071,000</b>	<b>1,352,520</b>	<b>1,920,772</b>	<b>1,677,720</b>	<b>1,656,150</b>	<b>1,486,584</b>	<b>1,493,310</b>	<b>1,581,660</b>	<b>1,613,385</b>
<b>Closing Balance Before Interest</b>	<b>651,508</b>	<b>1,056,047</b>	<b>978,083</b>	<b>402,272</b>	<b>155,360</b>	<b>11,046</b>	<b>86,993</b>	<b>677,722</b>	<b>800,244</b>	<b>929,288</b>
Interest Income	64,656	44,305	51,961	35,808	14,836	4,531	2,564	19,182	37,429	44,174
<b>Closing Reserve Balance</b>	<b>716,164</b>	<b>1,100,352</b>	<b>1,030,044</b>	<b>438,080</b>	<b>170,196</b>	<b>15,577</b>	<b>89,558</b>	<b>696,904</b>	<b>837,673</b>	<b>973,462</b>

# Bridges and Culverts Capital Reserve



BC0039 Small Culverts			
Bridges			
4-Council Review	Year	2024	

**Description**

**Project Description**

Small diameter culvert replacements.

**Project Justification**

Replacement or rehabilitation of various road crossing culverts with spans less than 3.0m throughout the County road network. Covers replacement of structures which have not been previously identified separately as an individual asset, structures with a span of less than 3.0 metres are not considered under the bridge code and do not require an OSIM inspection.

Project budget adjusted to account for CSP culvert replacement on Scariglia Municipal Drain, Perth Road 120A.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	300,000	300,000					
	300,000	300,000					
<b>Expenditures Total</b>	<b>300,000</b>	<b>300,000</b>					
<b>Funding</b>							
<b>Reserves</b>							
Bridges & Culverts Reserve	300,000	300,000					
	300,000	300,000					
<b>Funding Total</b>	<b>300,000</b>	<b>300,000</b>					

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Bridges	
Asset Classification	Bridges Concrete	
Contract No.	31-2-BRDGCON Bridge & Culverts Projects	
Project Start Year	2024	
Project End Date	2024	
Status		
Project Status	Not Approved	

BC0054 Structure #044180			
Bridges			
4-Council Review	Year	2024	

Description
<b>Project Description</b>
Rehabilitation of Structure 044180 – Perth Line 44
<b>Project Justification</b>
<p>Bridge Structure 044180 is a 9 m span rigid frame bridge on a skewed alignment spanning the Northeast Drain. The structure was constructed in 1964 and is generally in good to fair overall condition having been assigned a BCI assessment rating of 70 during its OSIM review in 2021. Observations made during OSIM inspections note that sections of severe disintegration, delamination and spalling of concrete exist and exposed and corroded rebar is present. The abutments, deck soffit, wingwalls, and curbs of the bridge appear to be in fair to good condition, with isolated areas of concrete deterioration. The railings are generally in fair condition, also with isolated areas of concrete deterioration however, they are not to current standard. It has been recommended through OSIM inspections that concrete repairs be completed within 1 to 5-years.</p> <p>The project budget includes allowances for removal of the asphalt over the deck, various quantities of concrete patch repairing of the deck top, soffit, and wingwalls, as well as the replacement of the structure's curbs and railings. The project includes allowances for waterproofing, asphalt pavement, shoulder improvements around the structure, and guiderail supply and installation. Anticipated costs for Engineering, Approvals, and Contract Administration are included in the project scope and budget.</p>
<b>Additional Comments / Notes</b>
<p>This bridge structure is located on Perth Line 44 between Road 160 and Perth Road 163 (Hwy. 23) which is forecasted for road reconstruction in 2025. The intention is to complete the bridge rehabilitation work in advance of planned road reconstruction. Staged construction with single lane closures will be specified for this bridge rehabilitation project. Traffic control and project scheduling will be coordinated in consideration with the proposed roadwork on Perth Line 44 east of the bridge site.</p>

Budget							
	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Consultant Fees	50,000	50,000					
Contractor	580,000	580,000					
	630,000	630,000					
<b>Expenditures Total</b>	<b>630,000</b>	<b>630,000</b>					
<b>Funding</b>							
<b>Reserves</b>							
Bridges & Culverts Reserve	630,000	630,000					
	630,000	630,000					
<b>Funding Total</b>	<b>630,000</b>	<b>630,000</b>					

Attributes		
Attribute	Value	Comment
Attributes		
Contract Department	Bridges	
Asset Classification	Bridges Concrete	
Contract No.	31-2-BRDGCON Bridge & Culverts Projects	
Project Start Year	2024	
Project End Date	2024	
Status		
Project Status	Not Approved	





BC0056 Structure #135018			
Bridges			
4-Council Review	Year	2024	

**Description**

**Project Description**

Rehabilitation of Structure 135018 Wickie Bridge – Perth Road 135

**Project Justification**

Bridge Structure 135018 is a 14.3 m span rigid frame bridge on a skewed alignment spanning a portion of Black Creek on Perth Road 135 north of Sebringville. The structure was constructed in the early 1960's and remains in generally good to fair overall condition. The structure was assigned a BCI condition rating of 54 during its OSIM inspection in 2021. Observations made during past and more recent structural inspections note isolated sections of concrete deterioration throughout the structure's soffit, abutments and wingwalls. It has been recommended through OSIM inspections that concrete repairs to the deck soffit should be completed within 6 to 10-years from the time of inspection (2021). The deck wearing surface and asphalt approaches are also recommended for repair within the same time span.

The project budget includes allowances for removal of the asphalt over the deck, various quantities of concrete patch repairing of the deck top, soffit, and wingwalls and barriers. The project budget includes allowances for waterproofing, asphalt pavement, shoulder improvements around the structure, and removal and replacement of portions of the guiderail and curb and gutter sections. Anticipated costs for Engineering, Approvals, and Contract Administration are included in the project scope and budget.

This portion of Black Creek is identified as a warmwater thermal regime with DFO limitations on work periods. The timing window for in-water works at this site is

**Additional Comments / Notes**

Perth Road 135 to the north of Highway 8 is planned for reconstruction in 2025 and this project intends to complete the recommended repairs to the bridge structure in advance of the road reconstruction project.

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Consultant Fees	38,000	38,000					
Contractor	450,000	450,000					
	488,000	488,000					
<b>Expenditures Total</b>	<b>488,000</b>	<b>488,000</b>					
<b>Funding</b>							
<b>Reserves</b>							
Bridges & Culverts Reserve	488,000	488,000					
	488,000	488,000					
<b>Funding Total</b>	<b>488,000</b>	<b>488,000</b>					

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Bridges	
Asset Classification	Bridges Concrete	
Contract No.	31-2-BRDGCON Bridge & Culverts Projects	
Project Start Year	2024	
Project End Date	2024	
Status		
Project Status	Not Approved	



BC0057 Structure #020217			
Bridges			
4-Council Review	Year	2024	

**Description**

**Project Description**

Rehabilitation of Structure 020217 Flat Creek Bridge – Perth Line 20

**Project Justification**

Bridge Structure 020217 is a 12.2 m span rigid frame bridge on a skewed alignment spanning Flat Creek on Perth Line 20 approximately 1.5km west of Russeldale. The structure was constructed in the early 1960's and remains in generally good to fair overall condition having been assigned a BCI assessment rating of 66 during its OSIM review in 2021. Observations made during past and more recent OSIM inspections note sections of severe delamination and spalling of concrete on the deck soffit element, further observations note wet hairline cracking, honeycombing and exposed, corroded rebar. The abutments, wingwalls, and curbs of the bridge appear to be in fair to good condition, with isolated areas of concrete deterioration requiring repairs. It has been recommended through OSIM inspections that concrete repairs to the deck soffit should be completed within 6 to 10-years from the time of inspection (2021). The deck wearing surface and asphalt approaches are also recommended for repair within the same timespan.

The project budget includes allowances for removal of the asphalt over the deck, various quantities of concrete patch repairing of the deck top, soffit, and wingwalls and barriers. The project budget also includes allowances for waterproofing, asphalt pavement, shoulder improvements around the structure, and removal and replacement of portions of the guiderail and curb and gutter sections. Anticipated costs for Engineering, Approvals, and Contract Administration are included in the project scope and budget.

**Additional Comments / Notes**

Perth Line 20 is planned for reconstruction in the same year (2024) and it is anticipated that this rehabilitation project will be included within the scope of the overall road reconstruction project. This project administration approach has been used in the past on certain capital road and bridge projects, most recently in 2021.

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Consultant Fees	40,000	40,000					
Contractor	360,000	360,000					
	400,000	400,000					
<b>Expenditures Total</b>	<b>400,000</b>	<b>400,000</b>					
<b>Funding</b>							
<b>Levy</b>							
Levy	400,000	400,000					
	400,000	400,000					
<b>Funding Total</b>	<b>400,000</b>	<b>400,000</b>					

**Attributes**

Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Bridges	
Asset Classification	Bridges Concrete	
Contract No.	31-2-BRDGCON Bridge & Culverts Projects	
Project Start Year	2024	
Project End Date	2024	
<b>Status</b>		
Project Status	Not Approved	



BC0058 Structure 01-BR-1			
Bridges			
4-Council Review	Year	2024	

**Description**

**Project Description**

Replacement of Structure 01-BR-1 – Quinlan Road (Perth Line 36)

**Project Justification**

The City of Stratford intends to implement capital improvements to boundary road structure 01-BR-1 located on Quinlan Road (Perth Line 36) approximately 0.7km west of Mornington Street (Perth Road 119). The existing structure is a 5.5m span x 1.8m high open footing concrete culvert crossing the road on a skewed angle. The structure length is approximately 17.6m, the paved road supported by the culvert is approximately 7.4m wide. The north end of the deck is badly cracked and delaminated and the cracking continues towards the centreline of the structure. The structure has been recommended for replacement as part of the City's bridge inspection program and the City plans to construct its replacement in 2024.

This project will be administered by the City with construction to be completed in 2024. County staff will be included in all correspondence relating to the project for its duration.

It is anticipated that the structure will be replaced with a 5.75m span x 2.6m high x 22m long precast box culvert. The new structure would follow a similar skew to the existing and precast retaining walls would be installed at all 4 corners. The alignment of the stream would be maintained as approval to re-align the stream cannot be guaranteed.

**Additional Comments / Notes**

This project had been internally planned for 2025 construction was forecasted for inclusion in the 2025 capital budget based off of prior correspondence with City staff. This project budget represent the estimated project costs to be apportioned to Perth County.

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	500,000	500,000					
	500,000	500,000					
<b>Expenditures Total</b>	<b>500,000</b>	<b>500,000</b>					
<b>Funding</b>							
<b>Reserves</b>							
Bridges & Culverts Reserve	500,000	500,000					
	500,000	500,000					
<b>Funding Total</b>	<b>500,000</b>	<b>500,000</b>					

**Attributes**

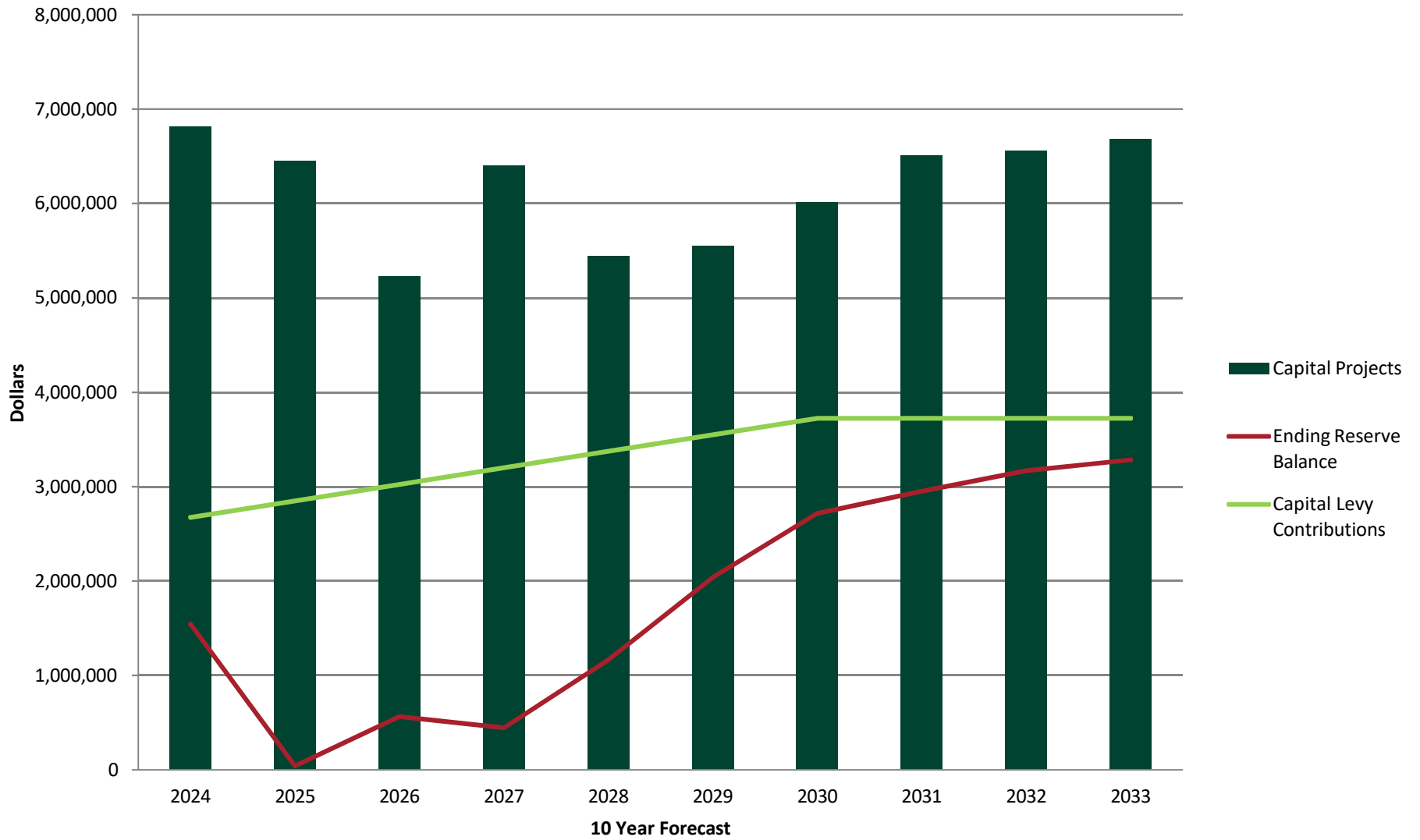
Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Bridges	
Asset Classification	Bridges Concrete	
Contract No.	31-2-BRDGCON Bridge & Culverts Projects	
Project Start Year	2024	
Project End Date	2024	
<b>Status</b>		
Project Status	Not Approved	



## 10 Year Reserve Continuity Schedule - Roads Reserve 2023 - 2033

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<b>RESERVES</b>										
<i>Opening Balance:</i>	3,311,645	1,544,405	42,255	566,063	446,145	1,166,067	2,040,842	2,717,727	2,953,319	3,170,257
<b>TRANSFERS IN:</b>										
Contributions from Capital Levy - Current	1,249,035	2,846,444	2,473,774	2,778,543	2,248,255	1,587,376	1,123,336	909,999	704,098	597,760
Contributions from Capital Levy - Future	1,425,965	3,556	551,226	421,457	1,126,745	1,962,624	2,601,664	2,815,001	3,020,902	3,127,240
Total Contributions from Capital Levy	2,675,000	2,850,000	3,025,000	3,200,000	3,375,000	3,550,000	3,725,000	3,725,000	3,725,000	3,725,000
Grants and Subsidies - Federal	1,287,379	1,341,019	1,341,019	1,394,660	1,394,660	1,394,660	1,394,660	1,394,660	1,394,660	1,394,660
Grants and Subsidies - Provincial	703,009	450,000	703,000	765,000	790,000	800,000	810,000	815,000	815,000	815,000
Grants and Subsidies - Municipal	450,000	382,500	702,270	397,953						
Other Revenue										
Regional Roads Revenue - City of Stratford	343,004	420,175	502,638	500,000	560,000	600,000	640,000	670,000	690,000	699,000
<b>Total Contributions To Reserves</b>	<b>5,458,392</b>	<b>5,443,694</b>	<b>6,273,927</b>	<b>6,257,613</b>	<b>6,119,660</b>	<b>6,344,660</b>	<b>6,569,660</b>	<b>6,604,660</b>	<b>6,624,660</b>	<b>6,633,660</b>
<b>Total Available for Current Projects</b>	<b>8,770,037</b>	<b>6,988,099</b>	<b>6,316,182</b>	<b>6,823,676</b>	<b>6,565,805</b>	<b>7,510,727</b>	<b>8,610,502</b>	<b>9,322,387</b>	<b>9,577,979</b>	<b>9,803,917</b>
<b>CAPITAL PROJECT COMMITMENTS:</b>										
RS0008 Road 101	1,500,000									
RS0020 Line 86 West	1,575,000									
RS0033 Line 56				1,008,000						
RS0036 Line 20 West	1,150,000									
RS0053 Resurfacing		6,300,000	5,000,000	5,000,000	5,000,000	5,000,000	5,310,498	5,640,000	5,571,686	5,561,710
RS0055 Line 44	2,150,000									
RS0060 Road 101/101A Oxford Rd	410,000									
WP0001 Work in Progress	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<i>Inflation Adjustment</i>		126,500	203,010	369,220	414,060	523,103	673,340	842,386	960,391	1,089,967
<b>Total Commitments To Capital Projects</b>	<b>6,810,000</b>	<b>6,451,500</b>	<b>5,228,010</b>	<b>6,402,220</b>	<b>5,439,060</b>	<b>5,548,103</b>	<b>6,008,838</b>	<b>6,507,386</b>	<b>6,557,077</b>	<b>6,676,677</b>
<b>TRANSFERS OUT:</b>										
Transfers to Operating budget	534,072	533,043	536,946							
Transfers to Other Reserves										
<b>Total Expenditures Against Reserves</b>	<b>7,344,072</b>	<b>6,984,543</b>	<b>5,764,956</b>	<b>6,402,220</b>	<b>5,439,060</b>	<b>5,548,103</b>	<b>6,008,838</b>	<b>6,507,386</b>	<b>6,557,077</b>	<b>6,676,677</b>
<b>Closing Balance Before Interest</b>	<b>1,425,965</b>	<b>3,556</b>	<b>551,226</b>	<b>421,457</b>	<b>1,126,745</b>	<b>1,962,624</b>	<b>2,601,664</b>	<b>2,815,001</b>	<b>3,020,902</b>	<b>3,127,240</b>
Interest Income	118,440	38,699	14,837	24,688	39,322	78,217	116,063	138,318	149,356	157,437
<b>Closing Reserve Balance</b>	<b>1,544,405</b>	<b>42,255</b>	<b>566,063</b>	<b>446,145</b>	<b>1,166,067</b>	<b>2,040,842</b>	<b>2,717,727</b>	<b>2,953,319</b>	<b>3,170,257</b>	<b>3,284,678</b>

# Roads Capital Reserve



RS0008 Road 101			
Roads			
4-Council Review	Year	2024	

**Description**

**Project Description**

Reconstruction of Perth Road 101 (Oxford Road 24) from Tavistock Limits to Concession Road, a project length of approximately 8km. Boundary road project being administered by Oxford County. Construction scope to include recycling and widening of the existing asphalt structure, hot-mix asphalt resurfacing, reinstatement of shoulders and traffic markings.

**Project Justification**

Perth Road 101/ Oxford Road 24 is a boundary road lying between Perth and Oxford County and is orientated in an east/west direction between Tavistock and Highway 7/8. The road is considered a Class 2 roadway with an AADT in the range of 6500 vehicles per day, and approximately 16% truck traffic (2023). The Pavement Condition Index (PCI) rating based on the observed distress in both lanes ranges between 20 and 25 (out of 100). Predominant pavement distresses include extensive – moderate severity longitudinal cracking, transverse cracking, and wheel track rutting. Other noticeable pavement distresses include frequent – moderate severity pavement edge breaks, pavement edge cracking, intermittent – moderate severity alligator cracking and potholes. Localized intermittent – slight severity raveling can also be observed.

The road was last reconstructed in 2005 and has been forecasted by Perth and Oxford County for reconstruction in the 2024 budget year. Through terms of the Boundary Road Agreement all Capital construction costs will be shared 50/50 between Perth and Oxford County. Oxford County performs both routine and winter maintenance duties for this boundary road section. Cross culverts within the project limits were replaced in 2022.

**Additional Comments / Notes**

The budgeted amount represents Perth's estimated share of the overall project costs.

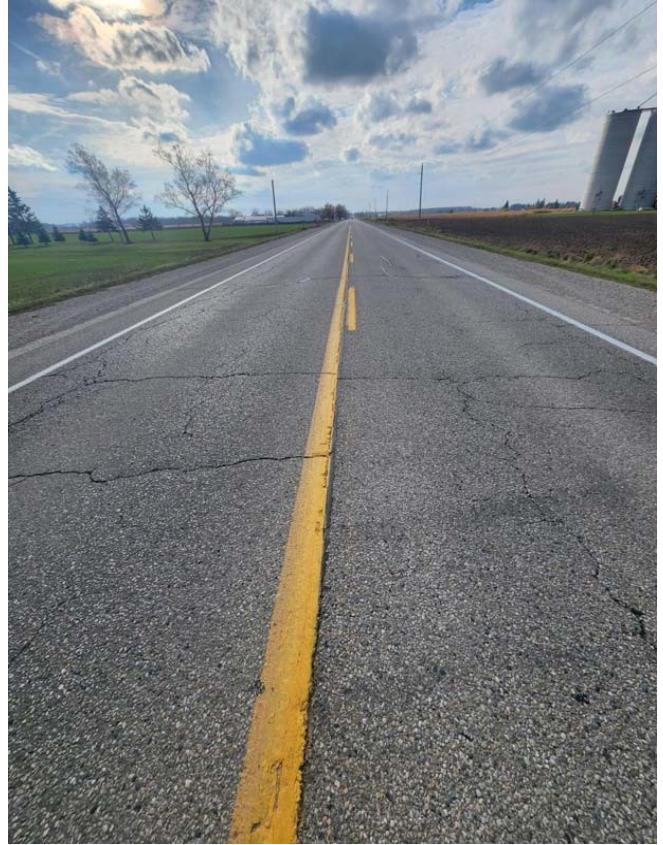
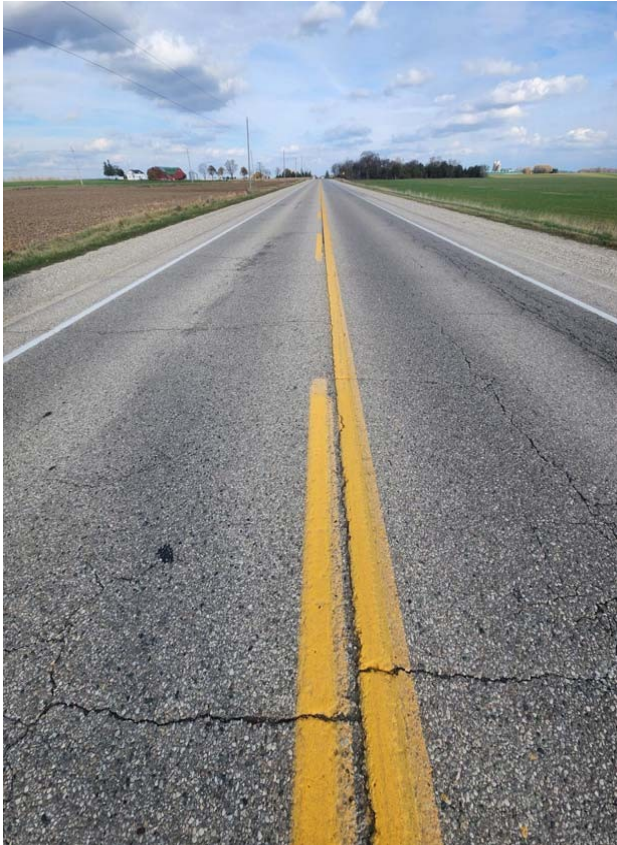
**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	1,475,315	1,475,315					
Labour	24,685	24,685					
	1,500,000	1,500,000					
<b>Expenditures Total</b>	<b>1,500,000</b>	<b>1,500,000</b>					
<b>Funding</b>							
<b>Grants</b>							
Provincial Grants	827,069	827,069					
	827,069	827,069					
<b>Reserves</b>							
Roads Reserve	672,931	672,931					
	672,931	672,931					
<b>Funding Total</b>	<b>1,500,000</b>	<b>1,500,000</b>					

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Roads	
Asset Classification	Roads Surface	
Contract No.	31-2-ROADSURF Road Surface Projects	
Project Start Year	2024	
Project End Date	2024	
Status		
Project Status	Approved	

RS0008 Road 101			
Roads			
4-Council Review	Year	2024	



RS0020 Line 86 East			
Roads			
4-Council Review	Year	2024	

### Description

#### Project Description

Surface paving of Perth Line 86 from Perth Road 131 to Listowel limits, a project length of approximately 10kms. Construction scope to include applying hot-mix asphalt surface to existing platform, reinstatement of traffic markings, placement of granular shoulders, sign replacements as required.

#### Project Justification

Perth Line 86 is orientated in an east/west direction and is considered a Class 2 roadway under O.Reg. 239/02 with an Annual Average Daily Traffic (AADT) volume of approximately 10,000 vehicles (2023 data). The road sections within the project limits (Perth Road 131 to Listowel limits) were assessed and assigned condition ratings most recently in 2022. A majority of the Pavement Condition Index (PCI) ratings ranged from 59 to 68 which is equal to a fair assessment score, and a good candidate for the proposed pavement rehabilitation.

Perth Line 86 is one of the most heavily traveled roads in the County road network, and although the existing road surface is as noted to be in fair condition, rehabilitation efforts are recommended to ensure the road continues to operate in a good state of repair. The road structure within the project limits is comprised of approximately 175-225mm cold-recycle-mix overlain with 50mm HL3 hot-mix asphalt. The road was last reconstructed in 2008 where 100mm of the existing surface was recycled through cold-in-place methods, and the 50mm HL3 surface that exists today was placed. The road is structurally sound; however, areas of transverse and longitudinal cracking exist routinely throughout, the majority of cracking distresses appear to be top-down rather than structurally related.

The proposed project scope is to apply an additional 50-55mm lift of hot-mix surface over the existing asphalt platform. This application will provide a smooth surface, while addressing raveling, oxidation and low-severity top-down cracking. A lift of surface asphalt will improve the overall condition of the road and will

#### Additional Comments / Notes

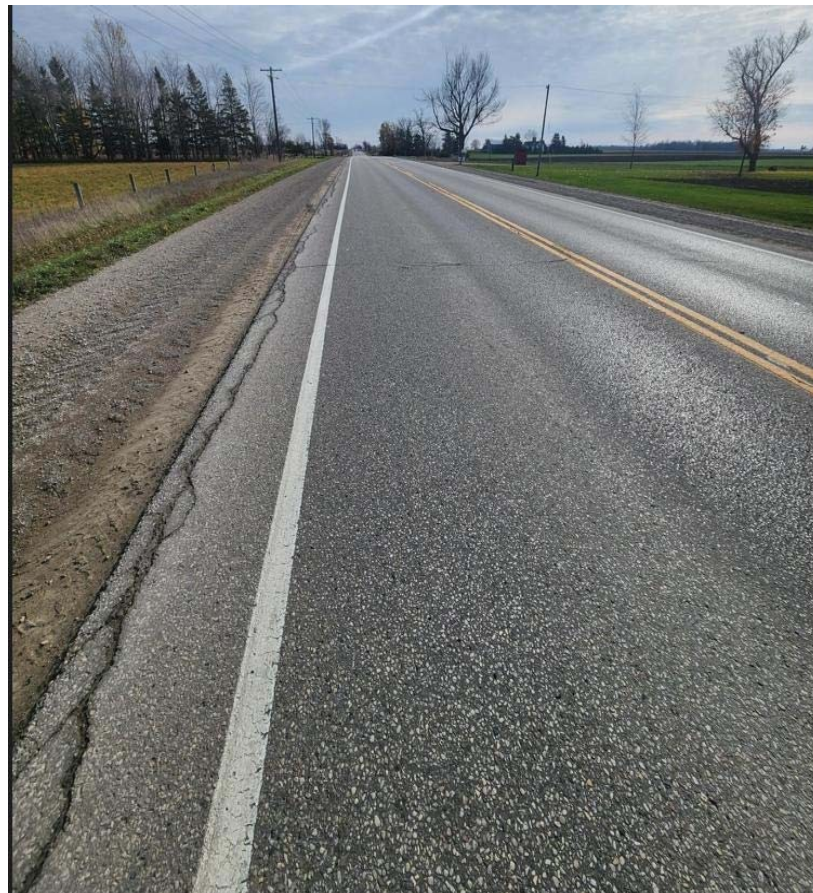
Approximately 4.0km of these project limits form the boundary between Perth and Wellington County and the proposed improvements are subject to terms of the existing boundary road agreement. Perth will be the administrator for this project.

### Budget

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	1,549,041	1,549,041					
Labour	25,959	25,959					
	1,575,000	1,575,000					
<b>Expenditures Total</b>	<b>1,575,000</b>	<b>1,575,000</b>					
<b>Funding</b>							
<b>Grants</b>							
Other Municipalities Revenue	450,000	450,000					
	450,000	450,000					
<b>Reserves</b>							
Roads Reserve	1,125,000	1,125,000					
	1,125,000	1,125,000					
<b>Funding Total</b>	<b>1,575,000</b>	<b>1,575,000</b>					

### Attributes

Attribute	Value	Comment
Attributes		
Contract Department	Roads	
Asset Classification	Roads Surface	
Contract No.	31-2-ROADSURF Road Surface Projects	
Project Start Year	2024	
Project End Date	2024	
Status		
Project Status	Not Approved	



RS0036 Line 20 West			
Roads			
4-Council Review	Year	2024	

**Description**

**Project Description**

Reconstruction of Perth Line 20 from Highway 23 (Russeldale) to Road 170, a project length of approximately 4.75km. Construction scope to include recycling, widening and resurfacing of the existing asphalt platform, sign and tree maintenance, granular shoulder placement. A portion of the western project limits forms the boundary between Perth and Huron County and is subject to terms of the existing boundary road agreement. Perth will be the administrator for this project.

**Project Justification**

Perth Line 20 is orientated in an east/west direction and is considered a Class 3 roadway under O.Reg. 239/02 with an Annual Average Daily Traffic (AADT) volume of approximately 3600 vehicles (2023 data). The road sections within the project limits were assessed and assigned condition ratings most recently in 2022. Pavement Condition Index (PCI) ratings ranged from 44 to 49 which is equal to a poor assessment score. The assessment evaluated the existing road surface which is noted to have frequent non-structural thermal/transverse cracking and repeated age-related distresses and wearing. Fatigue cracking exists in many forms in localized areas throughout; alligator, edge cracking, and wheel path deformation are worsening notably as the condition deteriorates over time. Capital plans have forecasted this reconstruction project to be accomplished in 2024.

The road sections within the project limits have not been reconstructed since the road was downloaded from the Province in the 1990's (Formally Kings' Highway 83). In the mid-2000's Huron County reconstructed Perth Line 20 (Huron Road 83) immediately west of this projects limits; during the reconstruction the platform width was increased to approximately 7.6m.

The 2024 project scope includes allowances for road widening of the existing 6.7m wide asphalt platform within the project limits. The eastern limits of this project are bound by Highway 23, the construction limits will terminate at a match point which considers the MTO's pending improvements to the intersection of Highway 23 & Perth Line 20 (Russeldale)

**Additional Comments / Notes**

One bridge structure requiring rehabilitation work exists within these project limits. It is anticipated that the rehabilitation work on the bridge structure (#020217) will be included in the road reconstruction contract, similar to construction approaches that have been used by the department in the past (Perth Road 121, Perth Road 113).

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	1,128,510	1,128,510					
Labour	21,490	21,490					
	<hr/>	<hr/>					
	1,150,000	1,150,000					
<b>Expenditures Total</b>	<b>1,150,000</b>	<b>1,150,000</b>					
<b>Funding</b>							
<b>Reserves</b>							
Roads Reserve	1,150,000	1,150,000					
	<hr/>	<hr/>					
	1,150,000	1,150,000					
<b>Funding Total</b>	<b>1,150,000</b>	<b>1,150,000</b>					

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Roads	
Asset Classification	Roads Surface	
Contract No.	31-2-ROADSURF Road Surface Projects	
Project Start Year	2024	
Project End Date	2024	
Status		
Project Status	Not Approved	

RS0036 Line 20 West			
Roads			
4-Council Review	Year	2024	



RS0055 Perth Line 44			
Roads			
4-Council Review	Year	2024	

Description
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Project Description
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Reconstruction of Perth Line 44 from Perth Road 135 to Road 160, a project length of approximately 10km. Construction scope to include recycling and resurfacing of the existing asphalt platform, small diameter cross-culvert replacements, sign and tree maintenance, granular shoulder placement.

Project Justification
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Perth Line 44 is orientated in an east/west direction and is considered a Class 3 roadway under O.Reg. 239/02 with an Annual Average Daily Traffic (AADT) volume of approximately 1500 vehicles (2023 data). The road sections within the project limits of Perth Road 135 to Road 160 were assessed and assigned condition ratings most recently in 2022. Pavement Condition Index (PCI) ratings ranged from 23 to 39 which is equal to a very poor to poor assessment score. The existing road surface has frequent non-structural thermal/transverse cracking and repeated age-related distresses and wearing. Fatigue cracking exists in many forms in localized areas throughout; alligator, edge cracking, and wheel path deformation are worsening notably as the condition deteriorates over time.

Perth Line 44 in its entirety is approximately 28kms in length extending westerly from Perth Road 119 to Perth Road 180 at the Huron County boundary. Its condition is much the same throughout, internal construction forecasts plan to reconstruct Perth Line 44 in its entirety beginning in 2023 with completion anticipated in 2025. 2024 being year-2 of the 3-year road reconstruction plan. The road was last reconstructed in the early to mid-1990's. In 2023 the road was reconstructed from Perth Road 119 to Perth Road 135 (approximately 8.3kms), this construction phase will continue westerly from the previous years construction limits.

Additional Comments / Notes
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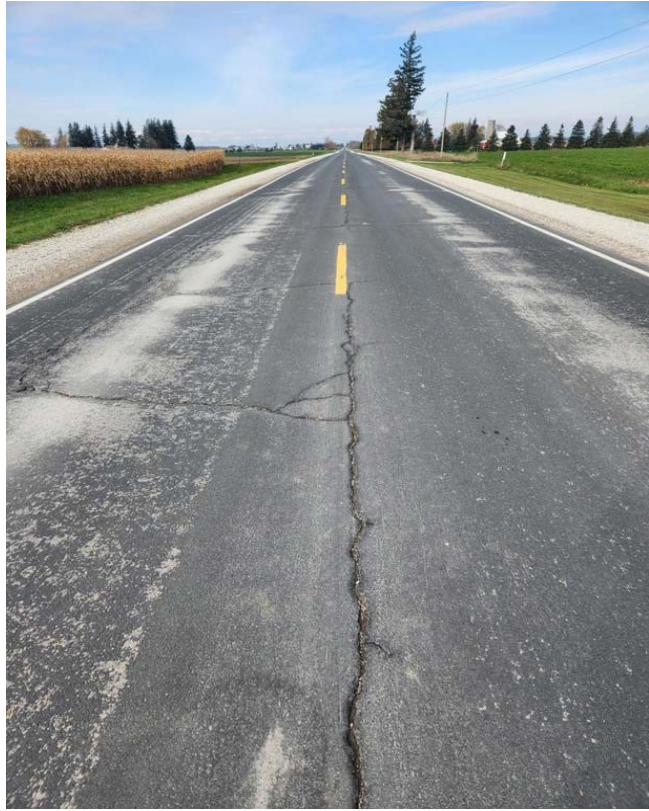
The road asset has performed well over its lifecycle and the general scope of its reconstruction will include cold-in-place/expanded asphalt recycling to a finished depth of approximately 100mm capped with a 55mm surface asphalt layer. This rehabilitation strategy is expected to address the partial and full-depth cracking in the existing asphalt, provide an opportunity to improve the quality of the asphalt materials and is the typical rural reconstruction methods used by the County.

Budget
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	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	2,123,798	2,123,798					
Labour	26,202	26,202					
	2,150,000	2,150,000					
<b>Expenditures Total</b>	<b>2,150,000</b>	<b>2,150,000</b>					
<b>Funding</b>							
<b>Grants</b>							
Federal Grants	1,259,759	1,259,759					
	1,259,759	1,259,759					
<b>Reserves</b>							
Roads Reserve	890,241	890,241					
	890,241	890,241					
<b>Funding Total</b>	<b>2,150,000</b>	<b>2,150,000</b>					

Attributes
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Attribute	Value	Comment
Attributes		
Contract Department	Roads	
Asset Classification	Roads Surface	
Contract No.	31-2-ROADSURF Road Surface Projects	
Project Start Year	2024	
Project End Date	2024	
Status		
Project Status	Not Approved	



RS0060 Perth Road 101/101A Oxford Rd. 5 Intersection			
Roads			
4-Council Review	Year	2024	

**Description**

**Project Description**

Detailed design and implementation of recommended short-term intersection improvements resulting from 2023 Intersection Control Feasibility Study Consolidation of intersections and construction of left- and right-hand turning lanes on Perth Road 101/Oxford Road 24 at Perth Road 101A/Oxford Road 5.

**Project Justification**

In 2023 an intersection control feasibility study was undertaken to assess traffic operations in the Punkeydoodle's Corner area. Based on the intersection/ access consolidations and geometric/ traffic control improvement recommendations, a preliminary design plan was prepared for the study area. This project seeks to complete the detailed design phase, as well as the construction and implementation of the recommended short-term improvements.

Major project components include;

- closure of the west leg of Perth-Oxford Road (Punkeydoodles Ave.)
- Stop control the west bound approach of Punkeydoodles Ave. at Oxford Road 5 (Perth Road 101A)
- free flow north- southbound traffic on Oxford Road 5 (Perth Road 101A) at Punkeydoodles Ave.
- Implement delineation lighting
- realign and reconstruction the intersection of Perth Road 101 at Perth Road 101A
- implement south bound left turn lane on Perth Road 101
- implement northbound right turn lane on Perth Road 101
- closure of Perth Road 101 (Oxford Road 24) / Perth-Oxford Road intersection
- closure of Perth Road 101 (Waterloo Regional Road 1) / Huron Road intersection

**Additional Comments / Notes**

The amount budgeted for this project represents the estimated capital cost to be apportioned to Perth County based on cost sharing arrangements. It is expected that this project will be tendered and administered by Oxford County.

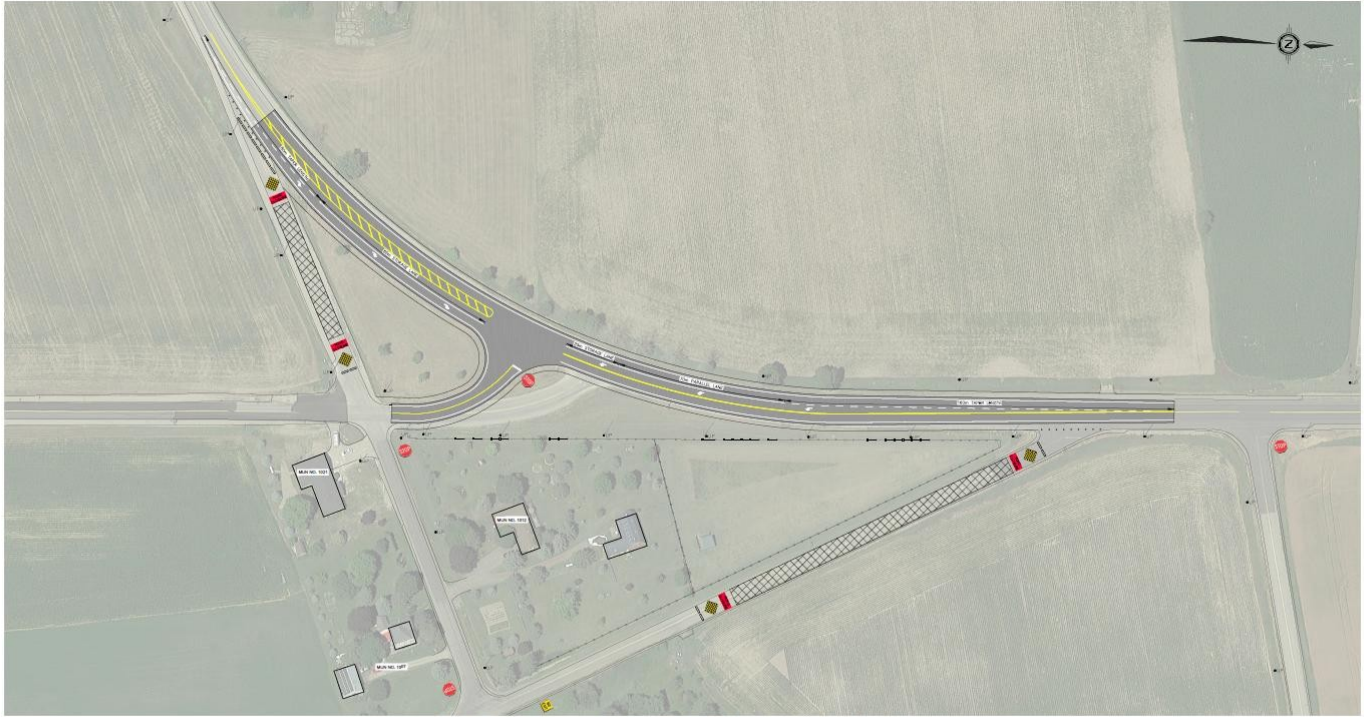
**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Consultant Fees	10,000	10,000					
Contractor	400,000	400,000					
	<hr/>	<hr/>					
	410,000	410,000					
<b>Expenditures Total</b>	<b>410,000</b>	<b>410,000</b>					
<b>Funding</b>							
<b>Reserves</b>							
Roads Reserve	410,000	410,000					
	<hr/>	<hr/>					
<b>Funding Total</b>	<b>410,000</b>	<b>410,000</b>					

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Roads	
Asset Classification	Roads Surface	
Contract No.	31-2-ROADSURF Road Surface Projects	
Project Start Year	2024	
Project End Date	2024	
Status		
Project Status	Not Approved	

RS0060 Perth Road 101/101A Oxford Rd. 5 Intersection			
Roads			
4-Council Review	Year	2024	



RECOMMENDED SHORT-TERM IMPROVEMENT ALTERNATIVE  
ACCESS CONSOLIDATION & PERTH RD. 101 / RD. 101A INTERSECTION IMPROVEMENTS



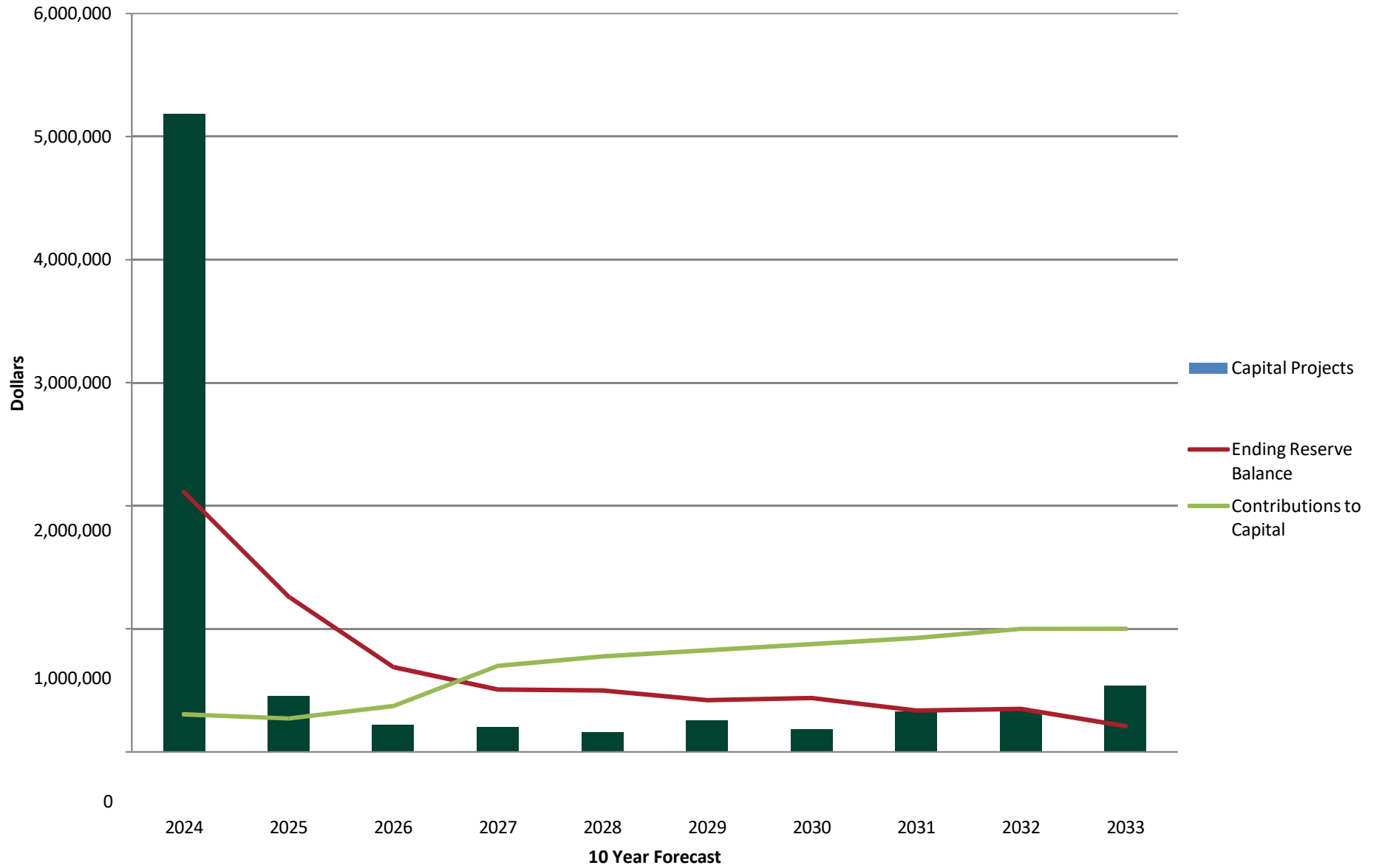
PUNKEYDOODLE'S CORNER  
INTERSECTION CONTROL FEASIBILITY STUDY  
OXFORD COUNTY / PERTH COUNTY  
REGION OF WATERLOO / TOWNSHIP OF WILMOT



## 10 Year Reserve Continuity Schedule - Facilities 2024 - 2033

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<b>RESERVES</b>										
<i>Opening Balance:</i>	3,373,917	2,111,203	1,261,229	689,445	507,562	498,786	420,166	438,269	336,123	348,795
<b>TRANSFERS IN:</b>										
Contributions from Capital Levy - Current	0	0	0	221,633	300,759	427,247	457,668	607,765	667,910	804,022
Contributions from Capital Levy - Future	304,855	271,383	372,557	478,367	474,241	397,753	417,332	317,235	332,090	195,978
Total Contributions from Capital Levy	304,855	271,383	372,557	700,000	775,000	825,000	875,000	925,000	1,000,000	1,000,000
Grants and Subsidies - Provincial										
<b>Total Contributions To Reserves</b>	<b>304,855</b>	<b>271,383</b>	<b>372,557</b>	<b>700,000</b>	<b>775,000</b>	<b>825,000</b>	<b>875,000</b>	<b>925,000</b>	<b>1,000,000</b>	<b>1,000,000</b>
<b>Debt Financing Proceeds</b>	<b>4,100,000</b>									
<b>Total Available for Current Projects</b>	<b>7,778,772</b>	<b>2,382,586</b>	<b>1,633,786</b>	<b>1,389,445</b>	<b>1,282,562</b>	<b>1,323,786</b>	<b>1,295,166</b>	<b>1,363,269</b>	<b>1,336,123</b>	<b>1,348,795</b>
<b>CAPITAL PROJECT COMMITMENTS:</b>										
FB0033 Archives - Capital Maintenance		16,500					17,500			50,000
FB0034 Courthouse - Capital Maintenance	715,000	155,000	100,000	15,000	15,000	25,000	16,000	25,000	130,000	250,000
FB0035 PS HQ - Capital Maintenance	18,000	3,000	14,500	17,000	16,500	7,700	5,000	41,000	30,000	50,000
FB0036 PS Listowel Base- Capital Maintenance	0	18,000	15,000	0	0	35,000	26,500	5,000	11,000	25,000
FB0037 PS Milverton Base- Capital Maintenance	15,000	28,500	0	29,000	0	18,000	0	35,000	8,500	0
FB0038 PS Mitchell Base- Capital Maintenance	0	10,000	0	0	0	37,000	31,000	47,500	9,000	10,000
FB0039 PS St. Marys Base- Capital Maintenance	200,000	0	12,000	48,000	12,000	20,000	6,000	35,000	25,000	15,000
FB0040 PW Milverton- Capital Maintenance	60,000	7,000	0	0	0	3,000	3,000	30,000	15,000	0
FB0041 PW Mitchell - Capital Maintenance	24,000	140,000	20,000	29,500	35,000	15,000	0	8,000	0	0
FB0042 PW Stratford - Capital Maintenance	0	20,000	0	0	20,000	20,500	7,500	7,500	7,500	0
FB0044 Courthouse Campus	4,100,000									
FF0001 Miscellaneous Furniture Replacement	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
WP0002 Work in Progress	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<i>Inflation Adjustment</i>		8,940	8,504	11,475	12,154	23,964	20,381	42,082	48,906	87,600
<b>Total Commitments To Capital Projects</b>	<b>5,181,000</b>	<b>455,940</b>	<b>219,004</b>	<b>198,975</b>	<b>159,654</b>	<b>254,164</b>	<b>181,881</b>	<b>325,082</b>	<b>333,906</b>	<b>536,600</b>
<b>TRANSFERS OUT:</b>										
Transfers to Operating budget										
Transfers to Other Reserves										
Financing Payments	620,352	747,672	772,914	712,103	648,667	671,870	695,953	720,952	670,127	616,217
<b>Total Expenditures Against Reserves</b>	<b>5,801,352</b>	<b>1,203,612</b>	<b>991,918</b>	<b>911,078</b>	<b>808,321</b>	<b>926,034</b>	<b>877,834</b>	<b>1,046,034</b>	<b>1,004,033</b>	<b>1,152,817</b>
<b>Closing Balance Before Interest</b>	<b>1,977,420</b>	<b>1,178,974</b>	<b>641,868</b>	<b>478,367</b>	<b>474,241</b>	<b>397,753</b>	<b>417,332</b>	<b>317,235</b>	<b>332,090</b>	<b>195,978</b>
Interest Income	133,783	82,254	47,577	29,195	24,545	22,413	20,937	18,888	16,705	13,619
<b>Closing Reserve Balance</b>	<b>2,111,203</b>	<b>1,261,229</b>	<b>689,445</b>	<b>507,562</b>	<b>498,786</b>	<b>420,166</b>	<b>438,269</b>	<b>336,123</b>	<b>348,795</b>	<b>209,598</b>

# Facilities Capital Reserve



FB0034 Courthouse-Capital Maintenance			
Facilities			
4-Council Review	Year	2024	

**Description**

**Project Description**

Capital Maintenance work for the Perth County Courthouse as identified during annual maintenance and 2017 building assessment.

**Project Justification**

Many projects at the Perth County Courthouse have been carried over from 2022 and 2023 due to work being completed on the Courthouse Elevator and 5 Huron Reno & Connecting Link projects. Carry overs include generator upgrade (\$250,000), repair and repoint of stone arches and sandstone steps (\$100,000), refinish/replace of Level 2 exit doors (\$100,000), masonry repoint of Courthouse brick (\$100,000), Council Chamber upgrade and re-carpet of Council Chambers, main stair case and Justice of the Peace office (includes asbestos removal) (\$100,000). 2024 projects have been included for Vault flat roof replacement (\$40,000), Boiler Flash Tank installation (\$15,000) and replacement of Ductless Split AC Unit (Server Room Back-Up \$10,000)

**Additional Comments / Notes**

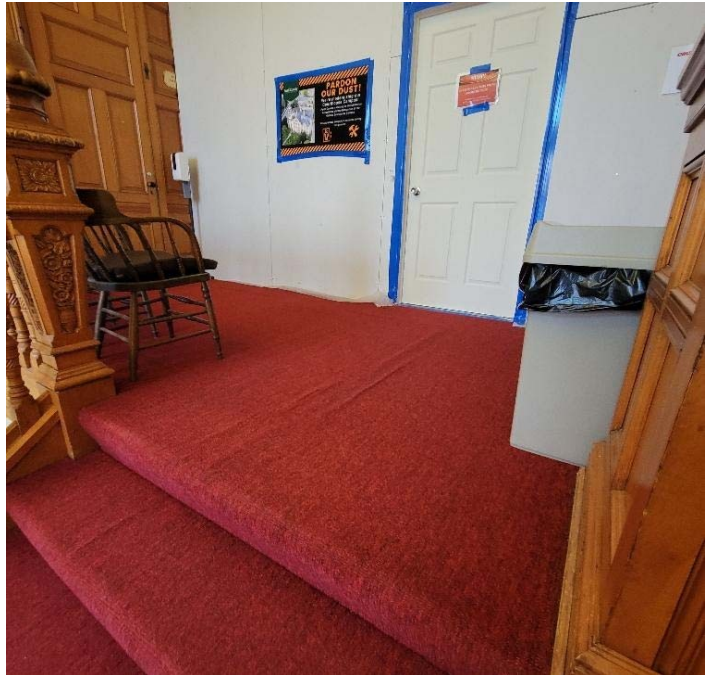
There was an increase in total costs to all projects due to inflation and rising costs of materials. Note: Some projects have been carried over from 2022/2023 to 2024. Some projects may be carried over to 2025 depending on timing and completion of 5 Huron and connecting link project.

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	1,446,000	715,000	155,000	100,000	15,000	15,000	446,000
	<u>1,446,000</u>	<u>715,000</u>	<u>155,000</u>	<u>100,000</u>	<u>15,000</u>	<u>15,000</u>	<u>446,000</u>
<b>Expenditures Total</b>	<b>1,446,000</b>	<b>715,000</b>	<b>155,000</b>	<b>100,000</b>	<b>15,000</b>	<b>15,000</b>	<b>446,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Facilities Reserve	1,446,000	715,000	155,000	100,000	15,000	15,000	446,000
	<u>1,446,000</u>	<u>715,000</u>	<u>155,000</u>	<u>100,000</u>	<u>15,000</u>	<u>15,000</u>	<u>446,000</u>
<b>Funding Total</b>	<b>1,446,000</b>	<b>715,000</b>	<b>155,000</b>	<b>100,000</b>	<b>15,000</b>	<b>15,000</b>	<b>446,000</b>

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Facilities	
Asset Classification	Buildings	
Contract No.	32-2-BLDGS Building Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	



FB0035 PS HQ-Capital Maintenance			
Facilities			
4-Council Review	Year	2024	

Description
<b>Project Description</b>
Capital Maintenance work for Stratford Paramedic Services Headquarters identified during annual facility maintenance.
<b>Project Justification</b>
Drywall repairs and painting repairs (\$5,000). Controls and programming for Building Automated System need to be upgraded. Current controls are outdated and no longer supported. (\$10,000) Bi-annual parking lot line painting (\$3,000)
<b>Additional Comments / Notes</b>

Budget							
	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Consultant Fees	202,700	18,000	3,000	14,500	17,000	16,500	133,700
	<u>202,700</u>	<u>18,000</u>	<u>3,000</u>	<u>14,500</u>	<u>17,000</u>	<u>16,500</u>	<u>133,700</u>
<b>Expenditures Total</b>	<b>202,700</b>	<b>18,000</b>	<b>3,000</b>	<b>14,500</b>	<b>17,000</b>	<b>16,500</b>	<b>133,700</b>
<b>Funding</b>							
<b>Reserves</b>							
Facilities Reserve	202,700	18,000	3,000	14,500	17,000	16,500	133,700
	<u>202,700</u>	<u>18,000</u>	<u>3,000</u>	<u>14,500</u>	<u>17,000</u>	<u>16,500</u>	<u>133,700</u>
<b>Funding Total</b>	<b>202,700</b>	<b>18,000</b>	<b>3,000</b>	<b>14,500</b>	<b>17,000</b>	<b>16,500</b>	<b>133,700</b>

Attributes		
Attribute	Value	Comment
Attributes		
Contract Department	Facilities	
Asset Classification	Buildings	
Contract No.	32-2-BLDGS Building Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

FB0035 PS HQ-Capital Maintenance			
Facilities			
4-Council Review	Year	2024	



FB0037 PS Milverton Base-Capital Maintenance			
Facilities			
4-Council Review	Year	2024	

Description
<b>Project Description</b>
Capital Maintenance work for Milverton Paramedic Services as identified during annual maintenance and our energy savings plan.
<b>Project Justification</b>
Extension of generator exhaust pipe. Carry over from 2023 (\$7,500). Replacement of T8 light fixtures to be replaced by LED light fixtures to coincide with energy savings plan. (\$4,500)
<b>Additional Comments / Notes</b>

Budget							
	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	134,000	15,000	28,500		29,000		61,500
	134,000	15,000	28,500		29,000		61,500
<b>Expenditures Total</b>	<b>134,000</b>	<b>15,000</b>	<b>28,500</b>		<b>29,000</b>		<b>61,500</b>
<b>Funding</b>							
<b>Reserves</b>							
Facilities Reserve	134,000	15,000	28,500		29,000		61,500
	134,000	15,000	28,500		29,000		61,500
<b>Funding Total</b>	<b>134,000</b>	<b>15,000</b>	<b>28,500</b>		<b>29,000</b>		<b>61,500</b>

Attributes		
Attribute	Value	Comment
Attributes		
Contract Department	Facilities	
Asset Classification	Buildings	
Contract No.	32-2-BLDGS Building Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

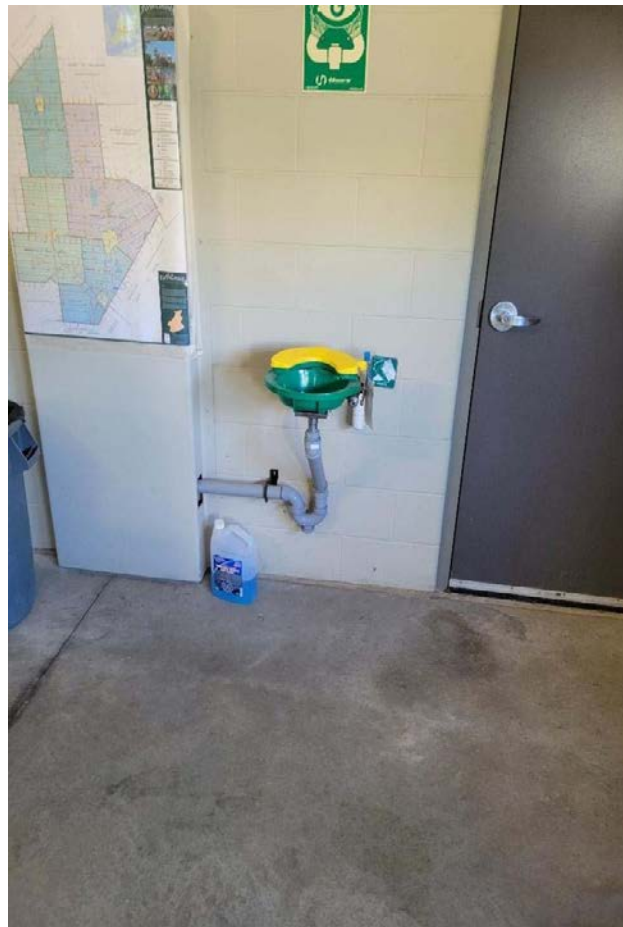


FB0039 PS St. Marys Base-Capital Maintenance			
Facilities			
4-Council Review	Year	2024	

Description
<b>Project Description</b>
Capital Maintenance work for St Mary's Paramedic Services as identified during 2019 roof assessment report.
<b>Project Justification</b>
St Mary's Paramedic Services roof was installed in 2007 when building was originally constructed. Our roof assessment from 2019 estimated a replacement date of 2023 noting deterioration of shingles and many other areas of concern. \$200,000 budgeted for roof replacement.
<b>Additional Comments / Notes</b>

Budget							
	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	373,000	200,000		12,000	48,000	12,000	101,000
	<u>373,000</u>	<u>200,000</u>		<u>12,000</u>	<u>48,000</u>	<u>12,000</u>	<u>101,000</u>
<b>Expenditures Total</b>	<b>373,000</b>	<b>200,000</b>		<b>12,000</b>	<b>48,000</b>	<b>12,000</b>	<b>101,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Facilities Reserve	373,000	200,000		12,000	48,000	12,000	101,000
	<u>373,000</u>	<u>200,000</u>		<u>12,000</u>	<u>48,000</u>	<u>12,000</u>	<u>101,000</u>
<b>Funding Total</b>	<b>373,000</b>	<b>200,000</b>		<b>12,000</b>	<b>48,000</b>	<b>12,000</b>	<b>101,000</b>

Attributes		
Attribute	Value	Comment
Attributes		
Contract Department	Facilities	
Asset Classification	Buildings	
Contract No.	32-2-BLDGS Building Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	



FB0040 PW Milverton-Capital Maintenance			
Facilities			
4-Council Review	Year	2024	

**Description**

**Project Description**

Capital Maintenance work for Milverton Public Works as identified during annual maintenance and 2017 building assessment.

**Project Justification**

Relocate diesel generator from Courthouse. Concrete pad, replace fuel tank, transfer switch and connection. (\$35,000).  
Replacement of oil interceptor trough. The existing trough has deteriorated. (\$25,000)

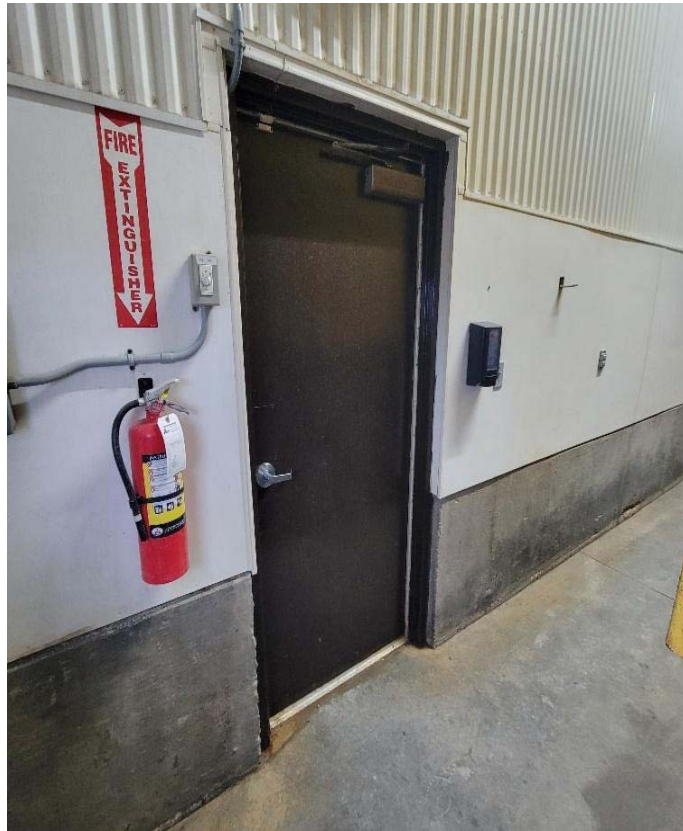
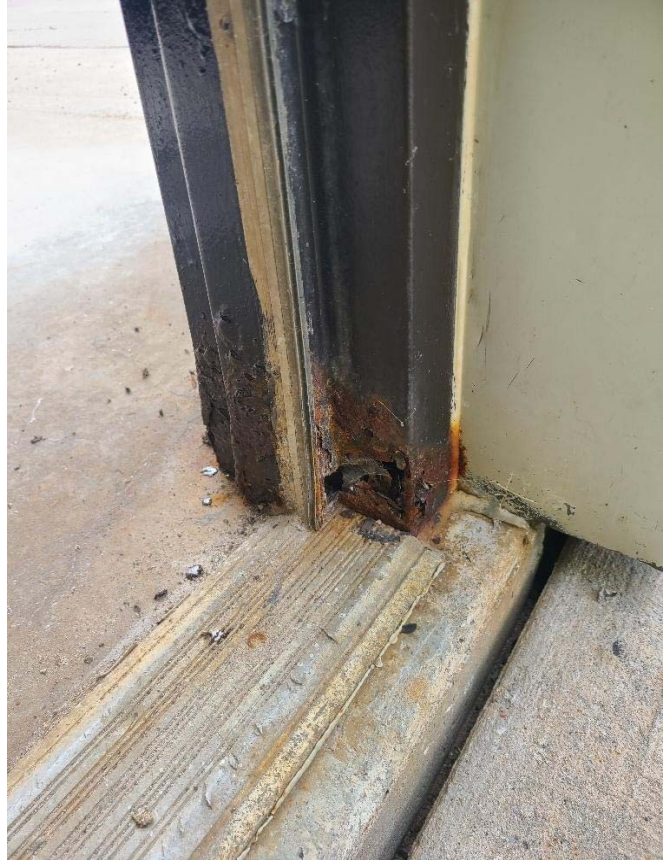
**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	118,000	60,000	7,000				51,000
	<u>118,000</u>	<u>60,000</u>	<u>7,000</u>				<u>51,000</u>
<b>Expenditures Total</b>	<b>118,000</b>	<b>60,000</b>	<b>7,000</b>				<b>51,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Facilities Reserve	118,000	60,000	7,000				51,000
	<u>118,000</u>	<u>60,000</u>	<u>7,000</u>				<u>51,000</u>
<b>Funding Total</b>	<b>118,000</b>	<b>60,000</b>	<b>7,000</b>				<b>51,000</b>

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Facilities	
Asset Classification	Buildings	
Contract No.	32-2-BLDGS Building Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	



FB0041 PW Mitchell-Capital Maintenance			
Facilities			
4-Council Review	Year	2024	

Description
<b>Project Description</b>
Capital Maintenance work for Mitchell Public Works as identified during annual maintenance and 2017 building assessment
<b>Project Justification</b>
Replacement of large overhead doors on Mitchell Public Works Storage/Sign Shed (\$24,000).
<b>Additional Comments / Notes</b>

Budget							
	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Contractor	271,500	24,000	140,000	20,000	29,500	35,000	23,000
	271,500	24,000	140,000	20,000	29,500	35,000	23,000
<b>Expenditures Total</b>	<b>271,500</b>	<b>24,000</b>	<b>140,000</b>	<b>20,000</b>	<b>29,500</b>	<b>35,000</b>	<b>23,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Facilities Reserve	271,500	24,000	140,000	20,000	29,500	35,000	23,000
	271,500	24,000	140,000	20,000	29,500	35,000	23,000
<b>Funding Total</b>	<b>271,500</b>	<b>24,000</b>	<b>140,000</b>	<b>20,000</b>	<b>29,500</b>	<b>35,000</b>	<b>23,000</b>

Attributes		
Attribute	Value	Comment
Attributes		
Contract Department	Facilities	
Asset Classification	Buildings	
Contract No.	32-2-BLDGS Building Projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

FB0041 PW Mitchell-Capital Maintenance			
Facilities			
4-Council Review	Year	2024	



FB0044 Courthouse Campus		
Facilities		
4-Council Review	Year	2024

**Description**

**Project Description**

Renovation of both floors of 5 Huron Street building and construction of a connecting link addition (between Courthouse & 5 Huron) to house the administrative staff of the County.

**Project Justification**

Project approved by Council in November 2021. There has been limited space for County administrative staff in the Courthouse and a long term solution was required to house staff and provide effective/efficient service delivery. Design began in 2022 and completed in March 2023. Project was tendered in April 2023 and awarded in May 2023.

**Additional Comments / Notes**

Project was awarded to Dakon Construction in May 2023 for construction cost of \$5,050,900. Demolition and construction began in June 2023 with an anticipated completion date of July 2024.

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Consultant Fees	100,000	100,000					
Contractor	4,000,000	4,000,000					
	4,100,000	4,100,000					
<b>Expenditures Total</b>	<b>4,100,000</b>	<b>4,100,000</b>					
<b>Funding</b>							
<b>Reserves</b>							
Facilities Reserve	4,100,000	4,100,000					
	4,100,000	4,100,000					
<b>Funding Total</b>	<b>4,100,000</b>	<b>4,100,000</b>					

**Attributes**

Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Facilities	
Asset Classification	Buildings	
Contract No.	32-2-BLDGS Building Projects	
Project Start Year	2023	
Project End Date	2024	
<b>Status</b>		
Project Status	Not Approved	

FB0044 Courthouse Campus			
Facilities			
4-Council Review	Year	2024	

Main Elevation



FF0001 Miscellaneous Furniture Replacement			
Facilities			
4-Council Review	Year	2024	

**Description**

**Project Description**

Project is for miscellaneous furniture replacements that occur annually at the various County facilities.

**Project Justification**

This is an annual project, with actual expenditures varying from year to year based on need.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Material	240,000	24,000	24,000	24,000	24,000	24,000	120,000
	240,000	24,000	24,000	24,000	24,000	24,000	120,000
<b>Expenditures Total</b>	<b>240,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>120,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Facilities Reserve	240,000	24,000	24,000	24,000	24,000	24,000	120,000
	240,000	24,000	24,000	24,000	24,000	24,000	120,000
<b>Funding Total</b>	<b>240,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>120,000</b>

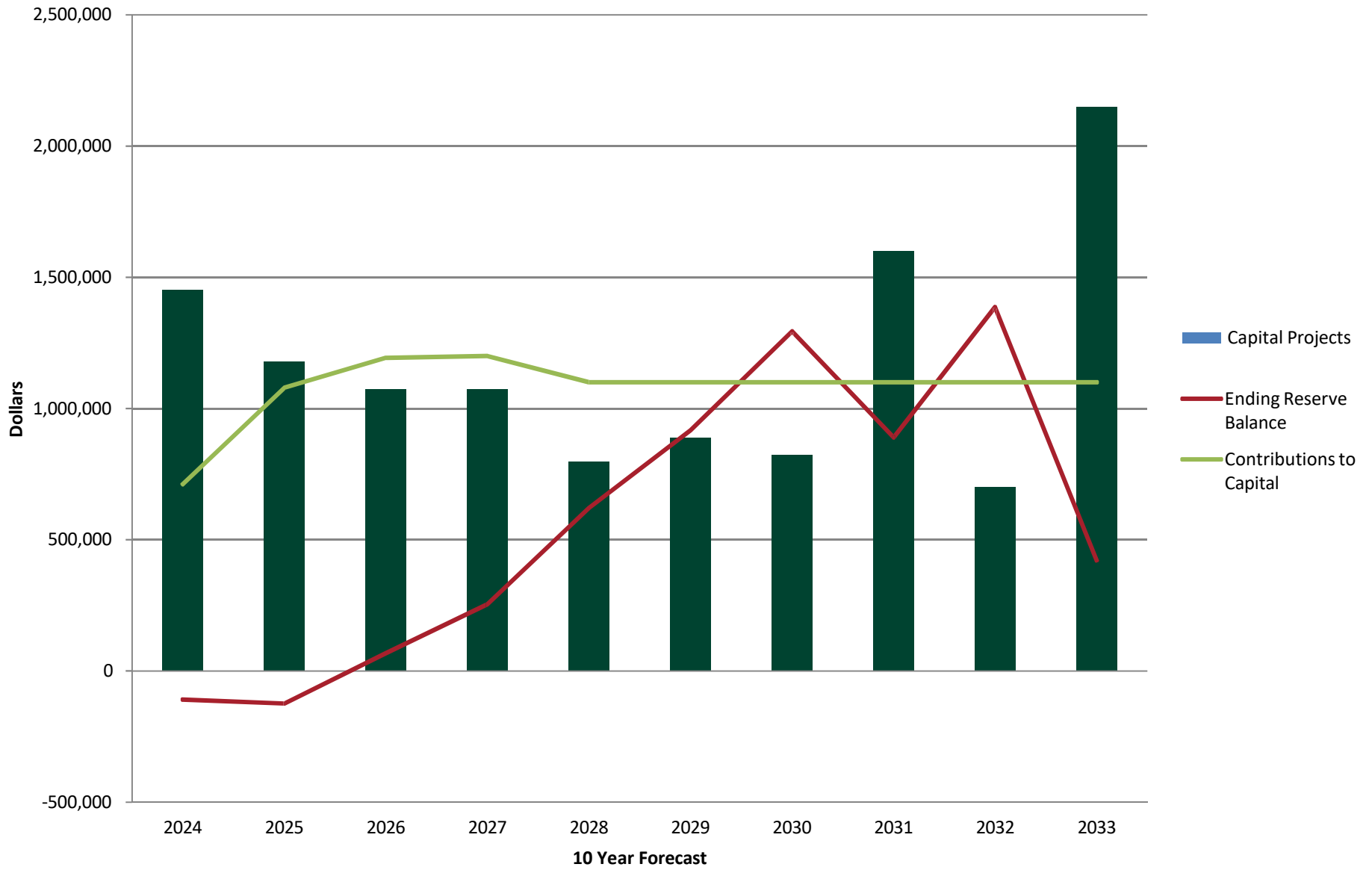
**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Facilities	
Asset Classification	Furniture	
Contract No.	32-2-FURN Furniture Purchases	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

**10 Year Reserve Continuity Schedule – Fleet Capital Reserve  
2024 - 2033**

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<b>RESERVES</b>										
<i>Opening Balance:</i>	529,304	-108,548	-123,975	67,707	254,606	621,529	917,465	1,294,284	889,864	1,386,262
<b>TRANSFERS IN:</b>										
Contributions from Capital Levy - Current	830,959	1,197,636	1,124,141	953,255	499,840	0	0	0	0	0
Contributions from Capital Levy - Future	-118,810	-118,304	69,079	246,745	600,160	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Total Contributions from Capital Levy	712,149	1,079,332	1,193,220	1,200,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Grants and Subsidies - Federal										
Grants and Subsidies - Provincial	30,000	30,000	30,000							
Grants and Subsidies - Municipal										
Transfers from Other Reserves										
Sale of Fleet - Proceeds	80,000	80,000	61,600	68,800	60,800	66,500	65,000	60,300	62,500	62,500
<b>Total Contributions To Reserves</b>	<b>822,149</b>	<b>1,189,332</b>	<b>1,284,820</b>	<b>1,268,800</b>	<b>1,160,800</b>	<b>1,166,500</b>	<b>1,165,000</b>	<b>1,160,300</b>	<b>1,162,500</b>	<b>1,162,500</b>
<b>Total Available for Current Projects</b>	<b>1,351,453</b>	<b>1,080,784</b>	<b>1,160,845</b>	<b>1,336,507</b>	<b>1,415,406</b>	<b>1,788,029</b>	<b>2,082,465</b>	<b>2,454,584</b>	<b>2,052,364</b>	<b>2,548,762</b>
<b>CAPITAL PROJECT COMMITMENTS:</b>										
VA0002 Annual Fleet Replacements	30,000									
VA0003 Equipment Replacement	60,000									750,000
VB0001 Tandem Truck Replacement	440,000	420,000	425,000	450,000		450,000	450,000	450,000		450,000
VC0001 PW Pickup Replacement	80,000	76,000	45,000		76,000	45,000			38,000	38,000
VC0002 EMS Pickup Trucks		100,000			100,000			100,000		
VC0003 CEMC Vehicle						30,000				
VD0002 Annual Ambulance Replacements	841,000	560,000	560,000	560,000	560,000	280,000	280,000	841,000	560,000	560,000
<i>Inflation Adjustment</i>		23,120	41,612	61,812	60,646	83,801	92,126	206,842	102,617	350,790
<b>Total Commitments To Capital Projects</b>	<b>1,451,000</b>	<b>1,179,120</b>	<b>1,071,612</b>	<b>1,071,812</b>	<b>796,646</b>	<b>888,801</b>	<b>822,126</b>	<b>1,597,842</b>	<b>700,617</b>	<b>2,148,790</b>
<b>TRANSFERS OUT:</b>										
Transfers to Operating budget	19,263	19,968	20,154	17,950	18,600	19,300	20,000	20,150	21,000	21,950
Transfers to Other Reserves										
<b>Total Expenditures Against Reserves</b>	<b>1,470,263</b>	<b>1,199,088</b>	<b>1,091,766</b>	<b>1,089,762</b>	<b>815,246</b>	<b>908,101</b>	<b>842,126</b>	<b>1,617,992</b>	<b>721,617</b>	<b>2,170,740</b>
<b>Closing Balance Before Interest</b>	<b>-118,810</b>	<b>-118,304</b>	<b>69,079</b>	<b>246,745</b>	<b>600,160</b>	<b>879,928</b>	<b>1,240,339</b>	<b>836,592</b>	<b>1,330,747</b>	<b>378,023</b>
Interest Income	10,262	-5,671	-1,372	7,861	21,369	37,536	53,945	53,272	55,515	44,107
<b>Closing Reserve Balance</b>	<b>-108,548</b>	<b>-123,975</b>	<b>67,707</b>	<b>254,606</b>	<b>621,529</b>	<b>917,465</b>	<b>1,294,284</b>	<b>889,864</b>	<b>1,386,262</b>	<b>422,130</b>

# Fleet Capital Reserve



VA0002 Annual Fleet Replacements			
Fleet			
4-Council Review	Year	2024	

**Description**

**Project Description**

Replacement of all in-cab and hand held two-way Public Works radios

**Project Justification**

The ongoing support and system functionality of the existing two-way radio systems employed by the Public Works department is reaching its end of service. The existing towers used to support the existing system are being phased out of usage as two-way radio systems move towards cellular based services. Throughout 2023 the County public works department and the local municipal public works departments carried out trials cellular based LTE two-way radios to determine if they would be a suitable replacement for the departments needs and provided the required network coverage. Testing confirmed that the radio coverage would be satisfactory to the departments needs, and that the technology offered through the systems will provide the necessary communication required of the departments operations.

The LTE two-ways radios will be standardized amongst the public works departments as the existing system is. The new system will allow for interoperability and communications between the public works departments in addition to each department having its own channel(s).

**Additional Comments / Notes**

The in-cab LTE radios are less expensive that the radios used on the existing system.

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	630,000	30,000					600,000
	630,000	30,000					600,000
<b>Expenditures Total</b>	<b>630,000</b>	<b>30,000</b>					<b>600,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Fleet Capital Reserve	630,000	30,000					600,000
	630,000	30,000					600,000
<b>Funding Total</b>	<b>630,000</b>	<b>30,000</b>					<b>600,000</b>

**Attributes**

Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Fleet	
Asset Classification	Maintenance Vehicles	
Contract No.	33-2-VEH_CL_A Class A Maintenance Vehicle	
Project Start Year	2024	
Project End Date	2033	
<b>Status</b>		
Project Status	Not Approved	



VA0003 Miscellaneous Equipment Replacement			
Fleet			
4-Council Review	Year	2024	

**Description**

**Project Description**

Replacement of existing rotary-angle sweeper attachment (wheel-loader attachment).

**Project Justification**

The existing rotary sweeper attachment was acquired new in 2003 as part of the Komatsu wheel loader purchase, the Komatsu was replaced in 2021 however the sweeper has remained in service. The sweeper attachment is used primarily for right-of-way clean-up and to provide routine intersection sweeping. The existing unit has been re-bristled a number of times over its service and requires another new set. In addition to this, the unit itself is mechanically unstable and increasingly unreliable. The asset has been in service for 20-years. Replacement is recommended based on its age, condition and limited functionality.

The recommended replacement unit is a Hydraulic Pickup Sweeper which has increased functionality over the exiting rotary style unit. A hydraulic pickup sweeper attachment for the County's wheel loader will allow the versatility to provide all right of way sweeping services internally. This style of sweeper has onboard water to suppress dust while sweeping, disk and gutter brushes, and a high-capacity hopper to collect debris and dispose on ground or directly into truck.

**Additional Comments / Notes**

Contracted services are currently used for sweeping curb and gutter system within County right of ways in various towns and villages throughout the road network. This unit would allow internal delivery of this service.

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	120,000	60,000			30,000		30,000
	120,000	60,000			30,000		30,000
<b>Expenditures Total</b>	<b>120,000</b>	<b>60,000</b>			<b>30,000</b>		<b>30,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Fleet Capital Reserve	120,000	60,000			30,000		30,000
	120,000	60,000			30,000		30,000
<b>Funding Total</b>	<b>120,000</b>	<b>60,000</b>			<b>30,000</b>		<b>30,000</b>

**Attributes**

Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Fleet	
Asset Classification	Maintenance Vehicles	
Contract No.	33-2-VEH_CL_A Class A Maintenance Vehicle	
Project Start Year	2024	
Project End Date	2033	
<b>Status</b>		
Project Status	Not Approved	



VB0001 Tandem/Triaxle Truck Replacement			
Fleet			
4-Council Review	Year	2024	

**Description**

**Project Description**

Purchase of Tri-axle cab and chassis complete with winter maintenance equipment (combination plow truck).

**Project Justification**

Replacement of V10-08 – 2010 Freightliner Combination Plow Truck.

This project received pre-budget approval by Council in July of 2023. Delivery of the asset is anticipated early in Q1 of 2024.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	3,085,000	440,000	420,000	425,000	450,000		1,350,000
	3,085,000	440,000	420,000	425,000	450,000		1,350,000
<b>Expenditures Total</b>	<b>3,085,000</b>	<b>440,000</b>	<b>420,000</b>	<b>425,000</b>	<b>450,000</b>		<b>1,350,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Fleet Capital Reserve	3,085,000	440,000	420,000	425,000	450,000		1,350,000
	3,085,000	440,000	420,000	425,000	450,000		1,350,000
<b>Funding Total</b>	<b>3,085,000</b>	<b>440,000</b>	<b>420,000</b>	<b>425,000</b>	<b>450,000</b>		<b>1,350,000</b>

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Fleet	
Asset Classification	Tandem Axle Dump Trucks	
Contract No.	33-2-VEH_CL_B Class B Tandem Truck	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

VB0001 Tandem/Triaxle Truck Replacement			
Fleet			
4-Council Review	Year	2024	



VC0001 PW Pickup Replacement			
Fleet			
4-Council Review	Year	2024	

**Description**

**Project Description**

Purchase of 3/4 ton pickup truck to replace pickup truck asset 11-17.

**Project Justification**

Replacement of fleet vehicle #1 1-17, a 2011 Chevrolet 2500HD series pickup truck with approximately 390,000kms. Vehicle 1 1-17 has surpassed its useful life expectancy and is scheduled for life-cycle replacement in 2024 due to the age and condition of the asset.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	360,000	80,000	76,000	45,000		76,000	83,000
	360,000	80,000	76,000	45,000		76,000	83,000
<b>Expenditures Total</b>	<b>360,000</b>	<b>80,000</b>	<b>76,000</b>	<b>45,000</b>		<b>76,000</b>	<b>83,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Fleet Capital Reserve	360,000	80,000	76,000	45,000		76,000	83,000
	360,000	80,000	76,000	45,000		76,000	83,000
<b>Funding Total</b>	<b>360,000</b>	<b>80,000</b>	<b>76,000</b>	<b>45,000</b>		<b>76,000</b>	<b>83,000</b>

**Attributes**

Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Fleet	
Asset Classification	Pickup Trucks & SUV	
Contract No.	33-2-VEH_CL_C Class C Pickup Truck & SUV	
Project Start Year	2024	
Project End Date	2033	
<b>Status</b>		
Project Status	Not Approved	

VC0001 PW Pickup Replacement			
Fleet			
4-Council Review	Year	2024	



VD0002 Annual Ambulance Replacements			
Fleet			
4-Council Review	Year	2024	

**Description**

**Project Description**

Regular replacement of ambulance fleet (7 years replacement cycle)

**Project Justification**

Ambulances are replaced each 7 years. Commencing 2021 pricing for ambulance have increased based on supply chain availability, delays in manufacturing, reduction in discounts of chassis, and cost of materials. Council approved the purchase of vehicles (2022's purchase during 2021 & 2023's purchase during 2022). PCPS continues to employ an early purchase strategy to mitigate delays in manufacturing. During July 6, 2023 Council authorized the purchase of 3 ambulances for 2024.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	5,602,000	841,000	560,000	560,000	560,000	560,000	2,521,000
	5,602,000	841,000	560,000	560,000	560,000	560,000	2,521,000
<b>Expenditures Total</b>	<b>5,602,000</b>	<b>841,000</b>	<b>560,000</b>	<b>560,000</b>	<b>560,000</b>	<b>560,000</b>	<b>2,521,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Fleet Capital Reserve	5,602,000	841,000	560,000	560,000	560,000	560,000	2,521,000
	5,602,000	841,000	560,000	560,000	560,000	560,000	2,521,000
<b>Funding Total</b>	<b>5,602,000</b>	<b>841,000</b>	<b>560,000</b>	<b>560,000</b>	<b>560,000</b>	<b>560,000</b>	<b>2,521,000</b>

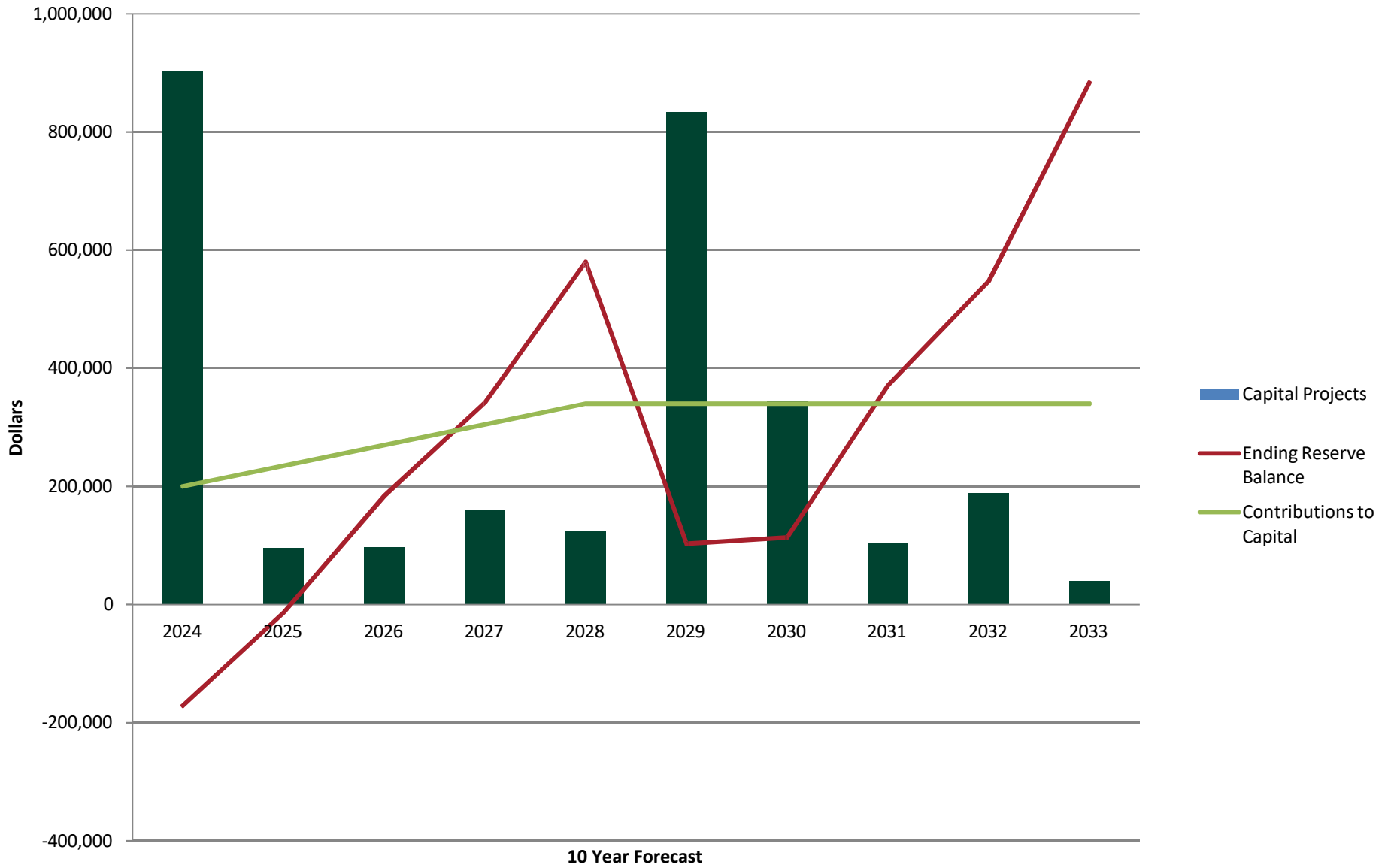
**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Fleet	
Asset Classification	Ambulances	
Contract No.	33-2-VEH_CL_D Class D Ambulance	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

## 10 Year Reserve Continuity Schedule – Medical Equipment 2022 - 2031

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<b>RESERVES</b>										
<i>Opening Balance:</i>	385,310	-170,866	-13,348	184,128	342,544	580,101	103,171	113,474	370,981	547,584
<b>TRANSFERS IN:</b>										
Contributions from Capital Levy - Current	518,096	266,855	110,037	0	0	253,495	240,810	0	0	0
Contributions from Capital Levy - Future	-318,096	-31,855	159,963	305,000	340,000	86,505	99,190	340,000	340,000	340,000
Total Contributions from Capital Levy	200,000	235,000	270,000	305,000	340,000	340,000	340,000	340,000	340,000	340,000
Grants and Subsidies - Federal										
Grants and Subsidies - Provincial	133,000	20,000	20,000							
Grants and Subsidies - Municipal										
Sale of Medical Equipment - Proceeds	9,000	3,000					9,000	9,000	3,000	
<b>Total Contributions To Reserves</b>	<b>342,000</b>	<b>258,000</b>	<b>290,000</b>	<b>305,000</b>	<b>340,000</b>	<b>340,000</b>	<b>349,000</b>	<b>349,000</b>	<b>343,000</b>	<b>340,000</b>
<b>Total Available for Current Projects</b>	<b>727,310</b>	<b>87,134</b>	<b>276,652</b>	<b>489,128</b>	<b>682,544</b>	<b>920,101</b>	<b>452,171</b>	<b>462,474</b>	<b>713,981</b>	<b>887,584</b>
<b>CAPITAL PROJECT COMMITMENTS:</b>										
<b>EM0004 Replacement of Medical Equipment</b>	70,000	17,935	17,935	17,935	17,935	70,000	17,935	17,935	17,935	17,935
<b>EM0005 Bariatric Equipment</b>			75,000	132,300	30,000					
<b>EM0006 Pediatric Restraints</b>		2,700							2,700	
<b>EM0007 Training Mannequins</b>	8,106	5,972								
<b>EM0010 Stair Chair</b>							56,000			
<b>EM0011 Powerload Stretcher</b>	72,000	24,000			24,000		72,000	72,000	24,000	
<b>EM0014 AED</b>	68,300								73,000	
<b>EM0015 Paramedic Defibrillator</b>	670,000	42,000			42,000	670,000	38,000		42,000	
<b>EM0016 Defibrillator Stretcher Stand</b>	15,000	1,500			1,500	15,000	1,500		1,500	15,000
<b>EM0017 MCI Trailer Equipment</b>							120,000			
<b>Inflation Adjustment</b>		1,882	3,755	9,194	9,512	78,596	38,546	13,373	27,667	6,426
<b>Total Commitments To Capital Projects</b>	<b>903,406</b>	<b>95,989</b>	<b>96,690</b>	<b>159,429</b>	<b>124,947</b>	<b>833,596</b>	<b>343,981</b>	<b>103,308</b>	<b>188,802</b>	<b>39,361</b>
<b>TRANSFERS OUT:</b>										
Transfers to Operating budget										
Transfers to Other Reserves										
<b>Total Expenditures Against Reserves</b>	<b>903,406</b>	<b>95,989</b>	<b>96,690</b>	<b>159,429</b>	<b>124,947</b>	<b>833,596</b>	<b>343,981</b>	<b>103,308</b>	<b>188,802</b>	<b>39,361</b>
<b>Closing Balance Before Interest</b>	<b>-176,096</b>	<b>-8,855</b>	<b>179,963</b>	<b>329,699</b>	<b>557,597</b>	<b>86,505</b>	<b>108,190</b>	<b>359,165</b>	<b>525,180</b>	<b>848,223</b>
Interest Income	5,230	-4,493	4,165	12,846	22,504	16,665	5,284	11,816	22,404	34,895
<b>Closing Reserve Balance</b>	<b>-170,866</b>	<b>-13,348</b>	<b>184,128</b>	<b>342,544</b>	<b>580,101</b>	<b>103,171</b>	<b>113,474</b>	<b>370,981</b>	<b>547,584</b>	<b>883,118</b>

# Medical Equipment Capital Reserve



EM0004 Replacement of Medical Equipment		
Emergency Medical Services		
4-Council Review	Year	2024

**Description**

**Project Description**

Small medical equipment is required to be replaced annually due to end of life cycle, wear/tear, or other breakages. Examples of small equipment include backboards, patient care sensors, oxygen equipment, extrication equipment and such.

**Project Justification**

Replacement of equipment at their designated replacement cycles or when there is equipment failure ensures service levels to the public are maintained to expected standards. PCPS has moved some larger specific equipment into other budget lines to better inform asset management. Small medical related equipment still require replacement due to wear and tear. This ongoing capital line in the budget will facilitate this. During 2024 our equipment bags are required to be replaced. Estimated costs of equipment bags equals \$54,000 and life cycle 6-7 years.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	283,480	70,000	17,935	17,935	17,935	17,935	141,740
	283,480	70,000	17,935	17,935	17,935	17,935	141,740
<b>Expenditures Total</b>	<b>283,480</b>	<b>70,000</b>	<b>17,935</b>	<b>17,935</b>	<b>17,935</b>	<b>17,935</b>	<b>141,740</b>
<b>Funding</b>							
<b>Reserves</b>							
Medical Capital Equipment	283,480	70,000	17,935	17,935	17,935	17,935	141,740
	283,480	70,000	17,935	17,935	17,935	17,935	141,740
<b>Funding Total</b>	<b>283,480</b>	<b>70,000</b>	<b>17,935</b>	<b>17,935</b>	<b>17,935</b>	<b>17,935</b>	<b>141,740</b>

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Emergency Medical Services	
Asset Classification	Medical Equipment	
Contract No.	52-2-MEDEQUIP Medical Equipment projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

EM0007 Training Mannequins		
Emergency Medical Services		
4-Council Review	Year	2024

**Description**

**Project Description**

The training mannequin capital budget line is inclusive of medical simulation tools. During 2024 PCPS will purchase replacement parts of our training equipment.

**Project Justification**

Clinical excellence is a focus of providing high quality care as a paramedic service. Simulation provides a safe learning environment that enables practitioners to demonstrate their skills. In the same way that the airlines use simulators to fly an airplane, PCPS uses simulation tools to ensure both low frequency and high frequency skills are maintained and practiced. These tools are also used to remediate and improve skills as required. Perth County goals are linked to Goal 3, Goal 4 and Goal 5.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	14,078	8,106	5,972				
	14,078	8,106	5,972				
<b>Expenditures Total</b>	<b>14,078</b>	<b>8,106</b>	<b>5,972</b>				
<b>Funding</b>							
<b>Reserves</b>							
Medical Capital Equipment	14,078	8,106	5,972				
	14,078	8,106	5,972				
<b>Funding Total</b>	<b>14,078</b>	<b>8,106</b>	<b>5,972</b>				

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Emergency Medical Services	
Asset Classification	Medical Equipment	
Contract No.	52-2-MEDEQUIP Medical Equipment projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

EM0011 Powerload Stretcher		
Emergency Medical Services		
4-Council Review	Year	2024

**Description**

**Project Description**

PCPS - replacement of old stretchers with new powerload system.  
 This capital initiative is in alignment with Perth County Goal 3 and Goal 5.

**Project Justification**

This system benefits PCPS by Reduced risk to patient due to safer lifting, Reduction in WSIB claims and improved practitioner safety, Replaces aging infrastructure, Creates a replacement cycle and reduces risk of equipment failure and Standardized business and preventive maintenance process.

Pathway to a standardized fleet:

2021 Purchase of two (2) powerload stretchers 2022 (2) two powerload stretchers.  
 2023-2024 purchase final powerload stretchers to complete frontline fleet standardization (2025 complete fleet)

Additional replacement stretchers are listed in capital for future years at (7 year replacement cycle). This is subject to change depending on how our stretchers last in the County.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	288,000	72,000	24,000			24,000	168,000
	288,000	72,000	24,000			24,000	168,000
<b>Expenditures Total</b>	<b>288,000</b>	<b>72,000</b>	<b>24,000</b>			<b>24,000</b>	<b>168,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Medical Capital Equipment	288,000	72,000	24,000			24,000	168,000
	288,000	72,000	24,000			24,000	168,000
<b>Funding Total</b>	<b>288,000</b>	<b>72,000</b>	<b>24,000</b>			<b>24,000</b>	<b>168,000</b>

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Emergency Medical Services	
Asset Classification	Medical Equipment	
Contract No.	52-2-MEDEQUIP Medical Equipment projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

EM0014 AED		
Emergency Medical Services		
4-Council Review	Year	2024

**Description**

**Project Description**

Replacement of automatic external defibrillators (AED's) sponsored by Perth County

**Project Justification**

Capital funds are allocated to replace the AED units. The project was placed on hold due to COVID-19. The Capital will be forwarded from 2023 to 2024. PCPS will connect with community partners and review contracts, subsequently replacing required devices through the capital reserves. The cost will be determined on our analysis and is expected to come within \$68,300. This project is aligned with Goal 2, Goal 3 and Goal 4 of the County.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	141,300	68,300					73,000
	141,300	68,300					73,000
<b>Expenditures Total</b>	<b>141,300</b>	<b>68,300</b>					<b>73,000</b>
<b>Funding Reserves</b>							
Medical Capital Equipment	141,300	68,300					73,000
	141,300	68,300					73,000
<b>Funding Total</b>	<b>141,300</b>	<b>68,300</b>					<b>73,000</b>

**Attributes**

Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Emergency Medical Services	
Asset Classification	Medical Equipment	
Contract No.	52-2-MEDEQUIP Medical Equipment projects	
Project Start Year	2024	
Project End Date	2033	
<b>Status</b>		
Project Status	Not Approved	

EM0015 Paramedic Defibrillator		
Emergency Medical Services		
4-Council Review	Year	2024

**Description**

**Project Description**

This is a replacement cycle replace monitor / defibrillators of 16 units. This purchase is to support emergency operations and the Mobile Integrated Health (MIH) team and rapid response unit (RRU). Note: Replacement of Defibrillators and Monitors used by PCPS. Replacement cycle of 5-6 years. The project includes equipment maintenance, software, extended warranty, replacement parts and cables, batteries, chargers, for the 6 year replacement cycle.

**Project Justification**

Defibrillators are an assessment and treatment tool used by PCPS as required under regulation and standards. These devices are critical to assessing and providing patient care. All of this equipment is replaced at one time due to technical updates and features when brining on a new defibrillator. To stay consistent with being ever ready to respond to an emergency it is recommend that a defibrillator is included on each response vehicle in the fleet. Features and technology is ever-changing and will be considered in purchasing these units to ensure patient care excellence. Maintenance costs may be reduced in the operational budget based on how the purchase and contract is set up with the vendor.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	1,504,000	670,000	42,000			42,000	750,000
	1,504,000	670,000	42,000			42,000	750,000
<b>Expenditures Total</b>	<b>1,504,000</b>	<b>670,000</b>	<b>42,000</b>			<b>42,000</b>	<b>750,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Medical Capital Equipment	1,504,000	670,000	42,000			42,000	750,000
	1,504,000	670,000	42,000			42,000	750,000
<b>Funding Total</b>	<b>1,504,000</b>	<b>670,000</b>	<b>42,000</b>			<b>42,000</b>	<b>750,000</b>

**Attributes**

Attribute	Value	Comment
<b>Attributes</b>		
Contract Department	Emergency Medical Services	
Asset Classification	Medical Equipment	
Contract No.	52-2-MEDEQUIP Medical Equipment projects	
Project Start Year	2024	
Project End Date	2033	
<b>Status</b>		
Project Status	Not Approved	

EM0016 Defibrillator Stretcher Stand		
Emergency Medical Services		
4-Council Review	Year	2024

**Description**

**Project Description**

Attachment stands for the defibrillator to be safely attached to the stretcher

**Project Justification**

PCPS is required by the EHS standards, as well as to provide a safe workplace. Securing defibrillators during transport not only helps with safety, it also helps with ergonomics and the ability to see what is on the monitor.

**Additional Comments / Notes**

**Budget**

	Total	2024	2025	2026	2027	2028	Future
<b>Expenditures</b>							
<b>Expenditures</b>							
Costs of Purchase	36,000	15,000	1,500			1,500	18,000
	36,000	15,000	1,500			1,500	18,000
<b>Expenditures Total</b>	<b>36,000</b>	<b>15,000</b>	<b>1,500</b>			<b>1,500</b>	<b>18,000</b>
<b>Funding</b>							
<b>Reserves</b>							
Medical Capital Equipment	36,000	15,000	1,500			1,500	18,000
	36,000	15,000	1,500			1,500	18,000
<b>Funding Total</b>	<b>36,000</b>	<b>15,000</b>	<b>1,500</b>			<b>1,500</b>	<b>18,000</b>

**Attributes**

Attribute	Value	Comment
Attributes		
Contract Department	Emergency Medical Services	
Asset Classification	Medical Equipment	
Contract No.	52-2-MEDEQUIP Medical Equipment projects	
Project Start Year	2024	
Project End Date	2033	
Status		
Project Status	Not Approved	

# OPERATING BUDGET

Summary

# 2024 BUDGET



## BUDGET CATEGORY INDEX

Category	Item	Category	Item
<b>Salaries &amp; Benefits</b>	Accessibility Advisory Committee	<b>Contracted Services</b>	Audit
	Salaries & Benefits		Consultant Fees
	WSIB		Contractor
<b>Materials &amp; Supplies</b>	911/Municipal Addressing Expense		Insurance & Insurance Claims
	Accessibility Accommodations		Legal
	Advertising		Prosecution Expense
	Collection Charges		Social Services & Shared Programs
	County Banquet		Special Projects
	Courier		Weed & Tree Inspections
	Dedicated Charges		<b>Interest &amp; Charges</b>
	Educational Tour/ Council Retreat	Interest Expenses	
	Equipment - Other	Rent	
	Fines - Other Court Areas	<b>Contributions to other Organizations</b>	Fines (County, St. Mary's, Stratford)
	Fuel		Perth County Grant Program
	GIS Expenses	<b>Interdepartmental Transfers</b>	Equipment Owned
	Health & Safety		Interdepartmental Charges (Rent, Fleet)
	Laundry		Reserve Transfers
	Materials & Supplies		
	Meal Allowance		
	Medical Documentation		
	Medical Supplies		
	Memberships		
	Office Supplies & Expenses		
	Pharmaceuticals		
	Professional Development		
	Protective Equipment		
	Provincial Admin Charges		
	Public Relations		
	Session Expenses		
	Technology Services & Maintenance		
	Tools & Equipment		
	Tradeshows		
	Travel		
Utilities			
Victim Fine Surcharge			
Witness/Interpreter Fees			

**Levy Summary Change by Division**

	2023 Budget	2023 Projected Actuals	2024 Budget					
<b>Revenues</b>								
CA General								
11 CAO	366,737	387,818	409,200					
13 HUMAN RESOURCES	413,116	371,240	437,417					
15 ECONOMIC DEVELOPMENT & TOURISM	66,100	139,804	65,000					
41 PLANNING	710,802	683,567	653,000					
CS General								
12 CLERK	568,734	582,063	602,936					
22 FINANCE	664,516	600,075	730,232					
23 TECHNOLOGY SERVICES	1,195,532	1,191,465	1,382,742					
24 PROVINCIAL OFFENCES	1,650,000	1,791,867	1,715,000					
25 ARCHIVES	345,402	338,049	366,516					
PW General								
30 PW ADMINISTRATION	1,723,622	1,683,091	1,902,054					
31 ROADS	4,990,183	5,142,481	5,109,796					
32 FACILITIES	2,729,571	2,661,708	2,775,115					
33 FLEET	2,800,500	2,779,402	2,958,166					
ES General								
52 PARAMEDIC SERVICES	13,234,391	13,061,170	14,677,978					
Non Departmental								
90 NON-DEPARTMENTAL	2,704,517	19,214,895	2,575,839					
93 GENERAL LIABILITY INSURANCE	335,383	335,384	360,144					
<b>Sub-total Revenue</b>	<b>34,499,106</b>	<b>50,964,079</b>	<b>36,721,135</b>					
<b>Expenses</b>								
CA General				<b>Expense Chg</b>	<b>Rev Chg</b>	<b>Net Levy Chg</b>	<b>%Levy Chg</b>	
11 CAO	366,737	387,820	409,200	42,463	42,463	0	0.00%	
13 HUMAN RESOURCES	413,116	371,239	437,417	24,301	24,301	0	0.00%	
15 ECONOMIC DEVELOPMENT & TOURISM	828,794	837,753	936,067	107,273	-1,100	108,373	0.55%	
41 PLANNING	1,206,200	1,190,111	1,495,473	289,273	-57,802	347,075	1.76%	
54 EMERGENCY MANAGEMENT COORDINATION	189,444	180,864	202,787	13,343		13,343	0.07%	
CS General								
12 CLERK	568,734	582,063	602,936	34,202	34,202	0	0.00%	
22 FINANCE	664,516	600,077	730,232	65,716	65,716	0	0.00%	
23 TECHNOLOGY SERVICES	1,195,532	1,191,465	1,382,742	187,210	187,210	0	0.00%	
24 PROVINCIAL OFFENCES	1,650,000	1,791,867	1,715,000	65,000	65,000	0	0.00%	
25 ARCHIVES	778,577	762,691	824,018	45,441	21,114	24,327	0.12%	
PW General								
30 PW ADMINISTRATION	1,723,623	1,683,092	1,902,055	178,432	178,432	0	0.00%	
31 ROADS	9,660,717	10,196,147	10,245,987	585,270	119,613	465,657	2.36%	
32 FACILITIES	2,729,571	2,661,707	2,775,115	45,544	45,544	0	0.00%	
33 FLEET	2,800,500	2,779,401	2,958,166	157,666	157,666	0	0.00%	
ES General								
52 PARAMEDIC SERVICES	17,146,656	16,973,432	18,830,082	1,683,426	1,443,587	239,839	1.21%	
Council								
80 COUNCIL	279,890	242,599	297,642	17,752		17,752	0.09%	
92 GRANTS	35,000	35,000	10,000	-25,000		-25,000	-0.13%	
Non Departmental								
90 NON-DEPARTMENTAL	1,755,226	2,033,585	1,828,700	73,474	-128,678	202,152	1.02%	
91 COST SHARED PROGRAMS	6,391,463	6,391,463	7,220,726	829,263		829,263	4.20%	
93 GENERAL LIABILITY INSURANCE	335,383	335,383	360,144	24,761	24,761	0	0.00%	
<b>Sub-total Expenses</b>	<b>50,719,679</b>	<b>51,227,759</b>	<b>55,164,489</b>	<b>4,444,810</b>	<b>2,222,029</b>	<b>2,222,781</b>	<b>11.25%</b>	
<b>Contribution to (from) Net Municipal Position</b>		<b>-263,680</b>						
					<b>% of Levy</b>	<b>% of Overall</b>		
<b>Operating Levy</b>	<b>16,220,573</b>		<b>18,443,354</b>	<b>2,222,781</b>	<b>13.70%</b>	<b>11.25%</b>		
<b>Capital Levy</b>	<b>3,545,000</b>		<b>3,755,000</b>	<b>210,000</b>	<b>5.92%</b>	<b>1.06%</b>		
<b>Overall Levy</b>	<b>19,765,573</b>		<b>22,198,354</b>	<b>2,432,781</b>		<b>12.31%</b>		

	2023 Budget	2023 Year-End	2024 Budget	2023-2024 Budget \$ Change	2023-2024 Budget % Change	2025 Budget	2026 Budget
<b>REVENUE</b>							
CA General							
11 CAO	366,737	387,818	\$409,200	42,463	(11.58%)	\$408,492	\$427,235
13 HUMAN RESOURCES	413,116	371,240	\$437,417	24,301	(5.88%)	\$448,273	\$468,205
15 ECONOMIC DEVELOPMENT & TOUR	66,100	139,804	\$65,000	(1,100)	1.66%	\$65,000	\$65,000
41 PLANNING	710,802	683,567	\$653,000	(57,802)	8.13%	\$654,000	\$667,100
CS General							
12 CLERK	568,734	582,063	\$602,936	34,202	(6.01%)	\$625,519	\$665,708
22 FINANCE	664,516	600,075	\$730,232	65,716	(9.89%)	\$754,789	\$797,170
23 TECHNOLOGY SERVICES	1,195,532	1,191,465	\$1,382,742	187,210	(15.66%)	\$1,535,240	\$1,597,765
24 PROVINCIAL OFFENCES	1,650,000	1,791,867	\$1,715,000	65,000	(3.94%)	\$1,726,802	\$1,781,054
25 ARCHIVES	345,402	338,049	\$366,516	21,114	(6.11%)	\$377,240	\$386,923
PW General							
30 PW ADMINISTRATION	1,723,622	1,683,091	\$1,902,054	178,432	(10.35%)	\$1,988,325	\$2,104,862
31 ROADS	4,990,183	5,142,481	\$5,109,796	119,613	(2.40%)	\$5,311,872	\$5,568,719
32 FACILITIES	2,729,571	2,661,708	\$2,775,115	45,544	(1.67%)	\$2,877,629	\$3,054,518
33 FLEET	2,800,500	2,779,402	\$2,958,166	157,666	(5.63%)	\$3,390,611	\$3,546,796
ES General							
52 PARAMEDIC SERVICES	13,234,391	13,061,170	\$14,677,978	1,443,587	(10.91%)	\$15,280,789	\$14,384,664
Non Departmental							
90 NON-DEPARTMENTAL	2,704,517	19,214,895	\$2,575,839	(128,678)	4.76%	\$1,727,907	\$1,214,707
93 GENERAL LIABILITY INSURANCE	335,383	335,384	\$360,144	24,761	(7.38%)	\$385,144	\$410,144
<b>Sub-total Revenue:</b>	<b>34,499,106</b>	<b>50,964,079</b>	<b>\$36,721,135</b>	<b>2,222,029</b>	<b>(6.44%)</b>	<b>\$37,557,632</b>	<b>\$37,140,570</b>
<b>EXPENSES</b>							
CA General							
11 CAO	366,737	387,820	\$409,200	42,463	11.58%	\$408,492	\$427,235
13 HUMAN RESOURCES	413,116	371,239	\$437,417	24,301	5.88%	\$448,273	\$468,205
15 ECONOMIC DEVELOPMENT & TOUR	828,794	837,753	\$936,067	107,273	12.94%	\$1,124,978	\$1,196,768
41 PLANNING	1,206,200	1,190,111	\$1,495,473	289,273	23.98%	\$1,607,354	\$1,700,090
54 EMERGENCY MANAGEMENT COOR	189,444	180,864	\$202,787	13,343	7.04%	\$213,849	\$221,095
CS General							
12 CLERK	568,734	582,063	\$602,936	34,202	6.01%	\$625,519	\$665,708
22 FINANCE	664,516	600,077	\$730,232	65,716	9.89%	\$754,789	\$797,170
23 TECHNOLOGY SERVICES	1,195,532	1,191,465	\$1,382,742	187,210	15.66%	\$1,535,240	\$1,597,765
24 PROVINCIAL OFFENCES	1,650,000	1,791,867	\$1,715,000	65,000	3.94%	\$1,726,802	\$1,781,054
25 ARCHIVES	778,577	762,691	\$824,018	45,441	5.84%	\$848,392	\$870,397
PW General							
30 PW ADMINISTRATION	1,723,623	1,683,092	\$1,902,055	178,432	10.35%	\$1,988,326	\$2,104,863
31 ROADS	9,660,717	10,196,147	\$10,245,987	585,270	6.06%	\$10,981,431	\$11,700,130
32 FACILITIES	2,729,571	2,661,707	\$2,775,115	45,544	1.67%	\$2,877,629	\$3,054,518
33 FLEET	2,800,500	2,779,401	\$2,958,166	157,666	5.63%	\$3,390,611	\$3,546,796
ES General							
52 PARAMEDIC SERVICES	17,146,656	16,973,432	\$18,830,082	1,683,426	9.82%	\$19,673,848	\$19,073,388
Council							
80 COUNCIL	279,890	242,599	\$297,642	17,752	6.34%	\$303,330	\$308,706
92 GRANTS	35,000	35,000	\$10,000	-25,000	(71.43%)	\$10,000	\$8,880
Non-Departmental							
90 NON-DEPARTMENTAL	1,755,226	2,033,585	\$1,828,700	73,474	4.19%	\$1,442,601	\$1,308,655
91 COST SHARED PROGRAMS	6,391,463	6,391,463	\$7,220,726	829,263	12.97%	\$7,904,990	\$8,444,914
93 GENERAL LIABILITY INSURANCE	335,383	335,383	\$360,144	24,761	7.38%	\$385,144	\$410,144
<b>Sub-total Expenses:</b>	<b>50,719,679</b>	<b>51,227,759</b>	<b>\$55,164,489</b>	<b>4,444,810</b>	<b>8.76%</b>	<b>\$58,251,598</b>	<b>\$59,686,481</b>
<b>Contribution to Net Municipal Position:</b>		<b>(263,680)</b>					
<b>Net Levy Requirement:</b>	<b>16,220,573</b>	<b>263,680</b>	<b>\$18,443,354</b>	<b>2,222,781</b>		<b>\$20,693,966</b>	<b>\$22,545,911</b>
			<b>13.70%</b>			<b>12.20%</b>	<b>8.95%</b>

# NON-DEPARTMENTAL **BUDGET**

Council, Grants,  
Non-departmental, Shared Services,  
General Liability Insurance

# 2024 PROPOSED BUDGET

## COUNCIL

	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
<b>TOTAL REVENUES</b>					<b>0</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$193,922	191,580	204,922	11,000	5.67%
Materials & Supplies	\$82,950	48,477	89,650	6,700	8.08%
Contracted Services	\$3,018	2,541	3,070	52	1.72%
<b>TOTAL EXPENDITURES</b>	<b>\$279,890</b>	<b>242,598</b>	<b>297,642</b>	<b>17,752</b>	<b>6.34%</b>
<b>NET LEVY</b>	<b>\$279,890</b>	<b>242,598</b>	<b>297,642</b>	<b>17,752</b>	<b>6.34%</b>

# 2024 PROPOSED BUDGET

## NON-DEPARTMENTAL

	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
General Tax Levy		16,220,588			0
Supplementary Tax	\$402,000	500,456	512,000	110,000	(27.36%)
Payments In Lieu of Tax	\$9,000	10,846	9,000		
OMPF Funding	\$737,300	737,300	626,800	(110,500)	14.99%
Conditional Grants - Provincial	\$576,449	545,606	539,819	(36,630)	6.35%
Other Municipal	\$125,907	133,995	130,907	5,000	(3.97%)
Fees	\$20,733	30,452	32,913	12,180	(58.75%)
Other Income	\$8,700	8,784	8,700		
Interest Income	\$91,000	290,139	134,200	43,200	(47.47%)
Transfer from Reserve - County General	\$1,500	4,783	1,500		
Transfer from Reserve - Levy Stabilization	\$612,000	612,000	580,000	(32,000)	5.23%
Transfer from Reserve - Modernization Grant	\$119,928	119,946		(119,928)	100.00%
<b>TOTAL REVENUES</b>	<b>\$2,704,517</b>	<b>19,214,895</b>	<b>2,575,839</b>	<b>(128,678)</b>	<b>4.76%</b>

### EXPENDITURES

Salaries and Benefits		626			0
Materials & Supplies	\$1,500	4,783	1,500		
Contracted Services	\$1,382,626	1,360,794	1,373,895	-8,731	(0.63%)
Contributions to other Organizations		13,000			0
Transfer to Reserve - County General	\$2,150	8,610	7,150	5,000	232.56%
Transfer to Reserve - County WSIB	\$7,700	24,240	10,000	2,300	29.87%
Transfer to Reserve - County Employment	\$1,400	4,350	2,000	600	42.86%
Transfer to Reserve - Levy Stabilization	\$24,250	56,640	29,250	5,000	20.62%
Transfer to Reserve - PC Community Care	\$250	101	200	-50	(20.00%)
Transfer to Reserve - Working Fund	\$5,000	94,200	20,000	15,000	300.00%
Transfer to Reserve - Modernization Gran	\$3,500	1,000		-3,500	(100.00%)
Transfer to Reserve - Assessment Appeals	\$1,800	5,630	2,600	800	44.44%
Transfer to Reserve - Paramedic Services	\$1,600	4,950	2,250	650	40.63%
Transfer to Reserve - Paramedic Services	\$10,000	18,975	14,500	4,500	45.00%
Transfer to Reserve - Paramedic Services	\$3,700	10,320	5,200	1,500	40.54%
Transfer to Reserve - Archives Equipment	\$1,970	5,600	2,800	830	42.13%
Transfer to Reserve - Archives General	\$900	2,600	1,200	300	33.33%
Transfer to Reserve - Land Division Gene	\$700	2,000	900	200	28.57%

Transfer to Reserve - Planning Photoimag	\$180	540	255	75	41.67%
Transfer to Reserve - HPPH		37,599			0
Tax Write-Offs	\$306,000	414,626	355,000	49,000	16.01%
<b>TOTAL EXPENDITURES</b>	<b>\$1,755,226</b>	<b>2,071,184</b>	<b>1,828,700</b>	<b>73,474</b>	<b>4.19%</b>
<b>NET LEVY</b>	<b>(\$949,291)</b>	<b>(17,143,711)</b>	<b>(747,139)</b>	<b>202,152</b>	<b>(21.30%)</b>

# 2024 PROPOSED BUDGET

## GRANTS

	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
<b>TOTAL REVENUES</b>					
<b>EXPENDITURES</b>					
Contributions to other Organizations	\$35,000	35,000	10,000	-25,000	(71.43%)
<b>TOTAL EXPENDITURES</b>	<b>\$35,000</b>	<b>35,000</b>	<b>10,000</b>	<b>-25,000</b>	<b>(71.43%)</b>
<b>NET LEVY</b>	<b>\$35,000</b>	<b>35,000</b>	<b>10,000</b>	<b>-25,000</b>	<b>(71.43%)</b>

# 2024 PROPOSED BUDGET

## COST SHARED PROGRAMS

	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
<b>TOTAL REVENUES</b>					<b>0</b>
<b>EXPENDITURES</b>					
Contracted Services	\$6,282,326	6,282,325	7,105,445	823,119	13.10%
Contributions to other Organizations	\$109,137	109,137	115,281	6,144	5.63%
<b>TOTAL EXPENDITURES</b>	<b>\$6,391,463</b>	<b>6,391,462</b>	<b>7,220,726</b>	<b>829,263</b>	<b>12.97%</b>
<b>NET LEVY</b>	<b>\$6,391,463</b>	<b>6,391,462</b>	<b>7,220,726</b>	<b>829,263</b>	<b>12.97%</b>

# 2024 PROPOSED BUDGET

## GENERAL LIABILITY INSURANCE

	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Interdepartmental Revenues	\$335,383	335,384	360,144	24,761	(7.38%)
<b>TOTAL REVENUES</b>	<b>\$335,383</b>	<b>335,384</b>	<b>360,144</b>	<b>24,761</b>	<b>(7.38%)</b>
<b>EXPENDITURES</b>					
Contracted Services	\$335,383	335,384	360,144	24,761	7.38%
<b>TOTAL EXPENDITURES</b>	<b>\$335,383</b>	<b>335,383</b>	<b>360,144</b>	<b>24,761</b>	<b>7.38%</b>
<b>NET LEVY</b>					

# OFFICE OF THE CAO

CAO, Human Resources, Economic  
Development & Tourism, Planning &  
Development, Emergency Management



# OFFICE OF THE **CAO**

## **CAO & CORPORATE COMMUNICATIONS**

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Chief Administrative Officer (CAO) is committed to advancing all County Council and administrative priority outcomes by providing leadership to staff. This is achieved through strategic and operational guidance by the CAO and the management team to ensure delivery of highly professional public programs and services. The CAO provides strategic policy advice to the Warden and Council, and is accountable for the organization's performance. Corporate Communications provided administrative and project support to the CAO, and is responsible for the Corporate Communications portfolio. This includes providing support to the Warden, Council and Divisions across the organization for both internal and external communications. Staff manage and maintain a variety of social media platforms, the corporate website, public notices and media lists to ensure that corporate information is deployed in timely and professional manner to the appropriate audiences.

### **2023 Accomplishments**

- Completion of a refreshed Corporate Strategic Plan
- Support the Agricultural Working Group in the development of a Perth County Stewardship Program
- Commenced comprehensive Corporate Policy review
- Agreement review of "Top 10" Operating Services
- Council Orientation Program
- Succession plan activities

### **2024 Priorities**

- Corporate Communications Plan Review
- Continue Comprehensive Policy Review
- Renegotiate Major Shared Services agreements
- Renegotiate Regional Roads agreements
- New facility operating processes review

### **2024 Budget Drivers**

- Inflation and Cost of Living Increases

# 2024 PROPOSED BUDGET

## CAO & CORPORATE COMMUNICATIONS



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Interdepartmental Revenues	\$354,737	343,462	409,200	54,463	(15.35%)
Transfer from Reserve - Levy Stabilization	\$12,000	44,356		(12,000)	100.00%
<b>TOTAL REVENUES</b>	<b>\$366,737</b>	<b>387,818</b>	<b>409,200</b>	<b>42,463</b>	<b>(11.58%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$311,919	304,417	328,527	16,608	5.32%
Materials & Supplies	\$15,682	19,364	16,910	1,228	7.83%
Contracted Services	\$23,500	48,401	45,000	21,500	91.49%
Interdepartmental Transfers	\$15,636	15,636	18,763	3,127	20.00%
<b>TOTAL EXPENDITURES</b>	<b>\$366,737</b>	<b>387,818</b>	<b>409,200</b>	<b>42,463</b>	<b>11.58%</b>
<b>NET LEVY</b>					

# OFFICE OF THE CAO



## HUMAN RESOURCES

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The Human Resources (HR) Division is responsible for the planning, management and execution of the human resources deliverables that support the County's mission, vision and values and is aligned to the County's strategic goals. HR's priorities are centred around five functional areas: labour relations and HR advisory services, compensation and benefits, recruitment and workforce planning, employee safety, health and wellbeing, and employee development.

### **2023 Accomplishments**

- Focus on organizational safety, including; offering CPR/First Aid training to all non-union staff (over 70% trained!); updating workplace policies/practices, situational awareness training for customer-facing staff. Finalist for National Safety Award for "Canada's Safety Public Sector/Non-Profit Employer."
- Expanded the leadership development program to extended management team to further develop organizational capacity.
- Continued promotion of positive Union/Management relationship.
- Extending recruitment outreach for hard-to-fill positions through participation in external recruitment fairs.
- Off-setting HR costs through the provision of HR services to Medavie Health Services

### **2024 Priorities**

- Focusing on hard to fill recruitment roles including paramedics via student outreach, job fairs, educational outreach.
- Promote employee engagement through updated policies and practices reflecting current workplace trends

### **2024 Budget Drivers**

- Increased focus on training for leadership team resulted in an increase to professional development budget
- HR offset through revenues generated through consulting

# 2024 PROPOSED BUDGET

## HUMAN RESOURCES



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Other Income	\$62,711	71,708	75,745	13,034	(20.78%)
Interdepartmental Revenues	\$350,405	299,532	361,672	11,267	(3.22%)
<b>TOTAL REVENUES</b>	<b>\$413,116</b>	<b>371,240</b>	<b>437,417</b>	<b>24,301</b>	<b>(5.88%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$292,691	291,690	310,666	17,975	6.14%
Materials & Supplies	\$89,089	66,040	86,325	-2,764	(3.10%)
Contracted Services	\$31,336	13,510	36,570	5,234	16.70%
Interdepartmental Transfers			3,856	3,856	0
<b>TOTAL EXPENDITURES</b>	<b>\$413,116</b>	<b>371,240</b>	<b>437,417</b>	<b>24,301</b>	<b>5.88%</b>
<b>NET LEVY</b>					



# OFFICE OF THE CAO

## ECONOMIC DEVELOPMENT & TOURISM

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Economic development acts as a connector, advocator, and initiator of programs and services that encourage a strong and diverse business sector. Economic development provides an internal and external liaison for businesses and ensures that they can tap into available resources including training, funding and support from upper levels of government, through active communication and information sharing. Perth County Tourism leads destination development, branding, and marketing efforts to residents, tourism partners, business owners, and prospective visitors. Tourism has been working to grow and develop the industry to attract visitors, expand tourism offerings, and compel residents to get out and experience all that Perth County has to offer. PC Connect is an affordable bus service that alleviates transportation barriers and enables residents to stay connected to their communities, access employment and social programs, attend appointments, visit friends and family, and maintain an independent and active lifestyle. Managing the service includes overseeing day-to-day operations, providing education and customer support, creatively promoting and building ridership, conducting employer and community outreach, and implementing continuous service enhancements.

### 2023 Accomplishments

- Workforce Attraction and Retention Toolkit: Roll out, implementation and promotion of the new online resource of best practices to local employers and across province.
- Re-launched Business Retention and Expansion activities that were postponed or canceled as the result of the pandemic including Business Tours, Business visitation, and business spotlights.
- Expanded marketing and advertising campaign target market for tourism attraction beyond neighbouring regions and into the Greater Toronto Area.
- Design and distribute modernized tourism brochures.
- Continued to grow the Discover More Adventures experiential tourism program by re-investing in existing Signature Experiences as well as adding new Signature Experiences.
- Implemented continuous service enhancements including schedule, route and bus stop updates.
- Developed a PC Connect testimonial campaign that showcases the vital impact that PC Connect has had on Perth County residents.

### 2024 Priorities

- Visitor Data Collection Project: Collecting real-time domestic spending within Perth County over a 12-month period. This data will help to better understand the market, help make informed decisions, and set a baseline for future measurement.
- Housing has been identified in the draft strategic plan but not included in the budget.

### 2024 Budget Drivers

- Increased growth to programming
- Visitor Data Collection Project
- Increased Agriculture and Business-related Events

# 2024 PROPOSED BUDGET

## ECONOMIC DEVELOPMENT & TOURISM



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Conditional Grants - Federal		23,938			
Conditional Grants - Provincial	\$66,100	82,312	65,000	(1,100)	1.66%
Conditional Grants - Other Agencies		33,554			
<b>TOTAL REVENUES</b>	<b>\$66,100</b>	<b>139,803</b>	<b>65,000</b>	<b>(1,100)</b>	<b>1.66%</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$380,214	429,133	426,791	46,577	12.25%
Materials & Supplies	\$190,126	130,611	210,126	20,000	10.52%
Contracted Services	\$160,629	182,592	190,892	30,263	18.84%
Interdepartmental Transfers	\$17,417	17,417	20,900	3,483	20.00%
Corporate Overhead	\$80,408	77,998	87,358	6,950	8.64%
<b>TOTAL EXPENDITURES</b>	<b>\$828,794</b>	<b>837,751</b>	<b>936,067</b>	<b>107,273</b>	<b>12.94%</b>
<b>NET LEVY</b>	<b>\$762,694</b>	<b>697,948</b>	<b>871,067</b>	<b>108,373</b>	<b>14.21%</b>

# OFFICE OF THE CAO

## PLANNING AND DEVELOPMENT

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The Perth County Planning and Development Division is responsible for providing planning services to each of the Lower-Tier Municipalities. In partnership with Lower-Tier staff, the division works to promote orderly land use development that is compatible with surrounding uses and serves the public interest. Through careful land use planning, staff assist the Lower-Tier municipalities in managing growth and development while also providing consideration for important social, economic and environmental impacts.

### **2023 Accomplishments**

- The Planning team navigated significant staffing changes and shortages during one of the busiest years, while maintaining a high level of customer service and processing applications in a timely fashion.
- Staff have continued to advance the Official Plan Review with the delivery of a draft to County Council on November 2nd.
- Undertook housekeeping amendments to Zoning By-laws at the request of Lower-Tier municipalities.

### **2024 Priorities**

- Update Official Plan policies and Zoning By-laws to address recent legislative changes
- Completion of Official Plan Review
- Resiliency & Stewardship Coordinator to develop a high-level implementation Strategy for Greenhouse Gas reduction and launch Stewardship Program
- Comprehensive Zoning By-law Reviews for each Lower Tier municipality

### **2024 Budget Drivers**

- Addition of the Resiliency & Stewardship Coordinator
- Additional FTE Planner position that was approved in the 3rd quarter of 2023

# 2024 PROPOSED BUDGET

## PLANNING AND DEVELOPMENT



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Other Municipal	\$256,430	252,911	346,650	90,220	(35.18%)
Fees	\$309,520	276,768	291,350	(18,170)	5.87%
Transfer from Reserve - Levy Stabilization	\$144,852	153,888	15,000	(129,852)	89.64%
<b>TOTAL REVENUES</b>	<b>\$710,802</b>	<b>683,567</b>	<b>653,000</b>	<b>(57,802)</b>	<b>8.13%</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$922,207	883,061	1,111,201	188,994	20.49%
Materials & Supplies	\$53,510	32,079	96,494	42,984	80.33%
Contracted Services	\$97,281	144,733	115,959	18,678	19.20%
Interdepartmental Transfers	\$34,351	34,351	41,221	6,870	20.00%
Corporate Overhead	\$98,851	95,888	130,598	31,747	32.12%
<b>TOTAL EXPENDITURES</b>	<b>\$1,206,200</b>	<b>1,190,112</b>	<b>1,495,473</b>	<b>289,273</b>	<b>23.98%</b>
<b>NET LEVY</b>	<b>\$495,398</b>	<b>506,545</b>	<b>842,473</b>	<b>347,075</b>	<b>70.06%</b>

# OFFICE OF THE CAO

## EMERGENCY MANAGEMENT

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The aim of the Emergency Management (EM) Program is to outline actions Perth County, or a Lower-Tier Municipality may take to deploy resources, equipment and services. The EM Program is aligned with Emergency Management Ontario's risk-based management approach to management and response and seeks to:

- Protect the health, safety and welfare of residents, businesses and visitors,
- Safe guard critical infrastructure,
- Protect the environment,
- Ensure future economic vitality, future resiliency and reduce vulnerabilities.

### **2023 Accomplishments**

- Creation of the five Municipal Emergency Control Groups (MECG), including development of the tools and checklists necessary to operate any one of the five Emergency Operation Centres (EOCs)
- Re-write of a new County-wide comprehensive Emergency Response Plan, applicable to the County and lower tier municipalities.
- Successful roll-out of the Provincial Incident Management System (IMS) training program for all members of the MECGs, including IMS-100 & IMS-200 for in excess of 45 staff from the County and Lower-Tier Municipalities

### **2024 Priorities**

- Enhancement of the Public Education program beyond the minimum required by the province. Exploring potential partnerships with Perth County Paramedic Services and municipal fire services on community-based Public Education initiatives.
- Development of a County Crisis Communications Plan
- Development of a Continuity of Operations Program for Business Continuity to be rolled out to the County and municipalities.

### **2024 Budget Drivers**

- The public education program, specifically the methods/formats that will be necessary to be developed to effectively roll out the materials in as many formats as possible.
- The additional training necessary for members of the MECGs, specifically Crisis Communications Training, and additional provincial courses that the Community Emergency Management Coordinator (CEMC) needs to be certified in, to teach.

# 2024 PROPOSED BUDGET

## EMERGENCY MANAGEMENT



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
<b>TOTAL REVENUES</b>					<b>0</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$123,589	128,771	133,783	10,194	8.25%
Materials & Supplies	\$27,825	14,317	25,750	-2,075	(7.46%)
Contracted Services	\$5,655	5,952	5,761	106	1.87%
Interdepartmental Transfers	\$14,000	14,001	17,918	3,918	27.99%
Corporate Overhead	\$18,375	17,824	19,575	1,200	6.53%
<b>TOTAL EXPENDITURES</b>	<b>\$189,444</b>	<b>180,865</b>	<b>202,787</b>	<b>13,343</b>	<b>7.04%</b>
<b>NET LEVY</b>	<b>\$189,444</b>	<b>180,865</b>	<b>202,787</b>	<b>13,343</b>	<b>7.04%</b>

# CORPORATE SERVICES

Legislative Services, Finance,  
Technology Services, Court Services,  
Stratford-Perth Archives

# CORPORATE SERVICES

## LEGISLATIVE SERVICES

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Legislative Services ensures compliance with legislation and fostering public trust and confidence in the government of Perth County. Responsibilities of the division include; promoting the County's framework of accountable and transparent governance by responding to public requests for information, ensuring opportunity to access Council, managing corporate records, overseeing the Accessibility program, Commissioner of Oaths responsibilities, managing the Forestry and Grant programs, and providing internal and external customer service via the Central Reception area. Obligations also include supporting an efficient operational environment where all levels of staff have access to the information that they need to perform their roles, including the provision of recommendations to Council to support informed decision-making.

### 2023 Accomplishments

- **Records Management:** Significant progress was made with the County's Records Management Program including the completion of a mass records disposition process, cataloguing and storing hundreds of boxes of physical records, inputting thousands of digital/physical records into FileHold, and training staff across all departments to manage their records in compliance with the Records Management Policy.
- **Accessibility:** Completed and published the Perth County Joint Accessibility Plan (2023-2027). This project is provincially legislated and required interdepartmental collaboration, Lower-Tier input, and Council presentations prior to final approval.
- **Grant Program:** Completed the first full year of an updated grant program and policy. 4 organizations were awarded with \$2,500 for varying community projects.

### 2024 Priorities

- **Accessibility:** To bring Perth County into compliance, an audit and remediation of the website according to WCAG 2.0 standards will be completed. Training will be provided to ensure that website content remains accessible following the remediation project. Legislative Services staff are also prioritizing form creation, supporting a PC Connect review of bus stop accessibility, and reviewing the County's existing accessibility policies.
- **Records Management:** Continued onboarding and compliance amidst divisions with the goal of a fully functioning Records Management program by the end of 2024.
- **Information Access Efficiencies & Transparency:** Potential launch of FileHold portal for more transparent public access of County records. Continued development of MFIPPA program for efficient responses to FOI.

### 2024 Budget Drivers

- **Records Management:** Historical backlog of information resulting in budget increase for Records Management program.
- **Professional Development:** Increase as a result of overall cost increases to existing educational opportunities and the Director of Legal/Corporate Services requiring specific memberships, dues, subscriptions, and other professional development courses not previously considered for the department.

# 2024 PROPOSED BUDGET

## LEGISLATIVE SERVICES



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Conditional Grants - Provincial	\$5,897			(5,897)	100.00%
Interdepartmental Revenues	\$559,662	578,677	602,936	43,274	(7.73%)
Transfer from Reserve - Levy Stabilization	\$3,175	3,386		(3,175)	100.00%
<b>TOTAL REVENUES</b>	<b>\$568,734</b>	<b>582,063</b>	<b>602,936</b>	<b>34,202</b>	<b>(6.01%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$436,773	457,037	448,392	11,619	2.66%
Materials & Supplies	\$21,459	18,565	30,085	8,626	40.20%
Contracted Services	\$77,086	73,044	84,360	7,274	9.44%
Interdepartmental Transfers	\$33,416	33,417	40,099	6,683	20.00%
<b>TOTAL EXPENDITURES</b>	<b>\$568,734</b>	<b>582,063</b>	<b>602,936</b>	<b>34,202</b>	<b>6.01%</b>
<b>NET LEVY</b>					

# CORPORATE SERVICES



## FINANCE

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The financial system of a municipality is a key tool that ensures business objectives are carried out in accordance with the policies set forth by Council and that the organization meets all legislative requirements. The Finance Division service strategy provides a system of financial management and reporting that allows County Council to fulfill its fiduciary duty, and to provide timely and relevant financial data to County departments to enable effective management decisions and service delivery.

### **2023 Accomplishments**

- Secured \$5.4 Million in financing in relation to the Connecting Link Courthouse Campus project.
- Increased human resources within the division to increase service levels and output to better support the organization and to assist in realignment of staff and overall finance resources.
- Participated in Municipal Finance Officers' Association's (MFOA) and AMP IT Up 3.0 program, allowing direct connection with asset management consultants to assist County staff in continuing to move the asset management journey forward.

### **2024 Priorities**

- Completion of a Request for Proposal (RFP) process for Audit Services
- Policy Development and Review for Procurement and Asset Retirement Obligation
- Update of the County's comprehensive Asset Management Plan
- Advancement of Records Management project

### **2024 Budget Drivers**

- Major impact of Cost of Living Adjustments (COLA) on salaries across the organization and other inflationary pressures within finance expenses.
- Insurance (Occupational Accident and Excess Indemnity) related to the division will see increase greater than average for 2024.

# 2024 PROPOSED BUDGET

## FINANCE



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Interdepartmental Revenues	\$664,516	600,075	730,232	65,716	(9.89%)
<b>TOTAL REVENUES</b>	<b>\$664,516</b>	<b>600,075</b>	<b>730,232</b>	<b>65,716</b>	<b>(9.89%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$555,235	487,826	605,955	50,720	9.13%
Materials & Supplies	\$24,438	18,760	22,848	-1,590	(6.51%)
Contracted Services	\$42,083	50,753	50,273	8,190	19.46%
Interest and Charges	\$830	808	840	10	1.20%
Interdepartmental Transfers	\$41,930	41,929	50,316	8,386	20.00%
<b>TOTAL EXPENDITURES</b>	<b>\$664,516</b>	<b>600,075</b>	<b>730,232</b>	<b>65,716</b>	<b>9.89%</b>
<b>NET LEVY</b>					

# CORPORATE SERVICES

## TECHNOLOGY SERVICES

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The Technology Services Division is comprised of the Information Technology (IT) and Geographic Information Systems (GIS) sections. IT and GIS provide important, reliable and comprehensive technology and data solutions used across the Corporation every day. This critical data and digital infrastructure support and enables County staff to deliver efficient and cost-effective municipal services and improve the management of information to make it accessible to County Council, County departments, and to our residents. In addition, the division is responsible for corporate risk management ensuring cyber security best practices and procedures are upheld.

### 2023 Accomplishments

- IT upgraded the entire internal telephone system software on all servers, desktop clients, and 94 telecom hardware devices.
- IT upgraded the entire fleet of leased multifunction printing (MFP) devices located at five office locations throughout the County.
- GIS completed a full review and update of County address and location data to meet the established standards required for the upcoming transition to Next Generation 911 (NG911). The new NG911 system allows for higher levels of precision and consistency in routing 911 calls.
- GIS collaborated with Communications to produce an updated and improved County Road Map that accurately represents the road network and geographic features of the County. The map was built on a core foundation of validated data making future updates more accurate and streamlined.

### 2024 Priorities

- Upgrade several key business systems including corporate email, GIS, and application virtualization
- Complete the final design and setup of all technology and systems required for the 5 Huron construction project (areas include data cabling, telecommunications, audio-visual, office equipment setups, Wi-Fi access, building access, and video camera systems)
- Deliver all remaining GIS data, maps, online tools and the resulting updates to data layers required to complete the new County Official Plan.
- Develop and build new processes and GIS data structures for use in the asset and emergency management programs used by the County and Lower Tiers

### 2024 Budget Drivers

- Interdepartmental rent reflects changes based on the planned space allocation for the division at the new 5 Huron location.
- In order to meet the increasing demand for new systems and services, additional staff resources are required. An increase in staff is supported by the 2022 IT and GIS Strategic Plan.

# 2024 PROPOSED BUDGET

## TECHNOLOGY SERVICES



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Other Municipal	\$77,000	66,769	74,000	(3,000)	3.90%
Recoveries			31,400	31,400	0
Interdepartmental Revenues	\$1,118,532	1,124,696	1,262,342	143,810	(12.86%)
Transfer from Reserve - Computer Systems			15,000	15,000	0
<b>TOTAL REVENUES</b>	<b>\$1,195,532</b>	<b>1,191,465</b>	<b>1,382,742</b>	<b>187,210</b>	<b>(15.66%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$659,095	670,473	805,420	146,325	22.20%
Materials & Supplies	\$354,320	338,512	382,700	28,380	8.01%
Contracted Services	\$3,430	3,793	3,773	343	10.00%
Amortization	\$160,000	160,000	160,000		
Interdepartmental Transfers	\$8,687	8,687	20,849	12,162	140.00%
Capital Renewal Expense	\$10,000	10,000	10,000		
<b>TOTAL EXPENDITURES</b>	<b>\$1,195,532</b>	<b>1,191,465</b>	<b>1,382,742</b>	<b>187,210</b>	<b>15.66%</b>
<b>Net Levy</b>					

# CORPORATE SERVICES

## COURT SERVICES

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The primary function of the division is to serve the Ontario Court of Justice - Provincial Offences. The Provincial Offences Administration office answers inquiries and responds to requests from the general public in relation to offences committed under the legislation governed by the Provincial Offences Act. There is a large volume of data entry, court scheduling and processing of payments.

### **2023 Accomplishments**

- Analysis of workflow needs and processes to support the hiring of an additional Court Services Clerk to maintain standards of service
- In-depth analysis of the potential to introduce an Administrative Monetary Penalty System
- Successful transition for succession to a new Manager, POA following a retirement
- Smooth relocation of the court room while providing uninterrupted service
- Responding to repeated court closures and addressing scheduling backlog

### **2024 Priorities**

- Continue with high level of service to the public and Judiciary
- Addressing ongoing backlog of cases and court closures

### **2024 Budget Drivers**

Revenue for the Provincial Offences Division is difficult to predict as it relies upon a number of factors. There is an intermunicipal service agreement between the Town of St. Marys, the City of Stratford and the County of Perth which divides fine revenue based on location of the offence. Perth County revenue is then further distributed to the member municipalities based on weighted assessment.

# 2024 PROPOSED BUDGET

## COURT SERVICES



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Fines	\$1,518,000	1,559,346	1,555,000	37,000	(2.44%)
Fines - Other Court Areas	\$125,000	201,258	135,000	10,000	(8.00%)
Interest Income	\$7,000	31,263	25,000	18,000	(257.14%)
<b>TOTAL REVENUES</b>	<b>\$1,650,000</b>	<b>1,791,868</b>	<b>1,715,000</b>	<b>65,000</b>	<b>(3.94%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$584,547	581,281	699,334	114,787	19.64%
Materials & Supplies	\$561,612	477,750	565,019	3,407	0.61%
Contracted Services	\$149,301	96,247	126,191	-23,110	(15.48%)
Interest and Charges	\$20,000	22,913	20,000		
Contributions to other Organizations	\$74,744	303,604	38,268	-36,476	(48.80%)
Interdepartmental Transfers	\$102,250	157,250	102,250		
Corporate Overhead	\$157,546	152,823	163,938	6,392	4.06%
<b>TOTAL EXPENDITURES</b>	<b>\$1,650,000</b>	<b>1,791,868</b>	<b>1,715,000</b>	<b>65,000</b>	<b>3.94%</b>
<b>NET LEVY</b>					

# CORPORATE SERVICES

## STRATFORD-PERTH ARCHIVES

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Stratford-Perth Archives is a state of the art, accessible facility with dedicated staff responsible for preserving and making available the permanently valuable records of 6 municipal governments plus photographs, maps, films and other documents from local communities illuminating our area's rich past. Key evidence of local government decisions and community activities is captured and made available for staff and citizens, now and in the future.

### 2023 Accomplishments

- **Reference & Research Services:** Provided prompt and professional responses to requests for information and copies of photographs and documents from municipal staff and the public on a daily basis; Digitized over 6,000 local newspapers for public access.
- **Collections Management & Development:** Comprehensive Collections Policy approved by County Council; Arranged and described all City of Stratford Council and Administration archival records, 1853-2022 (Completion of multi-year project)
- **Public Outreach:** published 64 local history articles for area newspapers and created a Perth County Heritage: Did You Know poster for all county libraries to celebrate Family Literacy Day

### 2024 Priorities

- **Reference & Research Services:** Provide free online access to digitized newspapers. Assess advantages, disadvantages and costs of establishing a virtual Reading Room service for other collections in future
- **Collections Management & Development:** Begin arranging and describing all County of Perth Council and Administration archival records (Beginning of multi-year project)
- **Public Outreach:** Expanded recognition program for donations of community records

### 2024 Budget Drivers

- Inflation-driven increase in Salary Plan
- Increase in Acquisitions budget for cost of bringing in monetary appraisal experts to issue charitable donation receipts for high value collections

# 2024 PROPOSED BUDGET


## STRATFORD-PERTH ARCHIVES



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Other Municipal - City of Stratford	\$340,352	333,648	359,466	19,114	(5.62%)
Sales	\$250	119	250		
Fees	\$1,800	329	1,800		
Other Income	\$2,500	2,761	2,500		
Donations	\$500	1,192	500		
Transfer from Reserve - Archives General			2,000	2,000	0
<b>TOTAL REVENUES</b>	<b>\$345,402</b>	<b>338,049</b>	<b>366,516</b>	<b>21,114</b>	<b>(6.11%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$397,499	388,857	427,798	30,299	7.62%
Materials & Supplies	\$52,850	46,685	61,465	8,615	16.30%
Contracted Services	\$2,046	2,264	2,251	205	10.02%
Interest and Charges	\$1,000	1,208	1,000		
Interdepartmental Transfers	\$275,000	275,000	275,000		
Corporate Overhead	\$50,182	48,678	56,504	6,322	12.60%
<b>TOTAL EXPENDITURES</b>	<b>\$778,577</b>	<b>762,691</b>	<b>824,018</b>	<b>45,441</b>	<b>5.84%</b>
<b>NET LEVY</b>	<b>\$433,175</b>	<b>424,642</b>	<b>457,502</b>	<b>24,327</b>	<b>5.62%</b>

# PUBLIC WORKS

Administration, Roads,  
Facilities, and Fleet



# PUBLIC WORKS

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The County Public Works Department is responsible for Roads, Fleet and Facilities. The Roads Division is responsible for the operation and maintenance of the County’s highway system (roads, bridges and all appurtenances associated with this system). Roads Division is further subdivided into Summer Maintenance, Winter Maintenance and Capital Projects. Fleet Division does not have any division of services and generally treats all County vehicles and equipment equally. Facilities Division maintains, repairs, and operates County Facilities. Customers of Facilities are both internal and external, and include County staff, Provincial staff, members of the public, and 3rd party lessees and lessors.

## **2023 Accomplishments**

- Completion of the Courthouse Elevator Project
- Successful completion of road and infrastructure projects on time and under budget
- Start of the Courthouse Connecting Link and 5 Huron Renovation Projects

## **2024 Priorities**

- Capital Road Rehabilitation and Bridge and Culvert Rehabilitation and Replacement
- Fleet Replacements
- Biennial Inspection on the state and condition of road infrastructure assets
- Completion of the Courthouse Campus Project

## **2024 Budget Drivers**

Increased material costs due to inflation.

# 2024 PROPOSED BUDGET

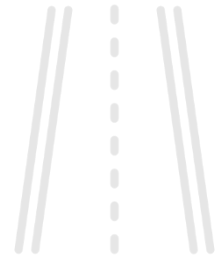
## PUBLIC WORKS - ADMINISTRATION



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Intradepartmental Revenues	\$1,723,622	1,683,091	1,902,054	178,432	(10.35%)
<b>TOTAL REVENUES</b>	<b>\$1,723,622</b>	<b>1,683,091</b>	<b>1,902,054</b>	<b>178,432</b>	<b>(10.35%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$287,699	288,844	310,554	22,855	7.94%
Materials & Supplies	\$17,881	20,279	17,881		
Contracted Services	\$23,355	21,086	24,691	1,336	5.72%
Corporate Overhead	\$1,394,687	1,352,882	1,548,928	154,241	11.06%
<b>TOTAL EXPENDITURES</b>	<b>\$1,723,622</b>	<b>1,683,091</b>	<b>1,902,054</b>	<b>178,432</b>	<b>10.35%</b>
<b>NET LEVY</b>					

# 2024 PROPOSED BUDGET

## PUBLIC WORKS - ROADS



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Other Municipal	\$163,000	457,165	166,060	3,060	(1.88%)
Other Municipal - City of Stratford	\$1,870,103	1,870,104	1,921,776	51,673	(2.76%)
Other Income	\$88,000	93,749	88,000		
Intradepartmental Revenues	\$2,173,127	2,212,093	2,367,888	194,761	(8.96%)
Permits	\$32,000	32,471	32,000		
Transfer from Reserve - Roads Capital	\$663,953	476,899	534,072	(129,881)	19.56%
<b>TOTAL REVENUES</b>	<b>\$4,990,183</b>	<b>5,142,482</b>	<b>5,109,796</b>	<b>119,613</b>	<b>(2.40%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$1,920,361	1,789,423	2,051,436	131,075	8.14%
Materials & Supplies	\$2,584,315	3,260,565	2,837,089	252,774	10.82%
Contracted Services	\$1,772,364	2,027,057	1,647,448	(124,916)	(6.16%)
Interdepartmental Transfers	\$3,383,677	3,119,101	3,710,014	326,337	10.18%
<b>TOTAL EXPENDITURES</b>	<b>\$9,660,717</b>	<b>10,196,146</b>	<b>10,245,987</b>	<b>585,270</b>	<b>6.06%</b>
<b>NET LEVY</b>	<b>\$4,670,534</b>	<b>5,053,665</b>	<b>5,136,191</b>	<b>465,657</b>	<b>9.97%</b>

	2023 Budget	2023 Projected Actuals	2024 Budget	2023-2024 Budget \$ Change	2023-2024 Budget % Change
<b>31-1-5000 GENERAL MAINTENANCE</b>					
5110 Bridge Repairs	\$11,576	17,993	12,221	645	5.57%
5120 Culvert Repairs	\$127,978	82,596	138,062	10,084	7.88%
5210 Mowing/Spraying	\$110,364	119,681	112,059	1,695	1.54%
5230 Tree Maintenance	\$210,220	210,635	195,456	-14,764	(7.02%)
5240 Ditch & Tile	\$329,590	638,497	548,003	218,413	66.27%
5250 Catch Basins	\$21,930	19,053	22,656	726	3.31%
5260 Clean Up Right of Way	\$23,145	22,593	24,477	1,332	5.76%
5310 Pavement Repairs	\$186,497	140,554	199,970	13,473	7.22%
5330 Sweeping, Flushing	\$46,393	44,905	49,505	3,112	6.71%
5340 Shouldering Maintenance	\$396,649	342,860	411,029	14,380	3.63%
5561 Standby	\$7,421	8,079	7,929	508	6.85%
5610 Centerline Marking	\$426,629	482,363	447,936	21,307	4.99%
5620 Roadway Lighting	\$28,433	11,655	28,883	450	1.58%
5640 Signs	\$239,406	254,894	249,629	10,223	4.27%
5660 Crossing Protection	\$21,931	18,355	22,544	613	2.80%
5670 Guiderails	\$12,222	14,408	13,106	884	7.23%
5770 Routine Patrol	\$148,142	172,155	159,051	10,909	7.36%
5790 Engineering	\$55,356	72,353	55,746	390	0.70%
5791 Road Closings	\$10,568	11,117	11,338	770	7.29%
<b>TOTAL 31-1-5000 GENERAL MAINTENANCE</b>	<b>\$2,414,450</b>	<b>2,684,746</b>	<b>2,709,600</b>	<b>295,150</b>	<b>12.22%</b>
<b>31-1-5100 CAPITAL MAINTENANCE</b>					
5320 Crack Sealing	\$142,418	126,004	148,166	5,748	4.04%
5350 Resurfacing	\$521,535	350,895	385,906	-135,629	(26.01%)
RESERVESFROM Transfers from Reserves	(\$663,953)	-476,899	-534,072	129,881	(19.56%)
<b>TOTAL 31-1-5100 CAPITAL MAINTENANCE</b>					
<b>31-1-5500 WINTER MAINTENANCE CONTRACT</b>					
PATROL Winter Patrol	\$256,378	235,203	273,281	16,903	6.59%
PLOWSAND Plowing/Sanding Maintenance	\$4,036,537	4,258,431	4,240,853	204,316	5.06%
WINTERSTANDBY Winter Standby	\$38,970	14,204	41,744	2,774	7.12%
<b>TOTAL 31-1-5500 WINTER MAINTENANCE CONTRACT</b>	<b>\$4,331,885</b>	<b>4,507,838</b>	<b>4,555,878</b>	<b>223,993</b>	<b>5.17%</b>
<b>31-1-ADMIN ROADS DIVISION ADMINISTRATION</b>					
ADM RD Admin Roads	\$2,173,127	2,212,093	2,367,888	194,761	8.96%
REVENUE General Revenue	(\$2,173,127)	-2,212,093	-2,367,888	-194,761	8.96%

	2023 Budget	2023 Projected Actuals	2024 Budget	2023-2024 Budget \$ Change	2023-2024 Budget % Change
<b>TOTAL 31-1-ADMIN ROADS DIVISION ADMINISTRATION</b>					
<b>31-1-ADMREVTR REVENUE &amp; RESERVE TRANSFERS</b>					
REVENUE General Revenue	(\$1,990,103)	-1,996,324	-2,041,776	-51,673	2.60%
<b>TOTAL 31-1-ADMREVTR REVENUE &amp; RESERVE TRANSFERS</b>	<b>(\$1,990,103)</b>	<b>-1,996,324</b>	<b>-2,041,776</b>	<b>-51,673</b>	<b>2.60%</b>
<b>31-9-OTHMUN MAINTENANCE WORK FOR OTHER MUNICIPAL</b>					
NORTHPER Maintenance Work for North Perth	\$5,948		6,067	119	2.00%
OTHERMUN Maintenance Work for Other Municipalities	\$12,997	8,177	13,155	158	1.22%
PEREAST Maintenance Work for Perth East	\$11,494	97,210	11,811	317	2.76%
PERSOUTH Maintenance Work for Perth South	\$17,996	75,865	18,194	198	1.10%
REVOTHER Revenue from Other Municipalities	(\$163,000)	-457,165	-166,060	-3,060	1.88%
WESTPER Maintenance Work for West Perth	\$28,867	133,314	29,322	455	1.58%
<b>TOTAL 31-9-OTHMUN MAINTENANCE WORK FOR OTHER MUNICIPAL</b>	<b>(\$85,698)</b>	<b>-142,599</b>	<b>-87,511</b>	<b>-1,813</b>	<b>2.12%</b>
<b>Total 31 ROADS</b>	<b>\$4,670,534</b>	<b>5,053,661</b>	<b>5,136,191</b>	<b>465,657</b>	<b>9.97%</b>

# 2024 PROPOSED BUDGET

## PUBLIC WORKS - FACILITIES



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Other Income	\$69,424	14,319	59,424	(10,000)	14.40%
Interdepartmental Revenues	\$1,883,477	1,877,687	1,995,620	112,143	(5.95%)
Intradepartmental Revenues	\$430,556	413,763	490,181	59,625	(13.85%)
Lease/Rental - Province	\$256,254	266,079	229,890	(26,364)	10.29%
Transfer from Reserve - COVID (SRF)	\$89,860	89,860		(89,860)	100.00%
<b>TOTAL REVENUES</b>	<b>\$2,729,571</b>	<b>2,661,708</b>	<b>2,775,115</b>	<b>45,544</b>	<b>(1.67%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$403,633	361,718	434,242	30,609	7.58%
Materials & Supplies	\$441,338	363,696	518,300	76,962	17.44%
Contracted Services	\$816,058	687,993	803,783	-12,275	(1.50%)
Interest and Charges	\$269,878	310,412	382,226	112,348	41.63%
Amortization	\$436,476	436,476	436,476		
Interdepartmental Transfers	\$302,052	264,464	331,709	29,657	9.82%
Transfer to Reserve - Facilities Capital	\$60,136	236,949	(131,621)	(191,757)	(318.87%)
<b>TOTAL EXPENDITURES</b>	<b>\$2,729,571</b>	<b>2,661,708</b>	<b>2,775,115</b>	<b>45,544</b>	<b>1.67%</b>
<b>NET LEVY</b>					

	2023 Budget	2023 Projected Actuals	2024 Budget	2023-2024 Budget \$ Change	2023-2024 Budget % Change
<b>32-1-1ONTARIO 1 ONTARIO STREET</b>					
EXPENSES Expenses	\$58,297	105,385	68,140	9,843	16.88%
REVENUE General Revenue	(\$58,226)	-84,110		58,226	(100.00%)
<b>TOTAL 32-1-1ONTARIO 1 ONTARIO STREET</b>	<b>\$71</b>	<b>21,275</b>	<b>68,140</b>	<b>68,069</b>	<b>95,871.83%</b>
<b>32-1-24ANDREW 24 St. Andrews Street</b>					
EXPENSES Expenses	\$24,894	15,679	113,896	89,002	357.52%
REVENUE General Revenue			-40,000	-40,000	
<b>TOTAL 32-1-24ANDREW 24 ST. ANDREWS STREET</b>	<b>\$24,894</b>	<b>15,679</b>	<b>73,896</b>	<b>49,002</b>	<b>196.84%</b>
<b>32-1-ADMIN Facilities Division Administration</b>					
ADMFAC Admin Facility	\$430,556	413,763	490,181	59,625	13.85%
REVENUE General Revenue	(\$430,556)	-413,763	-490,181	-59,625	13.85%
<b>TOTAL 32-1-ADMIN FACILITIES DIVISION ADMINISTRATION</b>					
<b>32-1-ADMREVTR FACILITIES RESERVE TRANSFERS</b>					
RESERVESTO Transfers to Reserves	\$60,136	236,949	-131,621	-191,757	(318.87%)
REVENUE General Revenue	(\$4,424)	-4,424	-4,424		
<b>TOTAL 32-1-ADMREVTR FACILITIES RESERVE TRANSFERS</b>	<b>\$55,712</b>	<b>232,525</b>	<b>-136,045</b>	<b>-191,757</b>	<b>(344.19%)</b>
<b>32-1-ARCHIVES ARCHIVES OPERATING COSTS</b>					
EXPENSES Expenses	\$264,776	217,801	261,019	-3,757	(1.42%)
REVENUE General Revenue	(\$275,000)	-275,000	-275,000		
<b>TOTAL 32-1-ARCHIVES ARCHIVES OPERATING COSTS</b>	<b>(\$10,224)</b>	<b>-57,199</b>	<b>-13,981</b>	<b>-3,757</b>	<b>36.75%</b>
<b>32-1-CRTHOUSE COURTHOUSE OPERATING COSTS</b>					
EXPENSES Expenses	\$488,499	414,696	616,728	128,229	26.25%
REVENUE General Revenue	(\$505,117)	-467,941	-538,510	-33,393	6.61%
<b>TOTAL 32-1-CRTHOUSE COURTHOUSE OPERATING COSTS</b>	<b>(\$16,618)</b>	<b>-53,245</b>	<b>78,218</b>	<b>94,836</b>	<b>(570.68%)</b>
<b>32-1-EMSHQ EMS HEAD QUARTERS (STRATFORD)</b>					
EXPENSES Expenses	\$523,352	499,707	495,294	-28,058	(5.36%)
REVENUE General Revenue	(\$520,000)	-519,999	-530,000	-10,000	1.92%
<b>TOTAL 32-1-EMSHQ EMS HEAD QUARTERS (STRATFORD)</b>	<b>\$3,352</b>	<b>-20,292</b>	<b>-34,706</b>	<b>-38,058</b>	<b>(1,135.38%)</b>
<b>32-1-EMSLIST EMS LISTOWEL BASE OPERATING COSTS</b>					

	2023 Budget	2023 Projected Actuals	2024 Budget	2023-2024 Budget \$ Change	2023-2024 Budget % Change
EXPENSE Expenses	\$67,605	57,590	70,741	3,136	4.64%
REVENUE General Revenue	(\$68,000)	-68,001	-72,000	-4,000	5.88%
<b>TOTAL 32-1-EMSLIST EMS LISTOWEL BASE OPERATING COSTS</b>	<b>(\$395)</b>	<b>-10,411</b>	<b>-1,259</b>	<b>-864</b>	<b>218.73%</b>
32-1-EMSMILV EMS MILVERTON OPERATING COSTS					
EXPENSE Expenses	\$78,447	72,216	82,717	4,270	5.44%
REVENUE General Revenue	(\$80,000)	-80,001	-85,000	-5,000	6.25%
<b>TOTAL 32-1-EMSMILV EMS MILVERTON OPERATING COSTS</b>	<b>(\$1,553)</b>	<b>-7,785</b>	<b>-2,283</b>	<b>-730</b>	<b>47.01%</b>
32-1-EMSMITCHEL EMS MITCHELL OPERATING COSTS					
EXPENSE Expenses	\$99,094	85,232	102,885	3,791	3.83%
REVENUE General Revenue	(\$110,000)	-110,001	-115,000	-5,000	4.55%
<b>TOTAL 32-1-EMSMITCHEL EMS MITCHELL OPERATING COSTS</b>	<b>(\$10,906)</b>	<b>-24,769</b>	<b>-12,115</b>	<b>-1,209</b>	<b>11.09%</b>
32-1-EMSMONK EMS MONKTON POST OPERATING COSTS					
EXPENSE Expenses	\$20,724	19,320	21,283	559	2.70%
REVENUE General Revenue	(\$21,000)	-21,000	-21,000		
<b>TOTAL 32-1-EMSMONK EMS MONKTON POST OPERATING COSTS</b>	<b>(\$276)</b>	<b>-1,680</b>	<b>283</b>	<b>559</b>	<b>(202.54%)</b>
32-1-EMSSTMAR EMS ST. MARY'S BASE OPERATING COSTS					
EXPENSE Expenses	\$78,245	74,547	81,845	3,600	4.60%
REVENUE General Revenue	(\$81,000)	-81,000	-85,000	-4,000	4.94%
<b>TOTAL 32-1-EMSSTMAR EMS ST. MARY'S BASE OPERATING COSTS</b>	<b>(\$2,755)</b>	<b>-6,453</b>	<b>-3,155</b>	<b>-400</b>	<b>14.52%</b>
32-1-PWRMILV PW MILVERTON YARD OPERATING COSTS					
EXPENSE Expenses	\$77,994	71,616	81,180	3,186	4.08%
REVENUE General Revenue	(\$79,000)	-78,999	-84,000	-5,000	6.33%
<b>TOTAL 32-1-PWRMILV PW MILVERTON YARD OPERATING COSTS</b>	<b>(\$1,006)</b>	<b>-7,383</b>	<b>-2,820</b>	<b>-1,814</b>	<b>180.32%</b>
32-1-PWRMITCHEL PW MITCHELL OPERATING COSTS					
EXPENSE Expenses	\$266,956	249,946	270,139	3,183	1.19%
REVENUE General Revenue	(\$270,000)	-270,000	-290,000	-20,000	7.41%

	2023 Budget	2023 Projected Actuals	2024 Budget	2023-2024 Budget \$ Change	2023-2024 Budget % Change
<b>TOTAL 32-1-PWRMITCH PW MITCHELL OPERATING COSTS</b>	<b>(\$3,044)</b>	<b>-20,054</b>	<b>-19,861</b>	<b>-16,817</b>	<b>552.46%</b>
32-1-PWRSTRAT PW STRATFORD OPERATING COSTS					
EXPENSE Expenses	\$117,458	105,455	121,965	4,507	3.84%
REVENUE General Revenue	(\$120,000)	-120,000	-130,000	-10,000	8.33%
<b>TOTAL 32-1-PWRSTRAT PW STRATFORD OPERATING COSTS</b>	<b>(\$2,542)</b>	<b>-14,545</b>	<b>-8,035</b>	<b>-5,493</b>	<b>216.09%</b>
32-1-RADIOEQU RADIO INTEROPERABILITY EQUIPMENT					
RADIOEQUIP Radio Equipment	\$6,237	2,532	9,650	3,413	54.72%
REVENUE General Revenue		-858			
<b>TOTAL 32-1-RADIOEQU RADIO INTEROPERABILITY EQUIPMENT</b>	<b>\$6,237</b>	<b>1,674</b>	<b>9,650</b>	<b>3,413</b>	<b>54.72%</b>
32-1-REGISTRY REGISTRY OPERATING EXPENSES					
EXPENSES Expenses	\$61,642	22,135	14,078	-47,564	(77.16%)
REVENUE General Revenue	(\$92,248)	-57,576		92,248	(100.00%)
<b>TOTAL 32-1-REGISTRY REGISTRY OPERATING EXPENSES</b>	<b>(\$30,606)</b>	<b>-35,441</b>	<b>14,078</b>	<b>44,684</b>	<b>(146.00%)</b>
32-1-SOLAR SOLAR PANEL EXPENSES					
EXPENSE Expenses	\$4,659	2,424	4,995	336	7.21%
REVENUE General Revenue	(\$15,000)	-14,320	-15,000		
<b>TOTAL 32-1-SOLAR SOLAR PANEL EXPENSES</b>	<b>(\$10,341)</b>	<b>-11,896</b>	<b>-10,005</b>	<b>336</b>	<b>(3.25%)</b>
<b>TOTAL 32 FACILITIES</b>					

# 2024 PROPOSED BUDGET

## PUBLIC WORKS - FLEET



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Conditional Grants - Provincial	\$15,015	15,015	15,441	426	(2.84%)
Interdepartmental Revenues	\$2,282,748	2,227,844	2,407,473	124,725	(5.46%)
Intradepartmental Revenues	\$502,737	536,543	535,252	32,515	(6.47%)
<b>TOTAL REVENUES</b>	<b>\$2,800,500</b>	<b>2,779,402</b>	<b>2,958,166</b>	<b>157,666</b>	<b>(5.63%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$338,250	353,314	358,625	20,375	6.02%
Materials & Supplies	\$1,174,445	1,319,363	1,199,741	25,296	2.15%
Contracted Services	\$240,707	191,378	270,198	29,491	12.25%
Interest and Charges	\$24,658	25,092	24,658		
Interdepartmental Transfers	\$365,635	408,131	411,023	45,388	12.41%
Transfer to Reserve - Fleet Capital	\$656,805	482,124	693,921	37,116	5.65%
<b>TOTAL EXPENDITURES</b>	<b>\$2,800,500</b>	<b>2,779,402</b>	<b>2,958,166</b>	<b>157,666</b>	<b>5.63%</b>
<b>NET LEVY</b>					

	2023 Budget	2023 Projected Actuals	2024 Budget	2023-2024 Budget \$ Change	2023-2024 Budget % Change
<b>33-1-ADMIN FLEET DIVISION ADMINISTRATION</b>					
ADMFLT Fleet Admin	\$502,737	536,543	535,252	32,515	6.47%
REVENUE General Revenue	(\$502,737)	-536,543	-535,252	-32,515	6.47%
<b>TOTAL 33-1-ADMIN FLEET DIVISION ADMINISTRATION</b>					
<b>33-1-ADMREVTR Admin Revenue &amp; Transfer to Reserve</b>					
RESERVESFROM Transfers from Reserves			-19,134	-19,134	
RESERVESTO Transfers to Reserves	\$656,805	482,124	713,055	56,250	8.56%
REVENUE General Revenue	(\$15,015)	-15,015	-15,441	-426	2.84%
<b>TOTAL 33-1-ADMREVTR ADMIN REVENUE &amp; TRANSFER TO RESERVE</b>	<b>\$641,790</b>	<b>467,109</b>	<b>678,480</b>	<b>36,690</b>	<b>5.72%</b>
<b>33-1-FLEET FLEET CONTRACT</b>					
0543 V043 CAT 4300 IT Backhoe	\$24,599	5,196	24,879	280	1.14%
0579 V079 2005 20 t trailer	\$4,608	6,251	4,797	189	4.10%
0616 V016 1999 FL80 Single Axle	\$1,510		1,594	84	5.56%
0656 145 Gallon Diesel Kettle w/Hose & Wand	\$9,335	7,820	9,575	240	2.57%
0703 V003 2008 16000 F450 truck	\$19,403	19,862	19,757	354	1.82%
0909 V009 2009 VOLVO TANDEM/PLOW	\$36,959	3,675		-36,959	(100.00%)
0967 VERMEER BRUSH CHIPPER	\$3,397	5,675	3,487	90	2.65%
1008 V008 2010 Tandem	\$34,720	68,202	36,231	1,511	4.35%
1117 2011 Chevrolet Silverado LT 2500 1/2 Ton	\$25,319	48,955	26,031	712	2.81%
1135 V035 2011 Caterpillar Grader	\$26,222	45,289	26,529	307	1.17%
1150 John Deere 644L Loader	\$26,669	47,030	27,379	710	2.66%
1210 2012 16,000 GVW Chassis Cab Truck	\$18,515	18,311	19,811	1,296	7.00%
1223 2012 Chevorlet Pickup	\$13,491	6,369	13,855	364	2.70%
1258 Demer Ambulance - Facilities Vehicle	\$13,710	32,446	14,151	441	3.22%
1301 V001 Tri - Axle Truck	\$100,550	107,895	81,040	-19,510	(19.40%)
1355 V055 Spray Patch	\$6,938	5,550	7,280	342	4.93%
1405 V005 2014 Tandem Dump Plow	\$89,293	122,631	90,273	980	1.10%
1406 V006 Freightliner Model 114SD /TriAxle	\$95,426	115,095	90,273	-5,153	(5.40%)
1418 V018 - 3/4 Ton Pickup, Diesel	\$25,458	21,685		-25,458	(100.00%)
1524 V024 Tri - Axle Truck	\$86,367	123,154	88,670	2,303	2.67%
1602 V002 Tandem Dump Plow VHD64B	\$48,583	64,238	50,731	2,148	4.42%
1614 V014 2016 Chevy Silverado Quad	\$16,303	22,813	16,983	680	4.17%
1715 V015 2017 Dodge RAM 1500 4x4	\$25,300	19,702	26,166	866	3.42%
1820 V020 2018 Dodge RAM 1500 SLT	\$22,941	20,783	23,713	772	3.37%
1822 V022 2018 Dodge RAM 1500 SLT	\$22,356	22,732	22,718	362	1.62%
1907 V007 2019 Tandem Dump Plow	\$78,159	99,624	88,073	9,914	12.68%
1928 V028 - 2019 Ford F150 XLT	\$17,489	9,360	18,009	520	2.97%

	2023 Budget	2023 Projected Actuals	2024 Budget	2023-2024 Budget \$ Change	2023-2024 Budget % Change
2012 CEMC Vehicle - 2020 Kia Sportage	\$2,591	1,365	2,650	59	2.28%
2019 Vehicle 19 - 2020 GMC Sierra 1500	\$17,182	13,029	17,482	300	1.75%
2029 V029 2020 Tandem Dump Plow	\$78,590	58,620	88,526	9,936	12.64%
2145 (V045 CAT 926M Loader-Leased)	\$35,566	46,859	36,176	610	1.72%
2204 V004 2022 Tandem Dump Plow	\$45,094	48,883	88,316	43,222	95.85%
2216 V016 2022 Tandem/Plow	\$44,693	29,170	87,890	43,197	96.65%
2311 V011 2023 Chassis/Plow		11,057	17,531	17,531	
2321 Dodge Ram 2500 Heavy Duty		8,146	25,714	25,714	
9174 GRAVEL SPREADER	\$18,805	23,833	19,526	721	3.83%
A1000 EMS Incident Trailer	\$1,482	1,062	1,525	43	2.90%
A1021 2020 Crestline New Era Ambulance	\$54,661	55,575	55,422	761	1.39%
A1022 2016 Ambulance	\$34,120	33,052	34,797	677	1.98%
A1023 2017 Chevrolet unit #NE-11184	\$54,661	25,632	55,422	761	1.39%
A1024 2017 Chevrolet unit #NE-11185	\$38,768	19,467	39,464	696	1.80%
A1025 2017 Crestline unit	\$54,661	15,559	55,422	761	1.39%
A1026 2018 Crestline	\$16,577	16,979	17,183	606	3.66%
A1027 2014 Demers (A1060<2021)		33,736			
A1059 2015 Demers	\$20,062	43,058	20,522	460	2.29%
A1060 2020 Chevy Crestline	\$47,871	43,694	48,406	535	1.12%
A1061 2020 Chevy Crestline	\$58,109	43,223	58,884	775	1.33%
A1062 2020 Chevy Crestline	\$41,220	38,428	41,926	706	1.71%
A1070 2015 Demers	\$21,711	38,620	22,178	467	2.15%
A1390 2017 Chevy Silverado Supervisors Vehicle	\$27,479	9,246	27,932	453	1.65%
A1391 2017 Chevy Silverado Supervisors Vehicle	\$18,465	16,591	18,920	455	2.46%
MIH1 MIH #1- 2022 Ford Explorer	\$4,990	6,486	5,058	68	1.36%
MIH2 MIH #2- 2022 Ford Explorer	\$4,990	6,315	5,058	68	1.36%
MIH3 MIH #3- 2022 Ford Explorer	\$4,990	2,707	5,058	68	1.36%
REVENUE General Revenue	(\$2,282,748)	-2,227,844	-2,407,473	-124,725	5.46%
<b>TOTAL 33-1-FLEET FLEET CONTRACT</b>	<b>(\$641,790)</b>	<b>-467,109</b>	<b>-678,480</b>	<b>-36,690</b>	<b>5.72%</b>
<b>TOTAL 33 FLEET</b>		<b>0</b>			



# PARAMEDIC SERVICES

Paramedic Services



# PARAMEDIC SERVICES

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The Paramedic Services Department is an essential gateway to Perth County's health system, operating under the Ambulance Act of Ontario and in collaboration with Medavie Health Services (MHS), a not-for-profit organization. Specializing in ambulance services with over 11,000 dispatches annually, we deploy a robust Mobile Integrated Health (MIH) team to address the needs of vulnerable populations. The service focus is on community integration, working to reduce emergency department visits and improve overall health outcomes through daily proactive interventions.

## 2023 Accomplishments

- **Deployment Review Implementation:** Enhanced coverage to the North end of the County. Successfully reduced vehicle movements from 479 in the first half of 2022 to 404 in the same period in 2023, enhancing operational efficiency.
- **Enhanced Employee Engagement:** Initiated a paramedic advisory committee to foster improve culture and refine operational procedures.
- **Mobile Integrated Health:** Broadened our MIH program and strengthened community partnerships, conducting over X visits and potentially reducing the need for ED visits from January to September 2023. Strengthened our partnership with Stratford social services to extend community paramedicine.
- **Cooperative Purchasing Approval:** Purchasing with MHS, optimizing resource utilization.

## 2024 Priorities

- **Public Access Defibrillator Program Renewal:** Revitalization and expansion of the defibrillator program.
- **Mobile Integrated Health Strategy Development:** Developing a comprehensive strategic and operational plan to optimize the MIH program's reach and impact.
- **Master Plan Development:** Collaborating with specialized consultants to devise a clear, actionable growth strategy for PCPS over the next 5-10 years.
- **Patient Satisfaction Survey Integration:** Patient satisfaction surveys to refine service delivery and enhance patient care.
- **Technology Integration:** Incorporating innovative technology solutions like FirstWatch for informed, data-driven decision-making.
- **Hiring and Retention:** Building a pathway program for students to become employees. Engage and learn from paramedics to build a culture welcoming to all and being the choice service to work for.

## 2024 Budget Drivers

- **Increased Staffing Costs:** Aging staff population necessitating more vacation days, backfills, and investments in employee engagement and development initiatives.
- **Inflation Impact:** Escalating costs, especially for medical supplies, and the ongoing need for targeted technology investments in operational-specific equipment like defibrillators and vehicle computers.
- **Cost-Containment Initiatives:** Exploring sustainable solutions such as the utilization of refurbished computers to counterbalance rising operational costs, without necessitating additional deployment resources this year. Reduce overtime through hiring new staff.

# 2024 PROPOSED BUDGET

## PARAMEDIC SERVICES



	2023 Budget	2023 Projected Actuals	2024 Budget	\$ Change	% Change
<b>REVENUES</b>					
Conditional Grants - Provincial	\$9,159,733	8,973,136	10,374,039	1,214,306	(13.26%)
Other Municipal - City of Stratford	\$3,270,420	3,270,420	3,458,057	187,637	(5.74%)
Other Municipal - Town of St. Marys	\$646,738	646,938	688,382	41,644	(6.44%)
Other Income	\$7,500	22,994	7,500		
Transfer from Reserve - PS WSIB	\$150,000	147,682	150,000		
<b>TOTAL REVENUES</b>	<b>\$13,234,391</b>	<b>13,061,170</b>	<b>14,677,978</b>	<b>1,443,587</b>	<b>(10.91%)</b>
<b>EXPENDITURES</b>					
Salaries and Benefits	\$12,719,807	12,578,069	13,914,141	1,194,334	9.39%
Materials & Supplies	\$563,543	539,126	685,408	121,865	21.62%
Contracted Services	\$520,121	542,244	662,908	142,787	27.45%
Interdepartmental Transfers	\$1,760,000	1,778,267	1,848,000	88,000	5.00%
Corporate Overhead	\$1,583,185	1,535,730	1,719,625	136,440	8.62%
<b>TOTAL EXPENDITURES</b>	<b>\$17,146,656</b>	<b>16,973,435</b>	<b>18,830,082</b>	<b>1,683,426</b>	<b>9.82%</b>
<b>NET LEVY</b>	<b>\$3,912,265</b>	<b>3,912,265</b>	<b>4,152,104</b>	<b>239,839</b>	<b>6.13%</b>